

AGENDA

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

October 10, 2024

6:00 pm

760 Ocean Avenue
Bohemia, NY 11716

- I. Call to Order
- II. Roll Call
- III. Disposition of Minutes
- IV. Financial Reports
- V. Year End Financial Reports
- VI. Schedule of Claims
- VII. Report of the Executive Director and Committee Reports
 - a. The 2023-24 external audit was completed by *Bayside CPA, PLLC* and will be reviewed.
 - b. Motion is needed to approve the *IRS Form 990, Return of Organization Exempt from Income Tax* for 2023.
 - c. Motion to approve the transfer of funds from beginning equity to designated assigned funds:
 - i. Transfer \$113,000.05 to 909E – *Vacation & Sick Leave*. Balance: \$348,367.00.
 - ii. Transfer \$101,840.00 to 909D – *HVAC Repair & Replacement*. Balance: \$190,000.00.
 - iii. Transfer \$498,160.00 to 909B – *Building Expansion/Renovation*. Balance: \$1,465,621.00.
 - iv. 909 – *Beginning Equity* will now equal: \$2,455,697.22.
 - d. Review the *Suffolk Cooperative Library System* draft budget for 2025. Approval for this proposed budget will be put forth to the Board of Trustees at a future meeting.
 - e. Motion is needed to approve the payment of \$17,930 to *Suffolk Cooperative Library System* for the renewal of *Suffolk E-Resources* research databases (October 2024 - September 2025).
 - f. Motion is needed to accept quote from *RENU Contracting & Restoration* to furnish and install a new electric folding partition in the Community Room \$147,448, covered by a Bay Shore Union Free School District General Building Maintenance contract.
 - g. Motion is needed to approve the following employment appointments, promotions, and/or separations:
 - i. Meghan Ward – Reclassified as Librarian II effective 9/23/2024.
 - ii. James Tenney – Appointed as Librarian I (P/T) effective 10/10/24.
 - iii. Paige Johnston – Appointed as Librarian Trainee (P/T) effective 10/10/24.

VIII. Communications

- a. Letter from Joanne Pisani, Director of Student Services of the Connetquot Central School District thanking the library for hosting the Connetquot Community Wellness Day.

IX. Old Business

X. New Business

XI. Public Comment

XII. Announcements

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, November 14, 2024 at 6 pm.

XIII. Adjournment