

**AGENDA**  
**CONNETQUOT PUBLIC LIBRARY**  
**REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

**March 9, 2023**  
**6:00 pm**

**760 Ocean Avenue**  
**Bohemia, NY 11716**

- I. Call to Order**
- II. Roll Call**
- III. Disposition of Minutes**
- IV. Financial Reports**
- V. Schedule of Claims**
- VI. Report of the Executive Director and Committee Reports**
  - a. \$1,191.00 was received through *Local Library Service Aid*, which is the final 10% of the of the \$11,908 award.
  - b. Discuss upgraded communication equipment being added by Johnson Controls to the fire and burglar alarm systems to accommodate the forthcoming depreciation for analog phone lines, which are still only in use for these systems.
  - c. Hours of operation changed due to snow:
    - i. Opened at 11:00 am on Tuesday, February 28, 2023.
  - d. Motion is needed to approve the following employment appointments, promotions, and/or separations:
    - i. Amanda Costello – Resigned as Librarian I Children’s Services (P/T) effective 2/25/2023.
    - ii. Grace Cantillo-Koerick – Appointed as Librarian Assistant (P/T) effective 2/28/2023.
- VII. Old Business**
- VIII. New Business**
- IX. Public Comment**
- X. Announcements**
  - a. Budget Information Meeting will be Thursday, March 23, 2023 at 6 pm.
  - b. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, April 13, 2023 at 6 pm.
- XIII. Adjournment**

**MINUTES**  
**CONNETQUOT PUBLIC LIBRARY**  
**REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

**February 9, 2023**  
**6:00 pm**

**760 Ocean Avenue**  
**Bohemia, NY 1171**

**I. Call to Order**

There being a quorum, the meeting was called to order at: 6:04 pm by Mrs. Roman.

**II. Roll Call**

Board of Trustees members present were: President; Mrs. Dorothy Roman, Vice President; Mrs. Elizabeth Savit, Trustee; Susan Furfaro, Trustee; Mrs Kathleen Schmidt, Trustee; Mr. George Kreuscher.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

**III. Disposition of Minutes**

Motion by Mrs. Savit, seconded by Mrs. Schmidt to accept the minutes, with an adjustment made to correct a typo in **Section VI-f**, of the January 12, 2023 regular meeting of the Board of Trustees. Carried 5-0.

**IV. Financial Reports**

Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to approve the Financial Reports for January 31, 2023. Carried 5-0.

**V. Schedule of Claims**

Motion by Mrs. Savit, seconded by Mrs. Schmidt to approve the Schedule of Claims dated February 9, 2023 equaling the total of \$487,657.75. Carried 5-0.

**VI. Report of the Executive Director and Committee Reports**

- a. Motion by Mrs. Furfaro seconded by Mr. Kreuscher to approve the *2022 NYS Annual Report for Public and Association Libraries*. Carried 5-0.
- b. Motion by Mrs. Schmidt, seconded by Mrs. Savit to adopt Policy 500-110 LACTATION AND BREASTFEEDING POLICY. Carried 5-0.
- c. Motion by Mr. Kreuscher, seconded by Mrs. Schmidt to adopt Policy 100-30 OPEN MEETING POLICY. Carried 5-0.

**VII. Communications**

**VIII. Old Business**

**IX. New Business**

- a. Motion by Mrs. Schmidt, seconded by Mr. Kreuscher to approve the quote dated February 9, 2023 from *Thermal Solutions, Inc.* to supply and install two (2) Trane 25 ton rooftop HVAC units to replace failed units for an amount not to exceed \$133,500, which will be classified as an emergency procurement in order to avoid an interruption of services. Carried 5-0.

**X. Public Comment**

- a. Mr. Edwin Taylor
  - i. Inquired if the library staff was trained in cardiopulmonary resuscitation (CPR).

**XI. Announcements**

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, March 9, 2023 at 6 pm.

**XII. Adjournment**

- a. Motion by Mrs. Schmidt, seconded by Mrs. Savit to adjourn at 6:34 pm. Carried 5-0.

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**Trustee**

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**Date**

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**Trustee**

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**Date**

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**Trustee**

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**Date**