

MINUTES

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

October 9, 2025
6:00 pm

760 Ocean Avenue
Bohemia, NY 11716

I. Call to Order

There being a quorum, the meeting was called to order at: 6:01 pm by Mrs. Schmidt.

II. Roll Call

Board of Trustees members present were: President, Mrs. Kathleen Schmidt; Trustee, Mrs. Elizabeth Savit; Trustee, Mrs. Catherine Poissant, Trustee, Mr. George Kreuscher. Board of Trustees members absent were: Vice President, Mrs. Susan Furfaro.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

III. Disposition of Minutes

Motion: Mrs. Poissant moved, seconded by Mrs. Savit, to accept the minutes of the September 11, 2025 Regular Meeting of the Board of Trustees as presented. Carried 4-0.

IV. Financial Reports

Motion: Mr. Kreuscher moved, seconded by Mrs. Savit, to approve the Financial Reports for September 30, 2025. Carried 4-0.

V. Year End Financial Reports

Motion: Mrs. Savit moved, seconded by Mr. Kreuscher, to approve the Year End Financial Reports for June 30, 2025. Carried 4-0.

VI. Schedule of Claims

Motion: by Mrs. Poissant, seconded by Mrs. Savit, to approve the Schedule of Claims dated October 9, 2025 equaling the total of \$536,940.30. Carried 4-0.

VII. Report of the Executive Director and Committee Reports

- A. Reviewed the 2025-25 external audit completed by Bayside CPA, PLLC.
- B. **Motion:** Mrs. Savit moved, and Mr. Kreuscher seconded, to approve the *IRS Form 990, Return of Organization Exempt from Income Tax* for 2024. Carried 4-0.
- C. **Motion:** Mrs. Poissant moved, and Mr. Kreuscher seconded, to approve the transfer of funds from Beginning Equity to Designated Assigned Funds as follows:
 - 1. \$15,083 to 909E – *Vacation & Sick Leave* (new balance: \$335,000.31)
 - 2. \$44,500 to 909D – *HVAC Repair & Replacement* (new balance: \$192,000.00)
 - 3. \$138,567 to 909B – *Building Expansion/Renovation* (new balance: \$1,501,688.00)
 - 4. Following these transfers, 9090 – *Beginning Equity* will total \$2,252,187.33.
- D. The Board reviewed the Suffolk Cooperative Library System draft budget for 2026. Approval of the proposed budget will be presented to the Board of Trustees at a future meeting.
- E. **Motion:** Mr. Kreuscher moved, and Mrs. Savit seconded, to approve payment of \$18,390.80 to the *Suffolk Cooperative Library System* for the renewal of Suffolk E-Resources research databases for the period October 2025 through September 2026. Carried 4-0.
- F. **Motion:** Mrs. Savit moved, and Mr. Kreuscher seconded, to approve the updated fee of \$22,885 for *Bayside CPA* services for the audit and non-attest services for the fiscal year ending June 30, 2025. Carried 4-0.
- G. **Motion:** Mr. Kreuscher moved, and Mrs. Savit seconded, to approve the following personnel actions: Nancy Seims – Reclassified as Librarian II, effective September 13, 2025; Deborah Iocca – Appointed as Library Clerk (Part-Time), effective September 12, 2025; Clara Iacopelli – Appointed as Library Clerk (Part-Time), effective September 15, 2025. Carried 4-0.

VIII. Communications

- A. Letter from Joanne Pisani, Director of Student Services of the Connetquot Central School District thanking the library for hosting the Connetquot Community Wellness Day.

IX. Old Business

- A. Mrs. Savit inquired about how the library's teen team participated in the Battle of the Books competition.

X. New Business

XI. Public Comment

- A. Mr. Edwin Taylor inquired about the ongoing construction of the new meeting room located in the southeast corner of the building and complimented the work of the contractor.

XII. Announcements

- A. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, November 13, 2025 at 6:00 pm.

XIII. Adjournment

- A. **Motion:** Mr. Kreuscher moved, and Mrs. Savit seconded, to adjourn at 6:31 pm. Carried 4-0.

Approved by the Board of Trustees:

Trustee

Date

Trustee

Date

Trustee

Date