AGENDA

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

November 14, 2024 6:00 pm

760 Ocean Avenue Bohemia, NY 11716

- I. Call to Order
- II. Roll Call
- III. Disposition of Minutes
- IV. Financial Reports
- V. Schedule of Claims
- VI. Report of the Executive Director and Committee Reports
 - a. Motion is needed to approve the *New York State & Local Retirement* 2025 annual invoice for \$461,608.00, accepting the option to prepay a discounted amount by December 15, 2024.
 - b. Motion is needed to approve the *Suffolk Cooperative Library System* proposed 2025 budget, in which membership dues will decrease from \$62,972 to \$62,790, which is a .29% decrease.
 - c. Motion is needed to approve the payment of \$159,975 to *Suffolk Cooperative Library System* for the 2025 renewal of *Live-brary Downloadable Media* (Overdrive), which represents a 10% increase over the previous year.
 - d. Review experience of being designated by the Suffolk County Board of Elections as Early Voting location for the 2024 General Election from October 26, 2024 through November 3, 2024.
- VII. Communications
- VIII. Old Business
- IX. New Business
- X. Public Comment
- XI. Announcements
 - a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, December 12, 2024 at 6 pm.
- XIII. Adjournment

MINUTES

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

October 10, 2024 6:00 pm

760 Ocean Avenue Bohemia, NY 1171

I. Call to Order

There being a quorum, the meeting was called to order at: 6:02 pm by Mrs. Savit.

II. Roll Call

Board of Trustees members present were: President, Mrs. Elizabeth Savit; Vice President, Mrs. Kathleen Schmidt; Trustee, Mrs. Susan Furfaro; Trustee, Mr. George Kreuscher; Trustee, Mrs. Catherine J. Poissant.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

III. Disposition of Minutes

Motion by Mrs. Schmidt, seconded by Mrs. Poissant to accept the minutes as presented of the September 12, 2024 regular meeting of the Board of Trustees. Carried 5-0.

IV. Financial Reports

Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to approve the Financial Reports for September 30, 2024. Carried 5-0.

V. Year End Financial Reports

Motion by Mrs. Poissant, seconded by Mrs. Schmidt to approve the Year End Financial Reports for June 30, 2024. Carried 5-0.

VI. Schedule of Claims

Motion by Mr. Kreuscher, seconded by Mrs. Furfaro to approve the Schedule of Claims dated October 10, 2024 equaling the total of \$481,911.08. Carried 5-0.

VII. Report of the Executive Director and Committee Reports

- a. The 2023-24 external audit was completed by Bayside CPA, PLLC and was reviewed.
- b. Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to approve the 2023 IRS Form 990, Return of Organization Exempt from Income Tax. Carried 5-0.

- c. Motion by Mr. Kreuscher, seconded by Mrs. Schmidt to approve the transfer of funds from beginning equity to designated assigned funds:
 - i. Transfer \$113,000.05 to 909E *Vacation & Sick Leave*. Balance: \$348,367.00.
 - ii. Transfer \$101,840.00 to 909D HVAC Repair & Replacement. Balance: \$190,000.00.
 - iii. Transfer \$498,160.00 to 909B *Building Expansion/Renovation*. Balance: \$1.465.621.00.
 - iv. 9090 *Beginning Equity* will now equal: \$2,455,697.22.

Carried 5-0.

- d. The *Suffolk Cooperative Library System's* draft budget for 2025 was reviewed with interest. Approval for this proposed budget will be put forth to the Board of Trustees at a future meeting.
- e. Motion by Mrs. Poissant, seconded by Mrs. Schmidt to approve the payment of \$17,930 to Suffolk Cooperative Library System for the renewal of Suffolk E-Resources research databases (October 2024 - September 2025). Carried 5-0.
- f. Motion by Mr. Kreuscher, seconded by Mrs. Schmidt to accept the quote from *RENU Contracting & Restoration* to furnish and install a new electric folding partition in the Community Room \$147,448, covered by a Bay Shore Union Free School District General Building Maintenance contract. Carried 5-0.
- g. Motion by Mrs. Schmidt, seconded by Mrs. Furfaro to approve the following employment appointments, promotions, and/or separations: Meghan Ward, reclassified as Librarian II effective 9/23/2024; James Tenney, appointed as Librarian I (P/T) effective 10/10/2024; Paige Johnston, appointed as Librarian Trainee (P/T) effective 10/10/2024. Carried 5-0.

VIII. Communications

- a. Letter from Joanne Pisani, Director of Student Services of the Connetquot Central School District thanking the library for hosting the Connetquot Community Wellness Day.
- IX. Old Business
- X. New Business
- XI. Public Comment
 - a. Mr. Edwin Taylor
 - i. Discussed the budget obstacles Connetquot Central School District will face in the coming year.
 - ii. Was thankful for the help received by the Adult Services department.

XII. Announcements

 a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, November 14, 2024 at 6 pm.

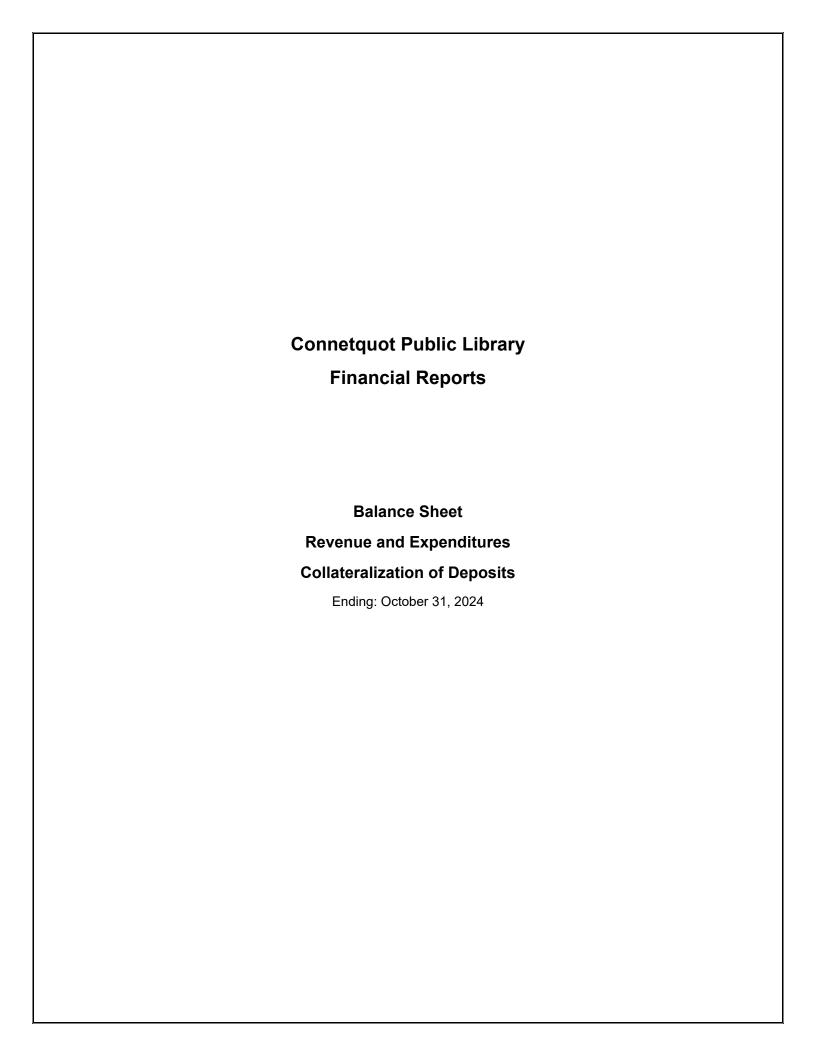
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a. Motion by Mr. Kreuscher, seconded by Mrs. Schmidt to adjourn at 6:43 pm. Carried 5-0.

Trustee Date

Trustee Date

Trustee Date



Connetquot Public Library Statement of Financial Summary Month Ending 10/31/2024

	Balance
Assault	Zaianee
Assets Current Assets	
Cash and Cash Equivalents	
TD Bank - M/M	220,308.41
M&T Bank - Operating	11,408.29
TreasuryDirect	1,375,747.31
M&T Bank - Payroll	45,102.65
M&T Bank - Petty	554.00
M&T Bank - M/M	3,411,886.94
PayPal Clearing Account	1,889.75
Petty Cash Fund	338.21
Cash Registers	600.00
Total Cash and Cash Equivalents	5,067,835.56
Other Current Assets	
Prepaid Expenses	
Account Payable Control	(53,855.92)
Total Prepaid Expenses	(53,855.92)
Total Other Current Assets	(53,855.92)
Total Current Assets	5,013,979.64
Total Assets	5,013,979.64
Liabilities and Net Assets for Balance Sheet	
Liabilities	
Short-term Liabilities	
Accrued Liabilities	
NYSLRS - Accrued Liabilities	115,402.00
Miscellaneous Receivables	(0.01)
American Express Payable	11,889.08
NYSLRS - Contributions	2,908.95
NYSLRS - Loans	2,196.00
Benefits - Medical Employee	455.71
Benefits - Dental Employee	0.75
DUMMY FIELD	25.43
Total Accrued Liabilities	132,877.91
Total Short-term Liabilities	132,877.91
Long Term Liabilities	
Other Long-term Liabilities	
Other Liabilities	00 000 00
Reserve for Unemployment	20,000.00
Emergency	206,000.00
Building Expansion	1,465,621.00
Computer Development HVAC Repair & Replace	99,999.76 190,000.00
Vacation & Sick Leave	•
Total Other Liabilities	348,367.00
	2,329,987.76
Total Other Long-term Liabilities	2,329,987.76
Total Long Term Liabilities	2,329,987.76
Total Liabilities	2,462,865.67
Net Assets	_
Beginning Equity	2,551,113.97
Total Net Assets	2,551,113.97
Total Liabilities and Net Assets for Balance Sheet	5,013,979.64

Connetquot Public Library Statement of Revenue and Expenditures

	Month Actual	Annual	YTD	YTD	YTD
	10/31/2024 Month Actual	Budget Annual Budget	Actual YTD Actual	Balance YTD Balance	% YTD %
Operating Revenue					
2414 - Interest - Treasury Bill	0.00	15,000.00	10,374.00	4,626.00	69.16 %
1001 - Real Property Taxes	569,667.00	6,836,000.00	2,848,334.00	3,987,666.00	41.67 %
2770 - Revenue - PÍLOT	0.00	130,000.00	0.00	130,000.00	0.00 %
2823 - Fines	72.00	1,000.00	324.00	676.00	32.40 %
2824 - Lost/Damaged Materials	554.78	7,000.00	3,568.23	3,431.77	50.97 %
2670 - Sale - Used Items	47.20	500.00	187.15	312.85	37.43 %
2815 - Sale - Items	29.25	500.00	167.25	332.75	33.45 %
2822 - Service - Discount Tickets 210M - Cash - Over/Under	1,056.00 328.38	32,000.00 0.00	23,628.50 758.65	8,371.50 (758.65)	73.84 % 0.00 %
2412 - Interest - Bank	807.25	9,000.00	3,293.63	5,706.37	36.60 %
2705 - Revenue - Gifts/Donations	2.73	0.00	16.17	(16.17)	0.00 %
3840 - Revenue - State Aid	0.00	11,000.00	11,162.00	(162.00)	101.47 %
2680 - Revenue - Insurance Recoveries	0.00	0.00	1,210.00	(1,210.00)	0.00 %
2701 - Refund Prior Year Expenditure	0.00	25,000.00	0.00	25,000.00	0.00 %
2813 - Service - Classes & Events	280.00	15,000.00	5,364.00	9,636.00	35.76 %
2816 - Service - Prints/Copies/Faxes	1,909.67	17,000.00	7,560.28	9,439.72	44.47 %
2820 - Service - Passport	1,360.00	16,000.00	5,345.00	10,655.00	33.41 %
Total Operating Revenue	576,114.26	7,115,000.00	2,921,292.86	4,193,707.14	41.06 %
Expenditures 410A - Books - Adult	8,184.67	95,000.00	25,189.72	69,810.28	26.52 %
410B - Books - Childrens	1,812.64	40,000.00	7,264.68	32,735.32	18.16 %
411A - Equipment - Circulating	0.00	4,000.00	236.73	3,763.27	5.92 %
412A - Audio Visual	1,778.32	13,000.00	3,843.43	9,156.57	29.56 %
413A - Periodicals	708.00	15,000.00	8,878.44	6,121.56	59.19 %
420A - Digital - Reference	0.00	50,000.00	37,858.16	12,141.84	75.72 %
420G - Digital - Collections	2,035.85	195,000.00	85,442.76	109,557.24	43.82 %
900A - Events/Class - Adult	24,397.00	160,000.00	72,700.00	87,300.00	45.44 %
900B - Events/Class - Childrens	9,644.00	100,000.00	38,484.00	61,516.00	38.48 %
900D - Events/Class - Budget Vote 901A - Events/Class - Adult Supplies	0.00 1,919.89	8,500.00 25,000.00	0.00 9,466.24	8,500.00 15,533.76	0.00 % 37.86 %
901B - Events/Class - Child Supplies	2,172.99	45,000.00	10,485.14	34,514.86	23.30 %
901C - Events/Class - Passes/Tickets	0.00	16,500.00	7,716.67	8,783.33	46.77 %
901D - Events/Class - Discount Ticket	13,400.00	32,000.00	28,786.00	3,214.00	89.96 %
741A - Salaries Professional - F/T	156,828.59	1,849,000.00	632,680.00	1,216,320.00	34.22 %
741B - Salaries Professional - P/T	9,885.04	330,000.00	67,931.88	262,068.12	20.59 %
741C - Salaries Clerical - F/T	30,312.14	425,000.00	128,826.59	296,173.41	30.31 %
741D - Salaries Clerical- P/T	14,648.39	185,000.00	59,338.37	125,661.63	32.07 %
741F - Salaries Page - P/T 741G - Salaries Custodial - F/T	10,752.44 21,010.83	143,000.00 269,000.00	43,677.08 89,526.79	99,322.92 179,473.21	30.54 % 33.28 %
741H - Salaries Custodial - P/T	6,044.25	70,000.00	21,115.42	48,884.58	30.16 %
741K - Salaries Overtime - Sunday	9,558.78	76,000.00	13,684.86	62,315.14	18.01 %
9108 - Benefits - NYSLRS	0.00	450,000.00	0.00	450,000.00	0.00 %
9308 - Benefits - FICA	19,798.08	245,000.00	80,558.37	164,441.63	32.88 %
9408 - Benefits - Workers Comp	0.00	34,000.00	12,944.00	21,056.00	38.07 %
9557 - Benefits - Life Insurance	1,019.18	12,000.00	4,129.56	7,870.44	34.41 %
9558 - Benefits - LT Disablity	739.63	8,500.00	3,000.95	5,499.05	35.31 %
9559 - Benefits - ST Disablity 9560 - Benefits - PFL	0.00 0.00	5,000.00 16,000.00	2,110.05 5,593.52	2,889.95 10,406.48	42.20 % 34.96 %
968A - Benefits - Medicare	22,151.90	102,000.00	22,151.90	79,848.10	21.72 %
968B - Benefits - Medical Rebate	6,794.62	77,000.00	23,708.86	53,291.14	30.79 %
968C - Benefits - Medical Employer	62,366.30	738,000.00	312,728.83	425,271.17	42.38 %
968D - Benefits - Dental Employer	1,235.00	17,000.00	6,261.44	10,738.56	36.83 %
469I - Professional - Payroll	2,139.68	26,000.00	6,446.46	19,553.54	24.79 %
420D - Software Development	0.00	1,000.00	0.00	1,000.00	0.00 %
437D - Professional - Consulting	865.00	9,000.00	2,740.00	6,260.00	30.44 %
469J - Professional - Security	6,733.50	71,000.00	20,435.00	50,565.00	28.78 %
437A - Professional - Accountant 437B - Professional - Attorney	0.00 130.00	20,000.00 5,000.00	0.00 598.00	20,000.00 4,402.00	0.00 % 11.96 %
437B - Professional Development	0.00	6,000.00	2,186.60	3,813.40	36.44 %
434A - Service - Printing	1,012.55	44,000.00	11,890.39	32,109.61	27.02 %
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Connetquot Public Library Statement of Revenue and Expenditures

	Month Actual	Annual	YTD	YTD	YTD
	10/31/2024	Budget	Actual	Balance	%
	Month Actual	Annual Budget	YTD Actual	YTD Balance	YTD %
438A - Fees - Credit Card	70.51	2,500.00	967.08	1,532.92	38.68 %
420C - Software Service	6,767.17	50,000.00	38,480.54	11,519.46	76.96 %
420E - Software Support	0.00	16,000.00	3,539.02	12,460.98	22.12 %
420F - Integrated Library System	0.00	84,000.00	0.00	84,000.00	0.00 %
436A - Membership - SCLS	0.00	65,000.00	31,486.00	33,514.00	48.44 %
438B - Membership - Other	875.91	3,000.00	1,075.91	1,924.09	35.86 %
439A - Equipment Lease - Office	0.00	7,000.00	589.80	6,410.20	8.43 %
454B - Building Insurance	(253.00)	61,000.00	72,668.59	(11,668.59)	119.13 %
430A - Supplies - General	4,285.07	32,000.00	11,348.05	20,651.95	35.46 %
430B - Supplies - Computer	1,532.40	15,000.00	7,746.88	7,253.12	51.65 %
742A - Equipment - Computer	0.00	40,000.00	6,021.76	33,978.24	15.05 %
742B - Furniture	0.00	25,000.00	0.00	25,000.00	0.00 %
742C - Equipment - Office	0.00	12,000.00	200.42	11,799.58	1.67 %
433A - Service - Postage	5,825.00	18,500.00	8,725.00	9,775.00	47.16 %
451A - Supplies - Custodial	497.16	26,000.00	5,709.43	20,290.57	21.96 %
452A - Building Repairs - Electrical	0.00	10,000.00	0.00	10,000.00	0.00 %
452B - Building Repairs - Plumbing	0.00	4,000.00	0.00	4,000.00	0.00 %
452C - Building Repairs - HVAC	0.00	12,000.00	0.00	12,000.00	0.00 %
452D - Building Repairs - Other	0.00	45,000.00	1,887.90	43,112.10	4.20 %
452E - Facility Renovations	0.00	227,000.00	4,540.47	222,459.53	2.00 %
469A - Building Contracts - Trash	708.85	10,000.00	2,835.40	7,164.60	28.35 %
469B - Building Contracts - Parking	0.00	20,000.00	0.00	20,000.00	0.00 %
469C - Building Contracts - Grounds	1,055.00	15,000.00	3,165.00	11,835.00	21.10 %
469E - Building Contracts - HVAC	0.00	11,000.00	2,507.50	8,492.50	22.80 %
469F - Building Contracts - Cleaning	0.00	20,000.00	3,815.48	16,184.52	19.08 %
469G - Building Contracts - Elevator	522.46	6,000.00	2,064.96	3,935.04	34.42 %
469H - Building Contracts - Other	1,938.76	8,000.00	4,351.76	3,648.24	54.40 %
469K - Building Contracts - Alarms	0.00	18,000.00	3,439.80	14,560.20	19.11 %
420B - Internet Service Provider	570.99	7,000.00	2,283.96	4,716.04	32.63 %
431A - Utilities - Telecommunication	1,012.35	15,000.00	3,043.15	11,956.85	20.29 %
435A - Travel - Mileage Reimbursement	134.54	3,000.00	150.49	2,849.51	5.02 %
435B - Travel - Expenses	0.00	6,000.00	0.00	6,000.00	0.00 %
450A - Utilities - Water	1,903.63	4,000.00	1,903.63	2,096.37	47.59 %
450B - Utilities - Electric	13,074.30	152,000.00	43,745.33	108,254.67	28.78 %
450C - Utilities - Natural Gas	1,070.07	28,000.00	4,406.00	23,594.00	15.74 %
450D - Utilities - Electric Street	319.24	4,500.00	960.37	3,539.63	21.34 %
Total Expenditures	491,989.67	7,115,000.00	2,184,276.57	4,930,723.43	30.70 %
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Connetquot Public Library

Collateralization of Deposits

October 31, 2024

M&T Bank Balances

Operating	\$ 19,799.00
Payroll	\$ 45,322.64
Petty Checking	\$ 632.93
Money Market	\$ 3,411,886.94
M&T Bank Total Deposits	\$ 3,477,641.51
FDIC Coverage	\$ 250,000.00
Collateral assets held by third party custodian - M&T	\$ 3,324,470.89
Collateral assets in excess of uninsured deposits	\$ 96,829.38

Connetquot Public Library

Schedule of Claims 05

Presented: November 14, 2024

Operating Payable			\$	656,361.22
Payroll Payable			\$	273,466.06
Petty Checking Payable			\$	51.00
Petty Cash Payable			\$	-
		TOTAL	\$	929,878.28
this attached schedule of claims. Further	ard of Trustees, a resolution was adopted formore, I hereby certify that the claims have If the New York State Comptroller and the F (900-10)	oeen au	dited Mana	in compliance agement Policy
	[TRUSTEE SIGNATURE]		[DAT	E]
	[TRUSTEE SIGNATURE]		[DAT	E]
	[TRUSTEE SIGNATURE]		[DAT	E]
	[TREASURER SIGNATURE]		[DAT	 E]

	Date	Vendor	Account	Amount
58021				
	11/15/2024	4imprint Inc	Events/Class - Child Supplies	275.00
	11/15/2024	4imprint Inc	Events/Class - Child Supplies	55.00
	11/15/2024	4imprint Inc	Events/Class - Child Supplies	12.47
58022	Sum for 58021			342.47
30022	11/15/2024	ADP LLC	Professional - Payroll	468.00
	11/15/2024	ADP LLC	Professional - Payroll	759.90
	11/15/2024	ADP LLC	Professional - Payroll	496.51
	11/15/2024	ADP LLC	Professional - Payroll	415.39
	Sum for 58022			2,139.80
58023				
	11/15/2024	Aflac	Supp. Insurance - Pre Tax	319.30
F0004	Sum for 58023			319.30
58024	11/15/2024	Ahold Financial Services	Supplies - General	25.42
	Sum for 58024	Andid I mandial dervices	Supplies - Scheral	25.42
58025	Guiii 101 30024			23.42
	11/15/2024	Amazon Capital Services, Inc	Audio Visual	654.80
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	127.95
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	89.13
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	26.97
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	21.90
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	48.52
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	41.24
	11/15/2024	Amazon Capital Services, Inc	Audio Visual	39.99
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	75.34
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	146.91
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	53.16
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	34.35
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	37.99
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	25.99
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	171.97
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	86.40
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	27.99
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	10.17
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	13.61
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	10.99
	11/15/2024	Amazon Capital Services, Inc	Audio Visual	14.95
	11/15/2024	Amazon Capital Services, Inc	Audio Visual	12.99
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	99.90
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	359.68
	11/15/2024	Amazon Capital Services, Inc	Supplies - General	47.78
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	7.99
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	29.48
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	48.52
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	25.76
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	133.66
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	20.99
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	19.99
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	52.88
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	127.17
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	70.46
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	32.66
	11/15/2024	Amazon Capital Services, Inc	Books - Adult	82.59
	11/15/2024	Amazon Capital Services, Inc	Books - Childrens	34.98
	11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	112.48

11/15/2024 Amazon Capital Services, Inc 11/15/		Date	Vendor	Account	Amount
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	105.33
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Books - Childrens	78.30
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Books - Adult	50.26
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Books - Adult	186.92
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	14.82
11/16/2024		11/15/2024	Amazon Capital Services, Inc	Supplies - Custodial	74.78
111/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	16.40
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Books - Childrens	90.15
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	29.97
11/16/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	109.89
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	170.05
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	346.55
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Books - Adult	94.47
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Adult Supplies	3.99
11/15/2024		11/15/2024	Amazon Capital Services, Inc	Events/Class - Child Supplies	29.16
11/15/2024		11/15/2024	Amazon Capital Services, Inc		113.52
11/15/2024		11/15/2024		Supplies - Custodial	36.90
11/15/2024		11/15/2024			616.11
11/15/2024		11/15/2024	•	Books - Childrens	4.99
11/15/2024			•	Events/Class - Child Supplies	
11/15/2024		11/15/2024			11.99
11/15/2024					151.50
11/15/2024			•		
11/15/2024			•	• •	
11/15/2024			•		
11/15/2024 Amazon Capital Services, Inc Events/Class - Adult Supplies 76.97			•		
11/15/2024			•		
11/15/2024			•		
11/15/2024 Amazon Capital Services, Inc Events/Class - Child Supplies 32.37					
11/15/2024					
11/15/2024					
11/15/2024 Amazon Capital Services, Inc Books - Adult 71.18 11/15/2024 Amazon Capital Services, Inc Events/Class - Adult Supplies 340.69 37.99 37.99 37.95 37.			•		
11/15/2024 Amazon Capital Services, Inc Events/Class - Adult Supplies 340.69 37.99 37.99 37.95			•		
11/15/2024 Amazon Capital Services, Inc Books - Adult 37.99 7,525.24			•		
Sum for 58025 7,525.24 58026 Amazon Capital Services, Inc American Express Payable 50.00 11/15/2024 American Button Machines American Express Payable 37.95 11/15/2024 Signs.com American Express Payable 503.44 11/15/2024 Google LLC American Express Payable 255.87 11/15/2024 Ooma Inc American Express Payable 6.10 11/15/2024 Signs.com American Express Payable 125.86 11/15/2024 Signs.com American Express Payable 629.30 11/15/2024 Signs.com American Express Payable 629.30 11/15/2024 American Button Machines American Express Payable 629.30 11/15/2024 Egnyte, Inc. American Express Payable 5,136.00 11/15/2024 Jo-Ann Stores, Inc American Express Payable 9.98 11/15/2024 Jo-Ann Stores, Inc American Express Payable 0.31 11/15/2024 Jo-Ann Stores, Inc American Express Payable 5.39 11/15/2024					
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11/15/2024 American Button Machines American Express Payable 37.95 11/15/2024 Signs.com American Express Payable 503.44 11/15/2024 Google LLC American Express Payable 255.87 11/15/2024 Ooma Inc American Express Payable 6.10 11/15/2024 Signs.com American Express Payable 125.86 11/15/2024 Signs.com American Express Payable 257.39 11/15/2024 Signs.com American Express Payable 629.30 11/15/2024 American Button Machines American Express Payable 15.85 11/15/2024 Egnyte, Inc. American Express Payable 5,136.00 11/15/2024 Jo-Ann Stores, Inc American Express Payable 9.98 11/15/2024 Jo-Ann Stores, Inc American Express Payable 0.31 11/15/2024 Jo-Ann Stores, Inc American Express Payable 5.39 11/15/2024 Jo-Ann Stores, Inc American Express Payable 5.39 11/15/2024 Jo-Ann Stores, Inc American Express Payable 5.39 American Express Payable American Express Payable 5.39	58026	11/15/2024	Amazon Capital Services, Inc.	American Express Pavable	50.00
11/15/2024 Signs.com American Express Payable 503.44 11/15/2024 Google LLC American Express Payable 255.87 11/15/2024 Ooma Inc American Express Payable 6.10 11/15/2024 Signs.com American Express Payable 125.86 11/15/2024 Signs.com American Express Payable 257.39 11/15/2024 Signs.com American Express Payable 629.30 11/15/2024 American Button Machines American Express Payable 15.85 11/15/2024 Egnyte, Inc. American Express Payable 5,136.00 11/15/2024 Jo-Ann Stores, Inc American Express Payable 9.98 11/15/2024 Jo-Ann Stores, Inc American Express Payable 0.31 11/15/2024 Jo-Ann Stores, Inc American Express Payable 5.39 11/15/2024 Jo-Ann Stores, Inc American Express Payable 8.99				· · ·	
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11/15/2024 Jo-Ann Stores, Inc American Express Payable 8.99			·	· · · · · · · · · · · · · · · · · · ·	
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TI/TO/2027 JOTAIN SIDES, INC. AMENDING EXPLESS FAYADIE 0.99			·	· · · · · · · · · · · · · · · · · · ·	
11/15/2024 Jo-Ann Stores, Inc American Express Payable 0.68			·		
11/15/2024 Liquid Web American Express Payable 172.00			·	· · · · · · · · · · · · · · · · · · ·	
11/15/2024 Elquid Web American Express Payable 172.00 11/15/2024 MailChimp American Express Payable 135.00				· · · · · · · · · · · · · · · · · · ·	
11/15/2024 Mail Chillip Afrierican Express Payable 135.00 11/15/2024 Pizza Network American Express Payable 72.59				· · · · · · · · · · · · · · · · · · ·	
11/10/2027 11/24 NOWOTK ATTENDED 1 Ayable 12.39		11/10/2027	I IZZA NOLWOIK	Amonoan Express I ayable	12.39

	Amount	Account		Vendor	Date	
100.00		American Express Payable		Target Brands, Inc.	11/15/2024	
5,225.00		American Express Payable	Service	United States Postal	11/15/2024	
12,756.69					um for 58026	
400.00		Events/Class - Adult		Amy Simonson	11/15/2024	7
400.00		Events/Class - Addit		Ally Sillionson	um for 58027	Sum
400.00					um 101 30027	8
225.00		Events/Class - Childrens		Amy Vail	11/15/2024	
225.00		Events/Class - Childrens		Amy Vail	11/15/2024	
450.00					um for 58028	
52.80		Travel - Mileage Reimburse-		Angela Breslin	11/15/2024	9
		ment		3		
52.80					um for 58029	Sum 0
375.00		Events/Class - Adult		Annmarie Rigoroso	11/15/2024	U
375.00					um for 58030	Sum
						1
200.00		Events/Class - Adult		Authentic Directions	11/15/2024	_
200.00					um for 58031	Sum 2
144.45		Supplies - Computer		B & H Photo Video	11/15/2024	2
66.96		Supplies - Computer		B & H Photo Video	11/15/2024	
211.41					um for 58032	Sum
007.04		Daala Adali	007447	Dalam 0. Tandam la	44/45/0004	3
267.81		Books - Adult		Baker & Taylor Inc -	11/15/2024 11/15/2024	
409.79 19.87		Books - Adult Books - Adult		Baker & Taylor Inc - Baker & Taylor Inc -	11/15/2024	
30.35		Books - Adult		Baker & Taylor Inc -	11/15/2024	
54.36		Books - Adult		Baker & Taylor Inc -	11/15/2024	
19.87		Books - Adult		Baker & Taylor Inc -	11/15/2024	
14.24		Books - Adult		Baker & Taylor Inc -	11/15/2024	
816.29				,	um for 58033	Sum
				5. 5		4
513.05		Books - Adult		Baker & Taylor Inc -	11/15/2024	
810.50 1,022.40		Books - Adult Books - Adult		Baker & Taylor Inc -	11/15/2024 11/15/2024	
110.81		Books - Adult		Baker & Taylor Inc - Baker & Taylor Inc -	11/15/2024	
35.38		Books - Adult		Baker & Taylor Inc -	11/15/2024	
217.10		Books - Adult		Baker & Taylor Inc -	11/15/2024	
343.10		Books - Adult		Baker & Taylor Inc -	11/15/2024	
16.97		Books - Adult		Baker & Taylor Inc -	11/15/2024	
484.81		Books - Adult	310250	Baker & Taylor Inc -	11/15/2024	
536.22		Books - Adult	310250	Baker & Taylor Inc -	11/15/2024	
154.94		Books - Adult	310250	Baker & Taylor Inc -	11/15/2024	
232.61		Books - Adult	310250	Baker & Taylor Inc -	11/15/2024	
84.90		Books - Adult	310250	Baker & Taylor Inc -	11/15/2024	
19.18		Books - Adult		Baker & Taylor Inc -	11/15/2024	
314.69		Books - Adult		Baker & Taylor Inc -	11/15/2024	
124.36		Books - Adult		Baker & Taylor Inc -	11/15/2024	
230.47		Books - Adult	310250	Baker & Taylor Inc -	11/15/2024	0
5,251.49					um for 58034	Sum 5
313.97		Books - Childrens	619817	Baker & Taylor Inc -	11/15/2024	-
163.69		Books - Childrens	619817	Baker & Taylor Inc -	11/15/2024	
161.12		Books - Childrens	619817	Baker & Taylor Inc -	11/15/2024	
47.21		Books - Childrens	619817	Baker & Taylor Inc -	11/15/2024	
145.81		Books - Childrens		Baker & Taylor Inc -	11/15/2024	
3.63		Books - Childrens		Baker & Taylor Inc -	11/15/2024	
149.09		Books - Childrens	619817	Baker & Taylor Inc -	11/15/2024	

	Date	Vendor	Account	Amount
	11/15/2024	Baker & Taylor Inc - L619817	Books - Childrens	223.18
	11/15/2024	Baker & Taylor Inc - L619817	Books - Childrens	57.58
EOUSE	Sum for 58035			1,265.28
58036	11/15/2024	Brenda Ferrante	Events/Class - Adult	250.00
	Sum for 58036			250.00
58037	11/15/2024	Prittony Loo	Events/Class - Adult	250.00
	11/15/2024	Brittany Leo Brittany Leo	Events/Class - Adult	375.00
	Sum for 58037	Britary 200	Events/Olass - Addit	625.00
58038				
	11/15/2024	Charyl Ozkaya	Events/Class - Adult	150.00
	11/15/2024 Sum for 58038	Charyl Ozkaya	Events/Class - Adult	50.00 200.00
58039	Suili 101 36036			200.00
	11/15/2024	Chris Vivas	Events/Class - Childrens	275.00
E0040	Sum for 58039			275.00
58040	11/15/2024	Cornell Cooperative Extension	Events/Class - Adult	200.00
		of Suffolk County		
	11/15/2024	Cornell Cooperative Extension of Suffolk County	Events/Class - Adult	250.00
	11/15/2024	Cornell Cooperative Extension of Suffolk County	Events/Class - Adult	150.00
50044	Sum for 58040	•		600.00
58041	11/15/2024	Create Programs	Events/Class - Childrens	325.00
	Sum for 58041	Orodio i Togramo	Evolucy oldes Similarone	325.00
58042			E . (0) 01111	
	11/15/2024 Sum for 58042	Crimson Coaching, LLC	Events/Class - Childrens	325.00 325.00
58043	Sulli 101 38042			325.00
	11/15/2024	Danielle DiMauro	Events/Class - Adult	200.00
58044	Sum for 58043			200.00
36044	11/15/2024	Deluca Associates, Inc.	Professional - Security	6,767.00
	Sum for 58044	,	,	6,767.00
58045	14/45/2024	Danica Dagaiza	Fyenta/Class Adult	110.00
	11/15/2024 11/15/2024	Denise Desoiza Denise Desoiza	Events/Class - Adult Events/Class - Adult	110.00 110.00
	11/15/2024	Denise Desoiza	Events/Class - Adult	330.00
	11/15/2024	Denise Desoiza	Events/Class - Adult	330.00
	Sum for 58045			880.00
58046	11/15/2024	Denteere Delivery Systems	Panafita Dantal Employer	571.02
	11/15/2024 Sum for 58046	Dentcare Delivery Systems	Benefits - Dental Employer	571.02 571.02
58047	Odin 101 30040			371.02
	11/15/2024	Donna Nesteruk	Events/Class - Adult	300.00
58048	Sum for 58047			300.00
00040	11/15/2024	Edward Profet Jr.	Events/Class - Adult	950.00
	Sum for 58048			950.00
58049	11/15/2024	Encore Fire Protection	Building Contracts - Other	150.00
	11/15/2024	Encore Fire Protection	Building Repairs - Plumbing	997.50
	Sum for 58049	Endore Fine Frederich	Dallaring Repairs Trainibility	1,147.50
58050		Overing	Owner Page October 1911	
	11/15/2024	Grainger	Supplies - Custodial	223.78
	11/15/2024 11/15/2024	Grainger Grainger	Supplies - General Supplies - General	81.66 81.66
	Sum for 58050	Grainger	oupplies - Gellelal	387.10
58051				
	11/15/2024	Guardian	Benefits - Life Insurance	1,070.78

	Date		Vendor	Account	Amount
	11/15 Sum for 58051	/2024	Guardian	Benefits - LT Disablity	787.61 1,858.39
58052	11/15	/2024	Haase Landscaping & Design	Building Contracts - Grounds	1,055.00
58053	Sum for 58052		Corp.		1,055.00
	11/15 Sum for 58053	/2024	Happy Feet Suffolk, LLC	Events/Class - Childrens	350.00 350.00
58054	11/15 Sum for 58054	/2024	High Hopes Productions	Events/Class - Childrens	310.00 310.00
58055	11/15 Sum for 58055	/2024	Home Depot Credit Service	Supplies - Custodial	24.68 24.68
58056		/2024	Home Health and Spirit Corpo-	Events/Class - Adult	325.00
58057	Sum for 58056		ration		325.00
	11/15 Sum for 58057	/2024	Irene Conte-Morgan	Events/Class - Adult	475.00 475.00
58058		/2024 /2024	Jacqueline Parente Jacqueline Parente	Events/Class - Adult Events/Class - Adult	800.00 900.00 1,700.00
58059		/2024	Jessica Karszen	Events/Class - Adult	400.00 400.00
58060		/2024	Jill Evans	Events/Class - Adult	350.00 350.00
58061		/2024	Joan Vilardi	Events/Class - Adult	300.00 300.00 300.00
58062	11/15	/2024	Joann Poserina	Events/Class - Adult	600.00
58063	Sum for 58062 11/15	/2024	Joe Socci	Events/Class - Adult	600.00 700.00
58064	Sum for 58063 11/15	/2024	John Kouri	Events/Class - Adult	700.00 590.00
58065	Sum for 58064	/2024	Journey Inspired Consulting	Events/Class - Adult	590.00 225.00
58066	Sum for 58065	/2024	, ,	Events/Class - Adult	225.00 250.00
58067	Sum for 58066		Joyce Walker		250.00
58068	11/15 Sum for 58067	/2024	Kaeleigh Meisenzahl	Events/Class - Adult	90.00 90.00
	11/15 Sum for 58068	/2024	Kanopy	Digital - Collections	130.00 130.00
58069	11/15 Sum for 58069	/2024	Kate Yearsley	Events/Class - Adult	125.00 125.00
58070	11/15 Sum for 58070	/2024	Katherine Willson	Events/Class - Adult	200.00 200.00
58071	11/15 Sum for 58071	/2024	Kathleen Cunningham	Events/Class - Adult	288.00 288.00

	D	ate	Vendor	Account	Amount
58072	4.	4 (4 5 /000 4	I/D V	Francis (Oleges Ashali	405.00
	1° Sum for 58072	1/15/2024	KB Yoga	Events/Class - Adult	435.00 435.00
58073		4 /4 5 /000 4	Wide and an	Foresta (Olege - Old Interes	
	1° Sum for 58073	1/15/2024	Kidnastics	Events/Class - Childrens	550.00 550.00
58074		4/45/0004	IZONE In a	Duilding Contracts Florester	
	Sum for 58074	1/15/2024	KONE Inc	Building Contracts - Elevator	522.46 522.46
58075		4 /4 5 /000 4	Lauriana D. MaElaur	Formata (Olaman, Arkalı)	
	Sum for 58075	1/15/2024	Laurince D. McElroy	Events/Class - Adult	400.00 400.00
58076		4 /4 5 /000 4		F . (O)	
	1° Sum for 58076	1/15/2024	Lelonni Campbell	Events/Class - Adult	250.00 250.00
58077					
	1 ¹ Sum for 58077	1/15/2024	Lenovo, Inc.	Equipment - Computer	12,240.00 12,240.00
58078					
	1: Sum for 58078	1/15/2024	Lester Paldy	Events/Class - Adult	175.00 175.00
58079	Sum for 58078				175.00
		1/15/2024	Lily Stitches Inc.	Events/Class - Adult	300.00
	1° Sum for 58079	1/15/2024	Lily Stitches Inc.	Events/Class - Adult	450.00 750.00
58080					
		1/15/2024	Liu F. He	Events/Class - Childrens	425.00
		1/15/2024 1/15/2024	Liu F. He Liu F. He	Events/Class - Adult Events/Class - Adult	450.00 450.00
	Sum for 58080	1/13/2024	LIU I . He	Events/Class - Addit	1,325.00
58081	4.	4/45/2024	Long Island Wests Conjess	Duilding Contracto Troch	777.85
	Sum for 58081	1/15/2024	Long Island Waste Services	Building Contracts - Trash	777.85
58082		4 /4 5 /000 4		F . (O)	
	1° Sum for 58082	1/15/2024	Luanne Brogan	Events/Class - Adult	500.00 500.00
58083					
	1: Sum for 58083	1/15/2024	Mary Anne McAlpin	Events/Class - Adult	485.00
58084	Suili 101 56065				485.00
		1/15/2024	MetLife SBC	Benefits - Dental Employer	1,370.70
58085	Sum for 58084				1,370.70
		1/15/2024	Midwest Tape - Hoopla	Digital - Collections	2,169.74
58086	Sum for 58085				2,169.74
00000	1	1/15/2024	Midwest Tape, LLC	Audio Visual	54.12
	11	1/15/2024	Midwest Tape, LLC	Audio Visual	20.06
		1/15/2024	Midwest Tape, LLC	Audio Visual	126.90
		1/15/2024	Midwest Tape, LLC	Audio Visual	55.28
		1/15/2024	Midwest Tape, LLC	Audio Visual	183.12
58087	Sum for 58086				439.48
		1/15/2024	Motherhood Moves, LLC	Events/Class - Childrens	140.00
58088	Sum for 58087				140.00
		1/15/2024	National Grid	Utilities - Natural Gas	1,315.45
58089	Sum for 58088				1,315.45
	1	1/15/2024	New Era Technology LI	Utilities - Telecommunication	1,006.25
		1/15/2024	New Era Technology LI	Utilities - Telecommunication	1,006.25
58090	Sum for 58089				2,012.50
30000					

	Date	Vendor	Account	Amount
	11/15/2024	Newsday	Periodicals	687.84
E0004	Sum for 58090			687.84
58091	11/15/2024	NYSLRS	NYSLRS - Contributions	461,608.00
	Sum for 58091			461,608.00
58092	11/15/2024	O.M.O. Records Inc.	Events/Class - Adult	1,500.00
	Sum for 58092	O.IVI.O. Records IIIc.	Events/Class - Addit	1,500.00
58093	Cum 101 00002			1,000.00
	11/15/2024	Optimum	Internet Service Provider	290.00
58094	Sum for 58093			290.00
30094	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	23.96
	11/15/2024		nc. Events/Class - Child Supplies	27.16
	11/15/2024		nc. Events/Class - Child Supplies	27.96
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	15.98
	11/15/2024		nc. Events/Class - Child Supplies	19.98
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	29.98
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	29.96
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	13.98
	11/15/2024		nc. Events/Class - Child Supplies	35.98
	11/15/2024		nc. Events/Class - Child Supplies	16.58
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	16.58
	11/15/2024		nc. Events/Class - Child Supplies	27.92
	11/15/2024		nc. Events/Class - Child Supplies	35.96
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	9.99
	11/15/2024		nc. Events/Class - Child Supplies	27.16
	11/15/2024		nc. Events/Class - Child Supplies	27.95
	11/15/2024		nc. Events/Class - Child Supplies	49.95
	11/15/2024		nc. Events/Class - Child Supplies	24.95
	11/15/2024		nc. Events/Class - Child Supplies	39.95
	11/15/2024		nc. Events/Class - Child Supplies	29.95
	11/15/2024		nc. Events/Class - Child Supplies	24.95
	11/15/2024		nc. Events/Class - Child Supplies	29.95
	11/15/2024		nc. Events/Class - Child Supplies	29.95
	11/15/2024		nc. Events/Class - Child Supplies	29.98
	11/15/2024		nc. Events/Class - Child Supplies	19.98
	11/15/2024		nc. Events/Class - Child Supplies	19.98
	11/15/2024		nc. Events/Class - Child Supplies	19.98
	11/15/2024		nc. Events/Class - Child Supplies	19.98
	11/15/2024	Oriental Trading Company, Ir	nc. Events/Class - Child Supplies	19.98
	Sum for 58094			746.61
58095	11/15/2024	Pitney Bowes Bank, Inc. Re-	Service - Postage	2,000.00
		serve Account	Oct vice - 1 Ostage	
58096	Sum for 58095			2,000.00
00000	11/15/2024	PSEGLI	Utilities - Electric	7,356.81
	Sum for 58096			7,356.81
58097				
	11/15/2024	PSEGLI - Exterior	Utilities - Electric Street	348.59
F0000	Sum for 58097			348.59
58098	11/15/2024	Quadient Finance USA	Service - Postage	900.00
	Sum for 58098	Quadient i manoe 557	Cervice i datage	900.00
58099				330.00
	11/15/2024	Quatela Chimeri PLLC	Professional - Attorney	130.00
	Sum for 58099			130.00
58100	11/15/2024	Quest Masters Guild, Inc	Events/Class - Childrens	245.00
	11/15/2024	Quest Masters Gullu, IIIC	Events/Class - Childrens	243.00

	Date	Vendor	Account	Amount
	11/15/2024	Quest Masters Guild, Inc	Events/Class - Childrens	490.00
	11/15/2024	Quest Masters Guild, Inc	Events/Class - Childrens	150.00
	11/15/2024	Quest Masters Guild, Inc	Events/Class - Childrens	115.00
8101	Sum for 58100			1,000.00
0101	11/15/2024	Relay, Inc.	Software Service	900.00
0400	Sum for 58101			900.00
8102	11/15/2024	Richard Welch	Events/Class - Adult	150.00
	Sum for 58102			150.00
8103	11/15/2024	Robert Scott	Events/Class - Childrens	395.00
	11/15/2024	Robert Scott	Events/Class - Childrens	750.00
	Sum for 58103	Nobelt Scott	Events/Class - Childrens	1,1 45.00
8104				
	11/15/2024	Sarah Maass	Events/Class - Adult	350.00
8105	Sum for 58104			350.00
5100	11/15/2024	Seedsower Farm, LLC	Events/Class - Adult	225.00
	Sum for 58105			225.00
8106	11/15/2024	Shake N Make Music, LLC	Events/Class - Childrens	300.00
	Sum for 58106	Griane in Mane Music, EEO	Events/Olass - Officients	300.00
8107				
	11/15/2024	Sprouts and Friends Inc	Events/Class - Childrens	150.00
8108	Sum for 58107			150.00
0100	11/15/2024	State of NY Dept of Civil Ser-	Benefits - Medical Employer	71,123.48
	Sum for 58108	vice		71,123.48
8109	3411101 30100			71,123.40
	11/15/2024	Suffolk Cooperative Library	Professional - Consulting	365.00
	11/15/2024	System Suffolk Cooperative Library	Events/Class - Discount Ticket	7,800.00
		System		
	11/15/2024	Suffolk Cooperative Library System	Events/Class - Discount Ticket	5,600.00
	Sum for 58109			13,765.00
8110	11/15/2024	Suffolk Safety Program	Events/Class - Adult	1,064.00
	Sum for 58110	Canonic Caroty 1 Togram	Everno, elado y idali	1,064.00
8111		0 1 1 5 1 1	5 11 11 2 1 1 2 1	
	11/15/2024	Sunbelt Rentals	Building Contracts - Other	335.00
8112	Sum for 58111			335.00
	11/15/2024	Susan L. Barell	Events/Class - Adult	360.00
8113	Sum for 58112			360.00
0113	11/15/2024	Susanne Britton	Travel - Mileage Reimburse-	24.12
	0 (50440		ment	04.40
8114	Sum for 58113			24.12
	11/15/2024	T-Mobile	Software Service	172.20
0445	Sum for 58114			172.20
8115	11/15/2024	Teresas Silhouette Spot LLC	Events/Class - Childrens	320.00
	Sum for 58115			320.00
8116	44/45/0004	The sections William Defectors	Francis (Olege Askali	400.00
	11/15/2024	Theodore William Reinstein	Events/Class - Adult	400.00
8117	Sum for 58116			400.00
	11/15/2024	Theresas Programs LLC	Events/Class - Childrens	625.00
	11/15/2024 11/15/2024	Theresas Programs LLC Theresas Programs LLC	Events/Class - Childrens	625.00
			Events/Class - Childrens	325.00

	Date	Vendor	Account	Amount
	11/15/2024	Theresas Programs LLC	Events/Class - Childrens	325.00
	Sum for 58117			1,900.00
58118	11/15/2024	Time Shred Services Inc	Building Contracts - Other	59.00
	Sum for 58118	Time Silied Services inc	Building Contracts - Other	59.00 59.00
58119	Cum for Corre			00.00
	11/15/2024	Timothy Scalia	Events/Class - Adult	200.00
E0400	Sum for 58119			200.00
58120	11/15/2024	Travelingartprograms LLC	Events/Class - Childrens	325.00
	Sum for 58120	Travolingar programo 220	Everile, elace elimerene	325.00
58121	3			
	11/15/2024	Uline	Supplies - Custodial	100.00
	11/15/2024	Uline	Supplies - Custodial	20.05
	11/15/2024	Uline	Supplies - Custodial	140.00
	11/15/2024	Uline	Supplies - Custodial	21.36
58122	Sum for 58121			281.41
30122	11/15/2024	Ursula Donnelly	Events/Class - Adult	150.00
	Sum for 58122	•		150.00
58123				
	11/15/2024	Verizon Fios	Internet Service Provider	280.99
58124	Sum for 58123			280.99
J0124	11/15/2024	Vianna Calderon	Events/Class - Childrens	350.00
	Sum for 58124			350.00
58125				
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	263.80
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	45.76
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	43.88
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	42.57
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	40.90
	11/15/2024 11/15/2024	W.B. Mason Co. Inc W.B. Mason Co. Inc	Supplies - General	24.00 13.58
	11/15/2024	W.B. Mason Co. Inc	Supplies - General Supplies - General	17.49
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	9.99
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	13.99
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	26.40
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	39.49
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	6.96
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	21.58
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	39.98
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	55.98
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	86.29
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	57.96
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	75.98
	11/15/2024	W.B. Mason Co. Inc	Supplies - General	53.09
	Sum for 58125			979.67
58126	11/15/2024	Wall Street Journal	Periodicals	781.97
	Sum for 58126	Wall Street Journal	i enouicais	781.97 781.97
58127	Call 101 30120			761.97
	11/15/2024	XCL Business Technologies,	Supplies - Computer	107.91
	11/15/2024	Inc XCL Business Technologies,	Supplies - Computer	845.56
	11/13/2024	Inc	oupplies - Computer	645.50
	Sum for 58127	-		953.47
58128	44/45/0004	70Dc 11.C	Evente/Class Children	750.00
	11/15/2024	ZoDa, LLC	Events/Class - Childrens	750.00
	Sum for 58128 '972			750.00

	Date	Vendor	Account	Amount
	11/05/2024	Motherhood Moves, LLC	Events/Class - Childrens	(140.00)
Sum for Voided - 57972				(140.00)
Sum Total				656,361.22

Connetquot Public Library Payroll Payable Warrant October 2024

	Date	Vendor	Description	Amount
1884				
	10/10/2024	NYSDCP		5,475.00
	10/10/2024	NYSDCP		1,800.00
	Sum for 1884			7,275.00
1885	10/10/2024	Sheriff of Suffolk County		201.75
	Sum for 1885	Sheriii oi Sulloik Gourity		201.75 201.75
1886	3411101 1003			201.73
	10/24/2024	NYSDCP		1,800.00
	10/24/2024	NYSDCP		5,575.00
	Sum for 1886			7,375.00
1887	10/24/2024	Shariff of Suffalls County		201.75
	Sum for 1887	Sheriff of Suffolk County		201.75 201.75
No Docum	nent reference			201.75
	10/10/2024		Employer Social Security Tax	1,415.39
	10/10/2024		Employer Medicare Tax	331.02
	10/10/2024		Employee Social Security Tax	1,415.37
	10/10/2024		Employee NYS Income Tax	680.60
	10/10/2024		Employee Medicare Tax	331.04
	10/10/2024		Employee Federal Income Tax	1,300.19
	10/10/2024		Payroll	68,118.42
	10/10/2024		Employee Federal Income Tax	12,540.74
	10/10/2024		Payroll	18,420.85
	10/10/2024		Employee Medicare Tax	1,488.87
	10/10/2024		Employee NYS Income Tax	4,824.15
	10/10/2024		Employee Social Security Tax	6,366.30
	10/10/2024		Employer Medicare Tax	1,488.89
	10/10/2024		Employer Social Security Tax	6,366.28
	10/24/2024		Payroll	73,272.54
	10/24/2024		Employee Federal Income Tax	
	10/24/2024		Employee Medicare Tax	327.38
	10/24/2024		Employee NYS Income Tax	651.55
	10/24/2024		Employee Social Security Tax	1,399.89
	10/24/2024		Employer Medicare Tax	327.39
	10/24/2024		Payroll	18,283.73
	10/24/2024		Employer Social Security Tax	6,863.94
	10/24/2024		Employer Medicare Tax	1,605.28
	10/24/2024		Employee Social Security Tax	6,863.91
	10/24/2024		Employee NYS Income Tax	5,313.86
	10/24/2024		Employee Medicare Tax	1,605.28
	10/24/2024		Employee Federal Income Tax	
	10/24/2024		Employer Social Security Tax	1,399.89
Sum for	No Document reference			258,412.56
	ence Sum Total			273,466.06
	Julii Totai			213,400.00

Connetquot Public Library Petty Checking Payable Warrant October 2024

	Date	Vendor	Account	Amount
4253	10/07/2024 Sum for 4253	Erin McAfee	Events/Class - Childrens	16.00 16.00
4254	10/23/2024 Sum for 4254 Sum Total	Christine Reilly	Lost/Damaged Materials	35.00 35.00 51.00



Office of the State Comptroller New York State & Local Retirement System

New York State Comptroller Thomas P. DiNapoli



CONNETQUOT PUBLIC LIBRARY

51186 ERS - 2025 Annual Invoice

SEE PAYMENT INSTRUCTIONS BELOW

Payment of this Invoice must be received by the Retirement System on or before February 01, 2025. If paying the prepay amount, payment must be received on or before December 15, 2024. Unpaid balances accrue interest at the rate of 5.90%. If you have questions, please contact the Employer Information line at 1-866-805-0990 or 518-474-7736. Select #1 from the menu, enter your location code at the prompt and choose the Employer Billing option.

Payment Due February 01, 2025 Prepayment Due December 15, 2024

Total Amount Due : \$464,927 \$461,608

Contribution Stabilization Program (Chapter 57, Laws of 2010)

Maximum Amount to Amortize:

Minimum Amount Due Under This Program:

\$41,570

\$423,357

\$420,037

Contribution Details							
Tier	Plan ID	Options	Salary	Rate	Regular Pension Contribution**	GTLI	
4	A15	41J165	\$1,978,707	17.80%	\$342,316	\$9,894	
5	A15	41J165	\$216,096	15.30%	\$31,982	\$1,080	
6	A15	41J100	\$704,877	11.30%	\$76,127	\$3,524	
	Subtotal:		\$2,899,680		\$450,425	\$14,498	

^{**}Regular Pension Bill without GTLI - Uses March 31, 2024 Salaries with Final Rates

2025 Regular Pension Contribution, Including GTLI

\$464,924

Invoice Details

Due February 01, 2025 Payments divide by factor

Pre Pay December 15, 2024 Payments

Total Amount Due	\$464,927		\$461,608
2025 Regular Pension Contribution	\$464,924	1.007191	\$461,604
Total Adjustments and Installments	\$4		\$4
Total Adjustments	\$4		\$4
Adjustments Prior Years' Adjustment Prior Plan Adjustments	\$4 \$0	1.007191 1.007191	\$4 -

ACH and Wiring Instructions

- Before sending your ACH or Wire please send an Email to NYSLRS_Billing@osc.ny.gov
- In your email be sure to include the following:
 - Date of Payment
 - Amount of Payment
 - Employer Name
 - Location Code
 - Retirement System (ERS or PFRS)
- Be advised that your ACH or Wire can take up to two business days to process.
- ACH or Wire payments can be made out to:
 - JPMorgan Chase
 - ABA #021 000 021
 - A/C638357702
 - · In the Wire Description, please include Location Code and Retirement System (ERS/PFRS)

Pay	By Check Instructions	
•	Make Checks Payable to Please fill out the follow	o: New York State and Local Employees' Retirements System ving.
•	Location Code	
•	Amount Paid	\$
•	Tear at the dotted line a	above and include this slip in the envelope with your check.



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000 TEL: 631-286-1600 ■ FAX: 631-286-1647

November 4, 2024

To: Member Library Directors;

Boards of Trustees

From: Kevin Verbesey

Re: SCLS Proposed FY 2025 Budget

Enclosed with this memo is the **Proposed SCLS FY 2025 Operating Budget** for your review and consideration.

At its meeting on November 4, 2024 the SCLS Board of Trustees approved the enclosed SCLS FY 2025 Operating Budget and authorized its submission for member library approval. In order for this proposal to take effect more than 2/3 of member libraries must vote to approve the proposed budget before December 31, 2024.

Attached to this memo are the final proposed SCLS FY 2025 Budget, a final proposed Member Support Chart, and your budget ballot. **Please print the ballot out and use it to record your library vote.**

To gain a full understanding of this proposed budget, and its impact on the member libraries, we ask that you review both this packet and the previously distributed "draft" budget packet that was dated October 1, 2024.

There have been some changes made from the "draft" budget that was distributed in October. The changes are based upon additional information and feedback that we have received subsequent to the "draft" budget being developed. The reasons behind each change are listed below.

Income

1) A number of State Aid State categories (N.Y. State, LSSA, Outreach, SCLS:CLA, LLSA, CLA, Dedicated Library Aid) have been adjusted to better reflect our anticipated aid from New York State in relation to what was actually received in 2024. SCLS runs on a January 1 fiscal year and often does not receive any aid payments from NYS until the late summer and often (like this year) does not receive final aid payments until after a subsequent year's budget must be completed. That makes estimating revenue from NYS challenging.

2) SCLS: CBA has been integrated (by NYS) into the SCLS: CLA line and one of the Dedicated Library Aid (Grants) has been integrated into Outreach aid.

Expenditures

- 1) SCLS has reclassified a number of employees from Staff P/T to Shipping & Maintenance to better reflect the work that they do.
- 2) Certain Aid lines under Direct Offset (*LLSA Member Libraries*, *CLA/CBA Central Library*, *CBA Materials*, and *Dedicated Library Aid*) have been adjusted to offset the changes in the State Aid lines on the revenue side of the budget.
- 3) A number of lines (Office & Lib Supplies, Telephone, Travel, Programs, Professional Development, and Water) have been adjusted a small amount from the first draft based on newer cost estimates.
- 4) Contract Services has been increased from the first estimate due to costs related to lawn and sprinkler maintenance after a season where we did none of either while undergoing exterior renovations.

The bottom line after these changes have been made is that **the overall SCLS 2024 Budget is projected to increase by 1.83% (\$298,543.)** The operations side will increase by 5.14% (\$368,304) and the Direct Offset side will increase by 0.62% (\$55,239) and no fund balance transfer is planned in 2025.

Member Support, overall, will increase 1.5% (\$35,728) in 2025.

We are often asked why every library does not have the same percentage change in member support. Member library financial participation is determined by a formula that includes the library's service population and the library's expenditures for the prior year (2023.) If your library's disbursements (less capital expenditures and debt service – as defined in your New York State Annual Report) increased more than the County average then your contribution change will be greater than the average. The version that is enclosed with this memo is the final member support chart for 2025.

If possible, please address this issue at your next Board meeting and return the enclosed ballot to SCLS before December 31, 2024. Should you have any questions, please feel free to contact me.

Thank you for your continued support of our collaborative efforts.

2025 BUDGET INCOME

	2023	2024	2025	2024 to 2025	2024 to 2025
SOURCE	Budget	Budget	Proposed	\$ Change	% Change
	J 1 3 1			, 5 -	
N. Y. State	2,883,774	2,941,535	2,986,503	44,968	1.53%
Local Services Support Aid	330,753	337,368	342,800	5,432	1.61%
Outreach	235,160	239,863	268,425	28,562	11.91%
SCLS: CLA	156,407	159,535	187,575	28,040	17.58%
Misc. Grants	0	0	0	0	0.00%
Interest	5,000	65,000	100,000	35,000	53.85%
Rental	58,100	59,000	60,000	1,000	1.69%
Delivery Service	1,500	1,500	1,600	100	6.67%
Mailing Overdues	15,000	15,000	12,000	(3,000)	-20.00%
Miscellaneous	10,000	15,000	25,000	10,000	66.67%
Contributions	100	100	100	0	0.00%
Programs/Rooms	6,000	12,000	12,000	0	0.00%
Library Contract Service	162,000	162,000	315,000	153,000	94.44%
Member Library Support	2,351,617	2,375,132	2,410,860	35,728	1.50%
PALS Admin. Fee	679,331	752,949	772,423	19,474	2.59%
Sustainable Libraries Initiativ	20,000	30,000	40,000	10,000	33.33%
		20,000	10,000		0010070
Sub-Total (Operational)	6,914,742	7,165,982	7,534,286	368,304	5.14%
our (operational)	0,021,712	7/200/002	2/00 1/200	300,501	011170
Central Library support					
Shared Services	12,000	53,000	53,000	0	0.00%
Homework Help	55,000	55,000	55,000	0	0.00%
nomework neip	33,000	33,000	33,000		0.0070
Sub-Total (Central Library)	67,000	108,000	108,000	0	0.00%
DIRECT OFFSET					
LLSA Member Libraries	467,287	476,633	484,300	7,667	1.61%
Central Library Aid	371,799	379,235	380,825	1,590	0.42%
Suffolk E-Resources	770,040	793,141	816,935	23,794	3.00%
Coordinated Orders	1,200,000	1,300,000	1,000,000	(300,000)	-23.08%
Downloadable Media	5,531,127	5,918,306	6,273,354	355,048	6.00%
SCLS: CBA	16,500	16,830	0	(16,830)	-100.00%
Dedicated Library Aid (Grants	31,500	32,130	16,050	(16,080)	-50.05%
Misc. Grants	,	,	0	0	0.00%
Sub-Total (Direct Offset)	8,388,253	8,916,275	8,971,464	55,189	0.62%
Transfer from Unappropriated					
Fund Balance	130,000	125,000	0	(125,000)	-100.00%
	400 000	4.000.000		/45= 555	
Sub-Total (Non-Operational)	130,000	125,000	-	(125,000)	-100.00%
TOTAL INCOME	15,499,995	16,315,257	16,613,750	298,493	1.83%

2025 Budget Expenditures

ACCOUNT TITLE	2023	2024	2025	2024 to 2025	2024 to 2025
	Budget	Budget	Proposed	\$ Change	% Change
<u>SALARIES</u>					
LIBRARIAN	1,492,060	1,640,159	1,656,213	16,054	0.98%
STAFF - F/T	1,069,789	1,115,073	1,234,046	118,973	10.67%
SHIPPING & MAINTENANCE	365,357	140,036	264,098	124,062	88.59%
STAFF - P/T	167,266	266,714	192,879	(73,835)	-27.68%
SUB-TOTAL (Salaries)	3,094,472	3,161,982	3,347,236	185,254	5.86%
FIXED CHARGES & FRINGE BENEF	ITS				
		***************************************	***		
RETIREMENT	400,000	435,000	535,000	100,000	22.99%
SOCIAL SECURITY	232,312	237,000	251,000	14,000	5.91%
WORKER'S COMPENSATION	37,500	40,000	45,000	5,000	12.50%
UNEMPLOYMENT	1,000	1,000	500	(500)	-50.00%
DISABILITY	5,000	5,500	5,500	0	0.00%
HEALTH INSURANCE	460,000	600,000	630,000	30,000	5.00%
MEDICAL INS. RETIREES	520,000	550,000	550,000	0	0.00%
DENTAL	38,000	42,000	42,000	0	0.00%
OPTICAL	4,500	6,000	5,000	(1,000)	-16.67%
FLEX PLAN	500	500	500	0	0.00%
SICK & VAC. PAYOUTS	95,000	100,000	90,000	(10,000)	-10.00%
LONG TERM CARE INSURANCE	2,000	2,000	1,500	(500)	-25.00%
INSURANCE INCENTIVE	42,000	45,000	35,000	(10,000)	-22.22%
EMPLOYEE ASSIST. PROGRAM	1,800	1,800	1,800	0	0.00%
SUB-TOTAL (Fixed & Fringe)	1,839,612	2,065,800	2,192,800	127,000	6.15%
SOB-TOTAL (TIXED & TIME)	1,039,012	2,005,800	2,192,000	127,000	0.13%
PROFESSIONAL FEES	57,050	57,050	57,300	250	0.44%
SUB-TOTAL (Professional Fees)	57,050	57,050	57,300	250	0.440/
30B-101AL (Plotessional Fees)	57,030	37,030	57,300	230	0.44%
LIBRARY MATERIALS					
	**************************************		SANCETTO PORTO POR CONTRACTOR DE CONTRACTOR		
BOOKS	10,000	8,000	8,000	0	0.00%
DOWNLOADABLE MEDIA	105,000	105,000	105,000	0	0.00%
HOMEWORK HELP	306,000	306,000	332,000	26,000	8.50%
SUB-TOTAL	421,000	419,000	445,000	26,000	6 240/
SOB-TOTAL	42.L,000	419,000	445,000	20,000	6.21%
DIRECT OFFSET					
LICA MEMBER I TRANSEC	ACT 007	476 600	AOA 200		A DADI
LLSA MEMBER LIBRARIES CLA CBA CNTRL LIBRARY	467,287	476,633	484,300	7,667	1.61%
SUFFOLK E-RESOURCES	371,799	379,235	380,825	1,590	0.42%
	770,040	793,141	816,935	23,794	3.00%
COORDINATED ORDERS	1,200,000	1,300,000	1,000,000	(300,000)	-23.08%
DOWNLOADABLE MEDIA	5,531,127	5,918,306	6,273,354	355,048	6.00%
CBA MATERIALS DEDICATED LIBERARY ATD	16,500	16,830	16 000	(16,830)	<u>-100.00%</u>
DEDICATED LIBERARY AID	31,500	32,130	16,000	(16,130)	-50.20%
MISC. GRANTS	0	0	0	0	0.00%
	ONESTERN DACES MICE COMPANIES AND				
SUB-TOTAL	8,388,253	8,916,275	8,971,414	55,139	0.62%

2025 Budget Expenditures

ACCOUNT TITLE	2023	2024	2025	2024 to 2025	2024 to 2025		
	Budget	Budget	Proposed	\$ Change	% Change		
<u>OPERATIONS</u>							
OFFICE & LIB. SUPPLIES	40,500	40,500	41,000	500	1.23%		
TELEPHONE VOICE	23,000	20,000	23,000	3,000	15.00%		
ISP SERVICE	35,000	30,000	27,000	(3,000)	-10.00%		
Line of Credit INTEREST	100	100	100	0	0.00%		
POSTAGE & FRGHT SCLS	15,000	15,000	15,000	0	0.00%		
POSTAGE OVERDUES	9,000	9,000	7,500	(1,500)	-16.67%		
PUBLICITY & PRINTING	50,000	30,000	30,000	0	0.00%		
TRAVEL	23,500	23,500	25,500	2,000	8.51%		
LOST IN TRANSIT	10,000	8,000	7,000	(1,000)	-12.50%		
OVERDUE SUPPLIES	3,500	0	0	0	0.00%		
MEMBERSHIP DUES	25,000	23,000	24,000	1,000	4.35%		
MAINT OFFICE EQUIP.	16,000	15,000	15,000	0	0.00%		
COMPUTER SERVICES	261,500	263,000	283,500	20,500	7.79%		
VEHICLE OPERATION	35,000	32,500	36,400	3,900	12.00%		
VEHICLE MAINTENANCE	17,500	20,000	15,000	(5,000)	-25.00%		
SECURITY SERVICES	21,858	22,000	22,000	0	0.00%		
TRUSTEE EXPENSE	2,000	2,000	3,500	1,500	75.00%		
PROGRAMS	51,300	35,000	35,000	0	0.00%		
PROF. DEVELOPMENT	37,000	52,500	49,500	(3,000)	-5.71%		
Misc	0	0	0	0	0.00%		
				CONTRACTOR OF THE PROPERTY OF			
SUB-TOTAL	676,758	641,100	660,000	18,900	2.95%		
BUILDING OPERATIONS		**************************************					
GAS	31,000	25,000	21,000	(4,000)	-16.00%		
ELECTRICITY	47,000	38,050	35,000	(3,050)	-8.02%		
WATER	1,200	1,200	2,000	800	66.67%		
SUPPLIES-JANITORIAL	2,000	2,500	2,500	0	0.00%		
CONTRACT SERVICES	358,800	452,800	462,000	9,200	2.03%		
REPAIR - BLDG. & EQUIP.	40,000	50,000	50,000	0	0.00%		
SUB-TOTAL	480,000	569,550	572,500	2,950	0.52%		
INSURANCE	77,850	104,500	87,500	(17,000)	-16.27%		
EQUIPMENT - NON_CAPITAL	5,000	5,000	5,000	0	0.00%		
EQUIPMENT - CAPITAL	45,000	35,000	35,000	0	0.00%		
EQUIPMENT - VEHICLES	65,000	65,000	65,000	0	0.00%		
FACILITY RENOVATIONS	350,000	275,000	175,000	(100,000)	-36.36%		
SUB-TOTAL	542,850	484,500	367,500	(117,000)	-24.15%		

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TOTAL EXPENDITURES	15,499,995	16 215 257	16 610 750	200 402	4 0 0 0 /		
IVITE ENTERNIZIONED	13/433/333	16,315,257	<i>16,613,750</i>	298,493	1.83%		

Proposed 2025 MEMBER LIBRARY SUPPORT @ 1.50% (OVERALL INCREASE) BASED ON ANNUAL REPORT FINANCIALS: 2023									
BASED O	ACT	PROP	\$ Change	% Change					
	2024	2025	PROP 2025	PROP 2025					
	ML SUPP	ML SUPP	FROM 2024 ACT	FROM 2024 ACT					
AMAGANSETT	11,280	11,450	170	1.51%					
AMITYVILLE	34,939	35,850	911	2.61%					
BABYLON	19,254	19,570	316	1.64%					
BAYPORT-BLUE POINT	25,853	26,626	773	2.99%					
BAY SHORE-BRIGHTWATERS	44,201	44,932	731	1.65%					
BRENTWOOD	111,626	114,091	2,465	2.21%					
BROOKHAVEN	11,567	12,098	531	4.59%					
CENTER MORICHES	41,770	42,494	724	1.73%					
CENTRAL ISLIP	50,480	51,510	1,030	2.04%					
COLD SPRING HARBOR	18,928	19,242	314	1.66%					
COMMACK	31,703	32,234	531	1.67%					
COMSEWOGUE	63,321	65,310	1,989	3.14%					
CONNETOUOT		62,790		-0.29%					
	62,972		(182) 873						
COPIAGUE NEW SHEEOLK	43,696	44,569		2.00%					
CUTCHOGUE-NEW SUFFOLK	11,462	12,122	660	5.76%					
DEER PARK	35,386	35,668	282	0.80%					
EAST HAMPTON	33,268	34,535	1,267	3.81%					
EAST ISLIP	38,651	39,165	514	1.33%					
ELWOOD	19,477	19,282	(195)	-1.00%					
EMMA S CLARK	66,752	69,252	2,500	3.75%					
FLOYD MEMORIAL	11,280	11,450	170	1.51%					
HALF HOLLOW HILLS	74,630	77,485	2,855	3.83%					
HAMPTON BAYS	26,050	25,555	(495)	-1.90%					
HAMPTON	11,280	11,450	170	1.51%					
HARBORFIELDS	37,247	37,822	575	1.54%					
HAUPPAUGE	23,058	23,785	727	3.15%					
HUNTINGTON	69,302	69,285	(17)	-0.02%					
ISLIP	33,549	34,104	555	1.65%					
JOHN JERMAIN	16,771	18,724	1,953	11.65%					
LINDENHURST	51,702	53,542	1,840	3.56%					
LONGWOOD		90,699	3,653	4.20%					
	87,046								
MASTICS-MORICHES-SHIRLEY	78,750	78,333	(417)	-0.53%					
MATTITUCK	11,841	11,450	(391)	-3.30%					
MIDDLE COUNTRY	125,339	124,526	(813)	-0.65%					
MONTAUK	11,280	11,450	170	1.51%					
NORTH BABYLON	38,599	38,665	66	0.17%					
NORTH SHORE	42,650	43,611	961	2.25%					
NORTHPORT-EAST NORTHPORT	77,243	75,931	(1,312)	-1.70%					
PATCHOGUE-MEDFORD	87,374	86,454	(920)	-1.05%					
PORT JEFFERSON	33,707	34,549	842	2.50%					
QUOGUE	11,280	11,450	170	1.51%					
RIVERHEAD	52,189	52,655	466	0.89%					
ROGERS MEMORIAL	36,846	37,664	818	2.22%					
SACHEM	118,460	120,503	2,043	1.72%					
SAYVILLE	31,248	31,552	304	0.97%					
SHELTER ISLAND	11,280	11,450	170	1.51%					
SMITHTOWN	163,088	163,702	614	0.38%					
SOUTH COUNTRY	30,153	29,677	(476)	-1.58%					
			, ,						
SOUTH HUNTINGTON	59,592	60,939	1,347	2.26%					
SOUTHOLD	11,280	11,450	170	1.51%					
WEST BABYLON	39,844	39,864	20	0.05%					
WEST ISLIP	40,459	41,256	797	1.97%					
WESTHAMPTON	26,133	27,127	994	3.80%					
WYANDANCH	17,996	19,911	1,915	10.64%					
TOTALS:	0.27F 120	2,410,860	35,728	1.50%					
IOIALS:	2,375,132	2,410,800	35,128	1.50%					



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000 TEL: 631-286-1600 **FAX**: 631-286-1647

BALLOT

2025 SCLS Budget

The Board of Trustees of the		_ Library	
Approved Disapproved			
The Proposed 2025 Budget of the Suffolk Coo approved by the SCLS Board of Trustees on N		1,	
Signed:	Date:		



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000 TEL: 631-286-1600 FAX: 631-286-1647

November 4, 2024

To: Member Library Directors & Boards of Trustees

From: Kevin Verbesey

Re: Proposed Live-brary.com Downloads Costs for 2025

Attached please find the breakdown of the proposed cost model for the Live-brary.com Downloads for 2025.

In 2024 the member libraries contributed \$5,918,259 for purchases of materials for the Downloads service. (Every dollar that the member libraries contribute towards the service is used to purchase materials to lend to patrons.) SCLS pays the service platform fee for the Overdrive service out of our regular operating budget.

The usage for the service in the last twelve months has increased by 8.13%.

October 1, 2022 – September 30, 2023 --- 3,510,453 October 1, 2023 – September 30, 2024 --- 3,795,916

Based on member library input we are proposing an overall increase in the member library contributions for the Live-brary.com Downloads in 2025 of 6% to bring the total contributions to \$6,273,354. SCLS will contribute \$105,000 and Patchogue-Medford \$12,000 for a total budget of \$6,390,354.

Please note that the Live-brary.com Download fee is calculated with a "base fee" that every library pays at the same rate regardless of size or service usage. The "base fee" of the member libraries is \$10,000 per participating library. The remaining charge is based on the amount of usage from each individual library's patrons. Libraries whose patrons borrow more - pay more, at a proportional rate.

We hope that all member libraries will continue to offer this service to their patrons in 2025 but if you decide for any reason that you would no longer like to offer the service please inform me of that fact -- in writing – by December 31, 2024. At that time these charges will be applied for 2025.

If you have any questions, comments, or concerns please do not hesitate to contact me.

Library	# of Downloads	%	# of Downloads	%	%	Library	2024	2024	Total	%	П	2025	2025	Total	%	% Inc.
Library	10/22-9/23	Of Total	10/23-9/24	Of Total	Change	Library	Base	Usage	2024	Of Total	П	Base	Usage	2025	Of Total	COST
		Use		Use	22/23			Payment	Payment	2024			Payment	Payment	2025	2024/2025
		22/23		23/24	23/24					Cost					Cost	
Amagansett	14,635	0.42%	14,131	0.37%	-3.44%	Amagansett	\$ 10,000	\$22,422	\$ 32,422	0.55%		\$ 10,000	\$21,343	\$ 31,343	0.50%	-3%
Amityville	33,133	0.94%	37,187	0.98%	12.24%	Amityville	\$ 10,000	\$50,762	\$60,762	1.03%	Ц	\$ 10,000	\$56,167	\$ 66,167	1.05%	9%
Babylon	31,716	0.90%	32,597	0.86%	2.78%	Babylon	\$ 10,000	\$48,591	\$58,591	0.99%		\$ 10,000	\$49,235	\$ 59,235	0.99%	1%
Bay Shore	55,478	1.58%	62,996	1.66%	13.55%	Bay Shore	\$ 10,000	\$84,996	\$94,996	1.61%		\$ 10,000	\$95,149	\$ 105,149	1.61%	11%
Bayport	42,982	1.22%	48,478	1.28%	12.79%	Bayport	\$ 10,000	\$65,851	\$75,851	1.28%	Ш	\$ 10,000	\$73,221	\$ 83,221	1.28%	10%
Brentwood	36,583	1.04%	37,737	0.99%	3.15%	Brentwood	\$ 10,000	\$56,048	\$66,048	1.12%		\$ 10,000	\$56,998	\$ 66,998	1.12%	1%
Brookhaven	9,126	0.26%	9,885	0.26%	8.32%	Brookhaven	\$ 10,000	\$13,982	\$23,982	0.41%	Н	\$ 10,000	\$14,930	\$ 24,930	0.41%	4%
Center Moriches	70,025	1.99%	79,628	2.10%	13.71%	Center Moriches	\$ 10,000	\$107,283	\$117,283	1.98%	Н	\$ 10,000	\$120,270	\$ 130,270	1.98%	11%
Central Islip	22,076	0.63%	26,022	0.69%	17.87%	Central Islip	\$ 10,000	\$33,822	\$43,822	0.74%	Н	\$ 10,000	\$39,304	\$ 49,304	0.74%	13%
Cold Spring Har	39,232	1.12%	40,812	1.08%	4.03%	Cold Spring Har	\$ 10,000	\$60,106	\$70,106	1.18%	Н	\$ 10,000	\$61,642	\$ 71,642	1.18%	2%
Commack	45,504	1.30%	51,136	1.35%	12.38%	Commack	\$ 10,000	\$69,715	\$79,715	1.35%	Н	\$ 10,000	\$77,236	\$ 87,236	1.35%	9%
Comsewogue	105,093	2.99%	116,274	3.06%	10.64%	Comsewogue	\$ 10,000	\$161,010	\$171,010	2.89%	Н	\$ 10,000	\$175,620	\$ 185,620	2.89%	9%
Connetquot	88,140	2.51%	99,295	2.62%	12.66%	Connetquot	\$ 10,000	\$135,037	\$145,037	2.45%	Н	\$ 10,000	\$149,975	\$ 159,975	2.45%	10%
Copiague	29,773	0.85%	33,607	0.89%	12.88%	Copiague	\$ 10,000	\$45,614	\$55,614	0.94%	Н	\$ 10,000	\$50,760	\$ 60,760	0.94%	9%
Cutchogue	22,352	0.64%	22,882	0.60%	2.37%	Cutchogue	\$ 10,000	\$34,245	\$44,245	0.75%	H	\$ 10,000	\$34,561	\$ 44,561	0.75%	1%
Deer Park	29,621	0.84%	33,516	0.88%	13.15%	Deer Park	\$ 10,000 \$ 10,000	\$45,381	\$55,381 \$124,937	0.94% 2.11%	H	\$ 10,000 \$ 10,000	\$50,623 \$129,103	\$ 60,623 \$ 139,103	0.94%	9%
East Hampton	75,021	2.14%	85,476	1.76%	13.94%	East Hampton		\$114,937 \$90,273		2.11%	H	\$ 10,000			2.11%	11%
East Islip Elwood	58,922 41.846	1.68%	66,773 42,473	1.76%	13.32%	East Islip Elwood	\$ 10,000 \$ 10,000	\$90,273 \$64,111	\$100,273 \$74,111	1.69%	H	\$ 10,000	\$100,854 \$64,151	\$ 110,854 \$ 74,151	1.69%	0%
Emma S Clark	179,151	5.10%	199,054	5.24%	11.11%	Emma S Clark	\$ 10,000	\$274,472	\$284,472	4.81%	Н	\$ 10,000	\$300,651	\$ 310,651	4.81%	9%
Floyd Memorial	23,620	0.67%	25,743	0.68%	8.99%	Floyd Memorial	\$ 10,000	\$36,187	\$46,187	0.78%	П	\$ 10,000	\$38,882	\$ 48,882	0.78%	6%
Half Hollow Hills	138,004	3.93%	142,830	3.76%	3,50%	Half Hollow Hills	\$ 10,000	\$211,432	\$221,432	3.74%		\$ 10,000	\$215,731	\$ 225,731	3.74%	2%
Hampton	13,717	0.39%	13,956	0.37%	1.74%	Hampton	\$ 10,000	\$21,015	\$31,015	0.52%	П	\$ 10,000	\$21,079	\$ 31,079	0.52%	0%
Hampton Bays	47,249	1.35%	46,959	1.24%	-0.61%	Hampton Bays	\$ 10,000	\$72,389	\$82,389	1.39%		\$ 10,000	\$70,927	\$ 80,927	1.39%	-2%
Harborfields	75,224	2.14%	83,963	2.21%	11.62%	Harborfields	\$ 10,000	\$115,248	\$125,248	2.12%		\$ 10,000	\$126,818	\$ 136,818	2.12%	9%
Hauppauge	29,806	0.85%	28,935	0.76%	-2.92%	Hauppauge	\$ 10,000	\$45,665	\$55,665	0.94%		\$ 10,000	\$43,703	\$ 53,703	0.94%	-4%
Huntington	98,133	2.80%	107,961	2.84%	10.01%	Huntington	\$ 10,000	\$150,347	\$160,347	2.71%		\$ 10,000	\$163,064	\$ 173,064	2.71%	8%
Islip	45,445	1.29%	50,040	1.32%	10.11%	Islip	\$ 10,000	\$69,625	\$79,625	1.35%	Ц	\$ 10,000	\$75,580	\$ 85,580	1.35%	7%
John Jermain	38,640	1.10%	40,966	1.08%	6.02%	John Jermain	\$ 10,000	\$59,199	\$69,199	1.17%		\$ 10,000	\$61,875	\$ 71,875	1.17%	4%
Lindenhurst	72,486	2.06%	77,659	2.05%	7.14%	Lindenhurst	\$ 10,000	\$111,054	\$121,054	2.05%	Ц	\$ 10,000	\$117,296	\$ 127,296	2.05%	5%
Longwood	131,094	3.73%	141,172	3.72%	7.69%	Longwood	\$ 10,000	\$200,845	\$210,845	3.56%		\$ 10,000	\$213,226	\$ 223,226	3.56%	6%
Mastics	71,121	2.03%	72,717	1.92%	2.24%	Mastics	\$ 10,000	\$108,962	\$118,962	2.01%	Н	\$ 10,000	\$109,832	\$ 119,832	2.01%	1%
Mattituck	27,186	0.77%	29,587	0.78%	8.83%	Mattituck	\$ 10,000	\$41,651	\$51,651	0.87%	Н	\$ 10,000	\$44,688	\$ 54,688	0.87%	6%
Middle Country	110,983	3.16%	115,307	3.04%	3.90%	Middle Country	\$ 10,000	\$170,034	\$180,034	3.04%		\$ 10,000	\$174,160	\$ 184,160	3.04%	2%
Montauk	21,438	0.61%	24,571	0.65%	14.61%	Montauk	\$ 10,000	\$32,845	\$42,845	0.72%	Н	\$ 10,000	\$37,112	\$ 47,112	0.72%	10%
North Babylon	41,174	1.17%	53,310	1.40%	29.47%	North Babylon	\$ 10,000	\$63,081	\$73,081	1.23%	Н	\$ 10,000	\$80,519	\$ 90,519	1.23%	24%
North Shore	87,252	2.49%	89,270	2.35%	2.31%	North Shore	\$ 10,000	\$133,676	\$143,676	2.43%	Н	\$ 10,000	\$134,833	\$ 144,833	2.43%	1%
Northport	127,704	3.64%	138,375	3.65%	8.36%	Northport	\$ 10,000	\$195,651	\$205,651	3.47%	Н	\$ 10,000	\$209,002	\$ 219,002	3.47%	6%
Patchogue-Medford Port Jefferson	95,373	2.72%	99,907	2.63%	4.75%	Part Jefferson	\$ 10,000	\$146,118	\$156,118 \$96.381	2.64%	H	\$ 10,000	\$150,900 \$86,523	\$ 160,900	2.64% 1.63%	3%
Quogue	56,382 18,257	0.52%	57,285 20,249	0.53%	1.60%	Port Jefferson Quogue	\$ 10,000 \$ 10,000	\$86,381 \$27,971	\$96,381 \$37,971	1.63% 0.64%	H	\$ 10,000 \$ 10,000	\$86,523 \$30,584	\$ 96,523 \$ 40,584	0.64%	0% 7%
Quogue	81,756	2.33%	89,552	2.36%	9.54%	Riverhead	\$ 10,000	\$125,256	\$37,971	2.29%	Ħ	\$ 10,000	\$135,259	\$ 40,584 \$ 145,259	2.29%	7%
Rogers Memorial	77,398	2.20%	77,078	2.03%	-0.41%	Rogers Memorial	\$ 10,000	\$118,579	\$128,579	2.17%	П	\$ 10,000	\$116,419		2.17%	-2%
Sachem	195,587	5.57%	219,906	5.79%	12.43%	Sachem	\$ 10,000	\$299,653	\$309,653	5.23%		\$ 10,000	\$332,146	\$ 342,146	5.23%	10%
Sayville	66,376	1.89%	68,026	1.79%	2.49%	Sayville	\$ 10,000		\$111,693	1.89%		\$ 10,000	\$102,747		1.89%	1%
Shelter Island	24,042	0.68%	25,054	0.66%	4.21%	Shelter Island	\$ 10,000	\$36,834	\$46,834	0.79%	Ц	\$ 10,000	\$37,842	\$ 47,842	0.79%	2%
Smithtown	322,441	9.19%	339,210	8.94%	5.20%	Smithtown	\$ 10,000	\$494,002	\$504,002	8.52%	Ц	\$ 10,000	\$512,343	\$ 522,343	8.52%	4%
South Country	43,975	1.25%	45,923	1.21%	4.43%	South Country	\$ 10,000	\$67,373	\$77,373	1.31%	Ц	\$ 10,000	\$69,362	\$ 79,362	1.31%	3%
South Huntington	95,722	2.73%	105,110	2.77%	9.81%	South Huntington	\$ 10,000	\$146,653	\$156,653	2.65%	Ц	\$ 10,000	\$158,758	\$ 168,758	2.65%	8%
Southold	31,473	0.90%	33,693	0.89%	7.05%	Southold	\$ 10,000	\$48,219	\$58,219	0.98%	Ц	\$ 10,000	\$50,890	\$ 60,890	0.98%	5%
West Babylon	45,325	1.29%	48,782	1.29%	7.63%	West Babylon	\$ 10,000	\$69,441	\$79,441	1.34%	Ц	\$ 10,000	\$73,680	\$ 83,680	1.34%	5%
West Islip	58,609	1.67%	70,189	1.85%	19.76%	West Islip	\$ 10,000	\$89,793	\$99,793	1.69%	Ц	\$ 10,000	\$106,014	\$ 116,014	1.69%	16%
Westhampton	64,655	1.84%	69,860	1.84%	8.05%	Westhampton	\$ 10,000	\$99,056	\$109,056	1.84%	Н	\$ 10,000	\$105,517	\$ 115,517	1.84%	6%
Wyandanch	2,397	0.07%	2,812	0.07%	17.31%	Wyandanch	\$ 10,000	\$3,672	\$13,672	0.23%	Н	\$ 10,000	\$4,247	\$ 14,247	0.23%	4%
Total	3,510,453	100%	3,795,916	100%	8.13%	Total	\$540,000	\$5,378,259	\$5,918,259	100%	Н	\$ 540,000		\$6,273,354	100%	+
						1	9.1%	90.9%	7.0%			8.6%	91.4%	6.0%		