

MINUTES
CONNETQUOT PUBLIC LIBRARY
REGULAR MEETING OF THE
BOARD OF TRUSTEES

October 12, 2023
6:00 pm

760 Ocean Avenue
Bohemia, NY 1171

I. Call to Order

There being a quorum, the meeting was called to order at: 6:02 pm by Mrs. Furfaro.

II. Roll Call

Board of Trustees members present were: President; Mrs. Susan Furfaro, Vice President; Mrs. Elizabeth Savit, Trustee; Mrs. Kathleen Schmidt, Trustee; Mr. George Kreuscher, Trustee; Mrs. Dorothy Roman.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

III. Disposition of Minutes

Motion by Mrs. Roman, seconded by Mr. Kreuscher to accept the minutes as presented of the September 14, 2023 regular meeting of the Board of Trustees. Carried 5-0.

IV. Financial Reports

Motion by Mrs. Schmidt, seconded by Mrs. Roman to approve the Financial Reports for September 30, 2023. Carried 5-0.

V. Year End Financial Reports

Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to approve the Year End Financial Reports for June 30, 2023. Carried 5-0.

VI. Schedule of Claims

Motion by Mrs. Savit, seconded by Mr. Kreuscher to approve the Schedule of Claims dated October 12, 2023 equaling the total of \$490,345.20. Carried 5-0.

VII. Report of the Executive Director and Committee Reports

- a. The 2022-23 external audit was completed by *Bayside CPA, PLLC* and was reviewed.
- b. Motion by Mr. Kreuscher, seconded by Mrs. Savit to approve the 2022 *IRS Form 990, Return of Organization Exempt from Income Tax*. Carried 5-0.
- c. The *Suffolk Cooperative Library System's* draft budget for 2024 was reviewed with interest. Approval for this proposed budget will be put forth to the Board of Trustees at a future meeting.

- d. Motion by Mr. Kreuzer, seconded by Mrs. Roman to approve the payment of \$17,305 to *Suffolk Cooperative Library System* for the renewal of *Suffolk E-Resources* research databases (October 2023 - September 2024). Carried 5-0.
- e. The fact that *Wilmington Trust* will replace *BNY Mellon* as the Tri-Party Custodian in our Tri-Party Collateral Agreement along with *M&T Bank* was discussed.
- f. Motion by Mrs. Roman, seconded by Mrs. Savit to approve the following employment appointments, promotions, and/or separations: Arlene Austin, resigned as Library Clerk (P/T) effective 9/1/2022; Elena Giosi appointed as Page effective 9/23/2023. Carried 5-0.

VIII. Communications

- a. Letter from Kevin Verbese, Director of Suffolk Cooperative Library System, regarding a meeting scheduled to caucus and nominate a Trustee to serve on the SCLS Board of Trustees from January 3, 2024 to December 31, 2026. This trustee would represent both the Towns of Babylon and Islip.
- b. Letter from Fred J. Sommers thanking staff for their help.

IX. Old Business

X. New Business

XI. Public Comment

XII. Announcements

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, November 9, 2023 at 6 pm.

XIII. Adjournment

- a. Motion by Mrs. Roman, seconded by Mr. Kreuzer to adjourn at 6:34 pm. Carried 5-0.

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