

## AGENDA

### CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

December 14, 2023

6:00 pm

760 Ocean Avenue  
Bohemia, NY 11716

- I. Call to Order
- II. Roll Call
- III. Disposition of Minutes
- IV. Financial Reports
- V. Schedule of Claims
- VI. Report of the Executive Director and Committee Reports
  - a. Discuss changing the 2024-25 Connetquot Public Library Annual Budget & Trustee Election from Tuesday, April 2, 2024 to Tuesday, April 9, 2024 due to the 2024 New York presidential primary being scheduled on April 2, 2024.
  - b. Motion is needed to approve the *Suffolk Cooperative Library System* proposed 2024 budget, in which membership dues will increase from \$61,929 to \$62,972, which is a 1.68% increase.
  - c. Provide each trustee with a ballot to elect a trustee to represent the Town of Islip on the *Suffolk Cooperative Library System Board of Trustees*.
  - d. Motion is needed to approve a three-year maintenance agreement with *SirsiDynix* for February 1, 2024 through January 31, 2027 for \$79,848.56 per year with an annual price increase cap set at 1.9% until term renewal. This will be a sole source procurement, as *SirsiDynix* holds exclusive legal rights to the software and is the only source who can provide the maintenance.
  - e. Motion is needed to approve the following employment appointments, promotions, and/or separations:
    - i. Kathleen Marter – Retired as Library Clerk (F/T) effective 11/24/2023.
- VII. Communications
  - a. Donation of \$200 from April and Nicholas D'Amato.
- VIII. Old Business
- IX. New Business
- X. Public Comment
- XI. Announcements
  - a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, January 11, 2024 at 6 pm.
- XIII. Adjournment