

AGENDA

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

June 13, 2024

6:00 pm

760 Ocean Avenue
Bohemia, NY 11716

- I. Call to Order
- II. Roll Call
- III. Disposition of Minutes
- IV. Financial Reports
- V. Schedule of Claims
- VI. Report of the Executive Director and Committee Reports
 - a. Motion is needed to reaffirm POLICY 500-20 CODE OF ETHICS for 2024-25.
 - b. Motion is needed to reaffirm POLICY 500-40 CONFLICT OF INTEREST for 2024-25. All key employees have submitted conflict of interest disclosure statement, with any potential conflicts to be discussed.
 - c. Motion is needed to approve revised POLICY 300-10 *MATERIAL SELECTION POLICY*.
 - d. Motion is needed to approve POLICY 700-35 *UNATTENDED VULNERABLE ADULT*.
 - e. Motion is needed to approve the 2023-24 *Disposal of Surplus Equipment*.
 - f. Motion is needed to accept the *Schedule of Salaries* effective July 1, 2024 for all employees.
 - g. Motion needed to accept a bid from *Milburn Flooring* to furnish and install new carpet and LVT for \$62,677.49 which is covered by a NYS OGS Procurement Services contract (PC69411).
 - h. Provide update on designation as a New York State Early Voting polling place.
 - i. Upon request, the Connetquot Central School District issued the library an additional \$2,046.01 to match the actual tax levy collected from the Town of Islip for the 2023-24 fiscal year.
 - j. Update regarding the following facility renovations:
 - i. Updated parking and traffic signage
 - ii. Trees trimmed
 - iii. Audio video collection relocated into Adult area
 - iv. Vending machines installation schedule for June 14.
 - k. Motion is needed to approve the following employment appointments, promotions, and/or separations:
 - i. Nathalie Campanelli – Promoted to Librarian I (P/T) effective 6/4/2024.
 - ii. Caitlyn Streng – Appointed to Library Assistant (P/T) effective 6/10/24.
 - iii. Mary Nichols – Resigned as Librarian Trainee, (P/T) effective 6/28/24. Revised.

VII. Communications

- a. Letter from Catherine J. Poissant indicating her interest in serving on the Board of Trustees.

VIII. Old Business

IX. New Business

X. Public Comment

XI. Announcements

- a. The next scheduled Regular Meeting of the Board of Trustees will be **Thursday, July 18, 2024** at 6 pm.

XIII. Adjournment