

**MINUTES**  
**CONNETQUOT PUBLIC LIBRARY**  
**REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

**August 8, 2024**  
**6:00 pm**

**760 Ocean Avenue**  
**Bohemia, NY 1171**

**I. Call to Order**

There being a quorum, the meeting was called to order at: 6:02 pm by Mrs. Savit.

**II. Roll Call**

Board of Trustees members present were: President, Mrs. Elizabeth Savit; Vice President, Mrs. Kathleen Schmidt; Trustee, Mrs. Susan Furfaro; Trustee, Mr. George Kreuzer; Trustee, Mrs. Catherine J. Poissant.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

**III. Disposition of Minutes**

Motion by Mrs. Schmidt, seconded by Mrs. Poissant to accept the minutes as presented of the September 12, 2024 regular meeting of the Board of Trustees. Carried 5-0.

**IV. Financial Reports**

Motion by Mrs. Schmidt, seconded by Mr. Kreuzer to approve the Financial Reports for September 30, 2024. Carried 5-0.

**V. Year End Financial Reports**

Motion by Mrs. Poissant, seconded by Mrs. Schmidt to approve the Year End Financial Reports for June 30, 2024. Carried 5-0.

**VI. Schedule of Claims**

Motion by Mr. Kreuzer, seconded by Mrs. Furfaro to approve the Schedule of Claims dated October 10, 2024 equaling the total of \$481,911.08. Carried 5-0.

**VII. Report of the Executive Director and Committee Reports**

- a. The 2023-24 external audit was completed by *Bayside CPA, PLLC* and was reviewed.
- b. Motion by Mrs. Schmidt, seconded by Mr. Kreuzer to approve the 2023 *IRS Form 990, Return of Organization Exempt from Income Tax*. Carried 5-0.

- c. Motion by Mr. Kreuzscher, seconded by Mrs. Schmidt to approve the transfer of funds from beginning equity to designated assigned funds:
  - i. Transfer \$113,000.05 to 909E – *Vacation & Sick Leave*. Balance: \$348,367.00.
  - ii. Transfer \$101,840.00 to 909D – *HVAC Repair & Replacement*. Balance: \$190,000.00.
  - iii. Transfer \$498,160.00 to 909B – *Building Expansion/Renovation*. Balance: \$1,465,621.00.
  - iv. 9090 – *Beginning Equity* will now equal: \$2,455,697.22.

Carried 5-0.

- d. The *Suffolk Cooperative Library System's* draft budget for 2025 was reviewed with interest. Approval for this proposed budget will be put forth to the Board of Trustees at a future meeting.
- e. Motion by Mrs. Poissant, seconded by Mrs. Schmidt to approve the payment of \$17,930 to *Suffolk Cooperative Library System* for the renewal of *Suffolk E-Resources* research databases (October 2024 - September 2025). Carried 5-0.
- f. Motion by Mr. Kreuzscher, seconded by Mrs. Schmidt to accept the quote from *RENU Contracting & Restoration* to furnish and install a new electric folding partition in the Community Room \$147,448, covered by a Bay Shore Union Free School District General Building Maintenance contract. Carried 5-0.
- g. Motion by Mrs. Schmidt, seconded by Mrs. Furfaro to approve the following employment appointments, promotions, and/or separations: Meghan Ward, reclassified as Librarian II effective 9/23/2024; James Tenney, appointed as Librarian I (P/T) effective 10/10/2024; Paige Johnston, appointed as Librarian Trainee (P/T) effective 10/10/2024. Carried 5-0.

## **VIII. Communications**

- a. Letter from Joanne Pisani, Director of Student Services of the Connetquot Central School District thanking the library for hosting the Connetquot Community Wellness Day.

## **IX. Old Business**

## **X. New Business**

## **XI. Public Comment**

- a. Mr. Edwin Taylor
  - i. Discussed the budget obstacles Connetquot Central School District will face in the coming year.
  - ii. Was thankful for the help received by the Adult Services department.

## **XII. Announcements**

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, November 14, 2024 at 6 pm.

**XIII. Adjournment**

- a. Motion by Mr. Kreuzer, seconded by Mrs. Schmidt to adjourn at 6:43 pm. Carried 5-0.

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**Trustee**

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**Date**

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**Trustee**

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