

AGENDA
CONNETHQUOT PUBLIC LIBRARY
REGULAR MEETING OF THE
BOARD OF TRUSTEES

February 9, 2023
6:00 pm

760 Ocean Avenue
Bohemia, NY 11716

- I. Call to Order**
- II. Roll Call**
- III. Disposition of Minutes**
- IV. Financial Reports**
- V. Schedule of Claims**
- VI. Report of the Executive Director and Committee Reports**
 - a. Motion is needed to approve *2022 NYS Annual Report for Public and Association Libraries*.
 - b. Motion is needed to adopt Policy 500-110 LACTATION AND BREASTFEEDING POLICY.
 - c. Motion is needed to adopt Policy 100-30 OPEN MEETING POLICY.
- VII. Old Business**
- VIII. New Business**
- IX. Public Comment**
- X. Announcements**
 - a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, March 9, 2023 at 6 pm.
- XIII. Adjournment**

MINUTES
CONNETQUOT PUBLIC LIBRARY
REGULAR MEETING OF THE
BOARD OF TRUSTEES

January 12, 2023
6:00 pm

760 Ocean Avenue
Bohemia, NY 1171

I. Call to Order

There being a quorum, the meeting was called to order at: 6:03 pm by Mrs. Savit.

II. Roll Call

Board of Trustees members present were: Vice President; Mrs. Elizabeth Savit, Trustee; Susan Furfaro, Trustee; Mrs. Kathleen Schmidt, Trustee; Mr. George Kreuzer. Board of Trustees members absent were: President; Mrs. Dorothy Roman.

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

III. Disposition of Minutes

Motion by Mrs. Schmidt, seconded by Mrs. Furfaro to accept the minutes as presented of the December 8, 2022 regular meeting of the Board of Trustees. Carried 4-0.

IV. Financial Reports

Motion by Mrs. Schmidt, seconded by Mr. Kreuzer to approve the Financial Reports for December 31, 2022. Carried 4-0.

V. Schedule of Claims

Motion by Mr. Kreuzer, seconded by Mrs. Schmidt to approve the Schedule of Claims dated January 12, 2023 equaling the total of \$429,630.49. Carried 4-0.

VI. Report of the Executive Director and Committee Reports

- a. Motion by Mr. Kreuzer, seconded by Mrs. Furfaro to accept the 2023-24 proposed budget equaling a total of \$6,908,900, with \$6,673,900 being raised by taxation. Carried 4-0.
- b. Motion by Mrs. Schmidt, seconded by Mrs. Furfaro to accept the following dates concerning the 2023-24 Connetquot Public Library Annual Budget Vote and Trustee Election: Annual Budget Vote & Trustee Election on Tuesday, April 4, 2023, 10:00 am – 8:00pm; Voter Registration Day on Tuesday, March 28, 2023, 3:00pm – 8:00pm; Budget Information Meeting on Thursday, March 23, 2023, 6:00pm. Carried 4-0.
- c. Motion by Mr. Kreuzer, seconded by Mrs. Furfaro to accept the 2023 standard mileage rate issued by the IRS for the use of a car of 65.5 cents per mile driven, an increase from 62.5 cents. Carried 4-0.

- d. Motion by Mrs. Furfaro, seconded by Mrs. Schmidt to approve the maintenance agreement with *SirsiDynix* for February 1, 2023 through January 31, 2024 for \$91,654.33. This will be a sole source procurement, as *SirsiDynix* holds exclusive legal rights to the software and is the only source who can provide the maintenance. Carried 4-0.
- e. Librarian I and Librarian II job titles were discussed with interest.
- f. \$90,000 was received through the State Aid for Library Construction Program for the partial roof replacement completed last year, which is 90% of the anticipated award.

Motion by Mr. Kreuzscher, seconded by Mrs. Spchmidt to transfer \$90,000 from 2760 - *Revenue – Grants* into 909B - *Building Renovation/Expansion*. The balance for 909B – *Building Renovation/Expansion* will now equal: \$957,461.00. Carried 4-0.

- g. Motion by Mrs. Schmidt, seconded by Mrs. Furfaro to approve the following employment appointments, promotions, and/or separations: Christine Leddy, resigned as Librarian I (P/T) effective 12/9/2022; Jennifer Lasko, appointed as Librarian I (P/T) effective 1/5/2023. Carried 4-0.

VII. Communications

VIII. Old Business

- a. Trustee training was discussed.

IX. New Business

X. Public Comment

- a. Mr. Edwin Taylor
 - i. Inquired if the new copier/printers were leased or purchased.
 - ii. Discussed LIPA’s Proposed Time-of-Day Rate Plan for 2024.

XI. Announcements

- a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, February 9, 2023, at 6 pm.

XII. Adjournment

- a. Motion by Mr. Kreuzscher, seconded by Mrs. Schmidt to adjourn at 6:38 pm. Carried 4-0.

Trustee	Date
Trustee	Date
Trustee	Date

Connetquot Public Library
Financial Reports

Balance Sheet
Revenue and Expenditures

Ending: January 31, 2023

Connetquot Public Library

Balance Sheet

As of: January 31, 2023

Assets

Current Assets

TreasuryDirect	\$	394,786.89	
TD Bank - M/M		209,409.50	
M&T Bank - Operating		12,306.40	
M&T Bank - Payroll		130,541.38	
M&T Bank - Petty		345.06	
M&T Bank - M/M		3,653,249.91	
PayPal Clearing Account		19,742.90	
Petty Cash Fund		301.72	
Cash Registers		600.00	
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Total Current Assets			4,421,283.76

Total Assets	\$	4,421,283.76
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Liabilities and Capital

Current Liabilities

NYSLRS - Accrued Liabilities	\$	86,225.00	
Miscellaneous Receivables		(0.01)	
American Express Payable		5,652.54	
Supp. Insurance - Pre Tax		399.99	
Supp. Insurance - Post Tax		0.44	
Retirement - 457 Traditional		(50.00)	
Benefits - Medical Employee		352.11	
NYSLRS - Contributions		2,047.08	
NYSLRS - Loans		1,140.00	
Benefits - Dental Employee		987.54	
		<hr/>	
Total Current Liabilities			96,754.69

Assigned Funds

Reserve for Unemployment		20,000.00	
Emergency		206,000.00	
Building Expansion		957,461.00	
Computer Development		99,999.76	
HVAC Repair & Replace		88,160.00	
Vacation & Sick Leave		235,366.95	
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Total Assigned Funds			1,606,987.71

Total Liabilities			1,703,742.40
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Capital

Beginning Equity		1,246,885.26	
Unrestricted		1,470,656.10	
		<hr/>	
Total Capital			2,717,541.36

Total Liabilities & Capital	\$	4,421,283.76
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* Balances have not been reconciled

Connetquot Public Library

Statement of Revenues and Expenditures

As of: January 31, 2023

		<u>Month</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Balance</u>	<u>YTD</u> <u>%</u>
Revenues						
1001	Real Property Taxes	1,084,883.33	6,509,300.00	4,881,975.01	1,627,324.99	75.00
20813	Service - Classes & Events	145.00	18,000.00	7,468.00	10,532.00	41.49
20815	Sale - Items	42.25	600.00	346.75	253.25	57.79
20816	Service - Prints/Faxes	995.15	8,000.00	5,742.96	2,257.04	71.79
20820	Service - Passport	965.00	10,000.00	6,910.00	3,090.00	69.10
20822	Service - Discount Tickets	1,142.00	15,000.00	16,300.95	(1,300.95)	108.67
20823	Fines	30.00	2,000.00	472.00	1,528.00	23.60
20824	Lost/Damaged Materials	592.25	7,000.00	4,115.53	2,884.47	58.79
210M	Cash - Over/Under	(174.96)	0.00	(759.30)	759.30	0.00
24012	Interest - Bank	0.00	2,000.00	2,277.24	(277.24)	113.86
24014	Interest - Treasury Bill	0.00	1,400.00	1,011.11	388.89	72.22
2670	Sale - Used Items	39.40	2,000.00	212.95	1,787.05	10.65
2680	Revenue - Insurance Recoveries	0.00	0.00	5,566.20	(5,566.20)	0.00
2701	Refund Prior Year Expenditure	0.00	25,000.00	0.00	25,000.00	0.00
2705	Revenue - Gifts/Donations	0.00	0.00	150.00	(150.00)	0.00
2770	Revenue - PILOT	0.00	115,000.00	162,065.27	(47,065.27)	140.93
3840	Revenue - State Aid	0.00	10,000.00	10,717.00	(717.00)	107.17
	Total Revenues	<u>1,088,659.42</u>	<u>6,725,300.00</u>	<u>5,104,571.67</u>	<u>1,620,728.33</u>	<u>75.90</u>

Expenditures

410A	Books - Adult	4,734.66	104,000.00	41,162.31	62,837.69	39.58
410B	Books - Childrens	2,002.79	50,000.00	11,870.28	38,129.72	23.74
410C	Books - Reference	234.00	5,000.00	1,333.90	3,666.10	26.68
410C1	Digital - Reference	5,087.00	55,000.00	47,449.81	7,550.19	86.27
410C2	Internet Service Provider	495.93	6,000.00	3,200.52	2,799.48	53.34
410C3A	Software Service	762.64	36,000.00	28,287.10	7,712.90	78.58
410C3B	Software Development	0.00	1,000.00	0.00	1,000.00	0.00
410C3C	Software Support	1,740.00	13,000.00	6,961.76	6,038.24	53.55
410C5	Integrated Library System	0.00	91,000.00	52,251.90	38,748.10	57.42
410C6	Digital - Collections	1,221.93	195,000.00	86,687.39	108,312.61	44.46
411A	Equipment - Circulating	0.00	4,000.00	976.15	3,023.85	24.40
412A	Music	0.00	1,000.00	10.97	989.03	1.10
412E	Audiobooks	64.98	10,000.00	813.79	9,186.21	8.14
413A	Periodicals	768.34	14,000.00	11,534.85	2,465.15	82.39
417A	Videos/Blu-Ray	799.17	18,000.00	3,924.87	14,075.13	21.80
429A	Software - Circulating	79.96	5,000.00	2,255.11	2,744.89	45.10
430A	Supplies - General	3,450.35	20,000.00	17,446.14	2,553.86	87.23
430B	Supplies - Computer	52.72	21,000.00	9,998.25	11,001.75	47.61
431A	Utilities - Telecommunication	1,115.58	14,000.00	7,002.33	6,997.67	50.02
433	Service - Postage	479.68	14,000.00	8,570.20	5,429.80	61.22
434	Service - Printing	10,361.00	37,000.00	22,025.55	14,974.45	59.53
435A	Travel - Mileage Reimbursement	91.32	3,000.00	161.95	2,838.05	5.40
435B	Travel - Expenses	0.00	6,000.00	0.00	6,000.00	0.00
435E	Professional Development	1,558.00	4,500.00	5,006.42	(506.42)	111.25
436A	Membership - SCLS	0.00	66,000.00	31,830.00	34,170.00	48.23
437A	Professional - Accountant	0.00	17,500.00	0.00	17,500.00	0.00
437B	Professional - Attorney	0.00	7,000.00	475.00	6,525.00	6.79
437D	Professional - Consulting	400.00	9,000.00	5,350.00	3,650.00	59.44
438	Membership - Other	66.00	3,000.00	1,811.56	1,188.44	60.39
438A	Fees - Credit Card	53.52	2,000.00	997.05	1,002.95	49.85
439A	Equipment Lease - Office	0.00	10,000.00	12,192.78	(2,192.78)	121.93
450A	Utilities - Water	491.68	4,000.00	2,555.69	1,444.31	63.89
450B	Utilities - Electric	8,041.10	145,000.00	92,242.76	52,757.24	63.62
450B1	Utilities - Electric Street	326.02	4,000.00	2,273.53	1,726.47	56.84
450C	Utilities - Natural Gas	4,138.37	24,500.00	12,713.42	11,786.58	51.89
451	Supplies - Custodial	344.92	24,000.00	16,222.47	7,777.53	67.59
452A	Building Repairs - Electrical	0.00	10,000.00	1,041.88	8,958.12	10.42
452B	Building Repairs - Plumbing	325.00	4,000.00	610.00	3,390.00	15.25
452C	Building Repairs - HVAC	1,300.20	12,000.00	2,257.37	9,742.63	18.81
452D	Building Repairs - Other	1,189.00	45,000.00	8,976.08	36,023.92	19.95

Connetquot Public Library

Statement of Revenues and Expenditures

As of: January 31, 2023

	<u>Month</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Balance</u>	<u>YTD</u> <u>%</u>	
452E	Facility Renovations	865.00	192,000.00	9,698.26	182,301.74	5.05
454B	Building Insurance	0.00	54,000.00	69,139.91	(15,139.91)	128.04
469A	Building Contracts - Trash	696.02	7,000.00	5,762.38	1,237.62	82.32
469B	Building Contracts - Parking	0.00	20,000.00	0.00	20,000.00	0.00
469C	Building Contracts - Grounds	(859.37)	17,000.00	3,437.48	13,562.52	20.22
469E	Building Contracts - HVAC	0.00	11,000.00	4,747.50	6,252.50	43.16
469F	Building Contracts - Cleaning	0.00	35,000.00	8,092.00	26,908.00	23.12
469G	Building Contracts - Elevator	481.18	6,000.00	3,352.66	2,647.34	55.88
469H	Building Contracts - Other	59.00	8,000.00	4,765.75	3,234.25	59.57
469I	Professional - Payroll	1,974.60	25,000.00	14,238.69	10,761.31	56.95
469J	Professional - Security	5,999.57	71,000.00	35,787.21	35,212.79	50.40
469K	Building Contracts - Alarms	0.00	23,000.00	11,222.60	11,777.40	48.79
74101A	Salaries Professional - F/T	124,790.36	1,665,000.00	897,039.57	767,960.43	53.88
74101B	Salaries Professional - P/T	20,376.86	361,000.00	156,299.39	204,700.61	43.30
74101C	Salaries Clerical - F/T	28,464.48	435,000.00	220,844.78	214,155.22	50.77
74101D	Salaries Clerical- P/T	13,089.20	221,000.00	102,917.80	118,082.20	46.57
74101F	Salaries Page - P/T	9,834.84	155,000.00	67,442.57	87,557.43	43.51
74101G	Salaries Custodial - F/T	16,225.21	201,000.00	135,763.11	65,236.89	67.54
74101H	Salaries Custodial - P/T	4,715.47	70,000.00	34,743.57	35,256.43	49.63
74101K	Salaries Overtime - Sunday	4,674.59	76,000.00	34,171.23	41,828.77	44.96
74102	Equipment - Office	0.00	63,000.00	48,674.57	14,325.43	77.26
74102A	Equipment - Computer	0.00	40,000.00	32,321.50	7,678.50	80.80
74102B	Furniture	0.00	25,000.00	372.24	24,627.76	1.49
900A	Events/Class - Adult	10,326.75	117,000.00	72,973.75	44,026.25	62.37
900AD	Events/Class - Discount Ticket	0.00	15,000.00	17,195.00	(2,195.00)	114.63
900AM	Events/Class - Passes/Tickets	4,760.00	11,000.00	11,126.67	(126.67)	101.15
900AS	Events/Class - Adult Supplies	2,366.61	13,000.00	12,162.28	837.72	93.56
900B	Events/Class - Childrens	5,475.00	70,000.00	49,161.50	20,838.50	70.23
900BS	Events/Class - Child Supplies	3,700.43	25,000.00	30,592.46	(5,592.46)	122.37
900D	Events/Class - Budget Vote	0.00	8,500.00	0.00	8,500.00	0.00
90108	Benefits - NYSLRS	0.00	430,000.00	344,898.00	85,102.00	80.21
90308	Benefits - FICA	16,951.96	245,000.00	125,922.71	119,077.29	51.40
90408	Benefits - Workers Comp	28,241.00	35,000.00	44,819.50	(9,819.50)	128.06
90557	Benefits - Life Insurance	970.90	12,000.00	6,557.29	5,442.71	54.64
90558	Benefits - LT Disability	682.07	8,000.00	4,633.24	3,366.76	57.92
90559	Benefits - ST Disability	1,078.47	6,000.00	2,266.35	3,733.65	37.77
90560	Benefits - PFL	2,784.12	15,000.00	6,631.69	8,368.31	44.21
90608	Benefits - Medical Employer	56,237.82	657,300.00	351,739.20	305,560.80	53.51
90608A	Benefits - Medicare	6,529.60	84,000.00	47,351.80	36,648.20	56.37
90608B	Benefits - Medical Rebate	5,783.77	60,000.00	35,208.34	24,791.66	58.68
90608D	Benefits - Dental Employer	1,876.11	18,000.00	9,359.88	8,640.12	52.00
	Total Expenditures	430,927.48	6,725,300.00	3,633,915.57	3,091,384.43	54.03

Connetquot Public Library

Schedule of Claims 08

Presented: February 9, 2023

Operating Payable	\$	260,282.56
Payroll Payable	\$	227,375.19
Petty Checking Payable	\$	-
Petty Cash Payable	\$	-
TOTAL		\$ 487,657.75

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for the authorized payment of this attached schedule of claims. Furthermore, I hereby certify that the claims have been audited in compliance with standards established by the Office of the New York State Comptroller and the Financial Management Policy (900-10)

[TRUSTEE SIGNATURE]

[DATE]

[TRUSTEE SIGNATURE]

[DATE]

[TRUSTEE SIGNATURE]

[DATE]

[TREASURER SIGNATURE]

[DATE]

Connetquot Public Library**Operating Payable Warrant**

Presented: February 9, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
55142 2/10/23 4imprint Inc	430A 430A 2010	Supplies - General Supplies - General M&T Bank - Operating	670.00 44.16	714.16
55143 2/10/23 ADP LLC	469I 469I 469I 469I 2010	Professional - Payroll Professional - Payroll Professional - Payroll Professional - Payroll M&T Bank - Operating	705.05 470.51 345.48 448.80	1,969.84
55144 2/10/23 Aflac	T15 2010	Supp. Insurance - Pre Tax M&T Bank - Operating	400.54	400.54
55145 2/10/23 Lisa A. Alzo	900A 2010	Events/Class - Adult M&T Bank - Operating	200.00	200.00
55146 2/10/23 American Express	689 2010	American Express Payable M&T Bank - Operating	9,050.78	9,050.78
55147 2/10/23 Andriola's Cesspool Service	452B 2010	Building Repairs - Plumbing M&T Bank - Operating	3,170.00	3,170.00
55148 2/10/23 Baker & Taylor Inc	691 2010	Baker & Taylor Clearing (A) M&T Bank - Operating	4,952.05	4,952.05
55149 2/10/23 Baker & Taylor Inc	692 2010	Baker & Taylor Clearing (J) M&T Bank - Operating	1,329.25	1,329.25
55150 2/10/23 Baker & Taylor Inc	410A 410A 410A 410A 410A 410A 410A 410A 410A 410A 410A 410A 2010	Books - Adult Books - Adult M&T Bank - Operating	25.86 2.67 18.87 2.67 26.54 5.32 17.47 27.93 45.43 19.57 27.94 15.99	236.26
55151 2/10/23 Baking Coach	900B 2010	Events/Class - Childrens M&T Bank - Operating	1,085.00	1,085.00
55152 2/10/23 Josephine Barranca	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55153 2/10/23 Phyllis Berger	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55154 2/10/23 Luanne Brogan	900A 2010	Events/Class - Adult M&T Bank - Operating	100.00	100.00
55155	900A	Events/Class - Adult	250.00	250.00

Connetquot Public Library**Operating Payable Warrant**

Presented: February 9, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
2/10/23 Lelonni Campbell	2010	M&T Bank - Operating		
55156 2/10/23 Paul Carlozzo	900A 2010	Events/Class - Adult M&T Bank - Operating	800.00	800.00
55157 2/10/23 Arooj Chaudhry	900A 2010	Events/Class - Adult M&T Bank - Operating	125.00	125.00
55158 2/10/23 Gloria Chirico	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55159 2/10/23 Create Programs	900B 900B 900B 2010	Events/Class - Childrens Events/Class - Childrens Events/Class - Childrens M&T Bank - Operating	300.00 325.00 300.00	925.00
55160 2/10/23 Irene Conte-Morgan	900A 2010	Events/Class - Adult M&T Bank - Operating	350.00	350.00
55161 2/10/23 Cornell Cooperative Extension	900A 900B 2010	Events/Class - Adult Events/Class - Childrens M&T Bank - Operating	200.00 150.00	350.00
55162 2/10/23 Patricia Creedon	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55163 2/10/23 Jim Cummings	900A 2010	Events/Class - Adult M&T Bank - Operating	200.00	200.00
55164 2/10/23 Kathleen Cunningham	900A 2010	Events/Class - Adult M&T Bank - Operating	312.00	312.00
55165 2/10/23 Demco	430A 430A 2010	Supplies - General Supplies - General M&T Bank - Operating	32.07 10.95	43.02
55166 2/10/23 Dentcare Delivery Systems	90608D 2010	Benefits - Dental Employer M&T Bank - Operating	527.73	527.73
55167 2/10/23 Denise Desoiza	900A 900A 900A 900A 900A 2010	Events/Class - Adult Events/Class - Adult Events/Class - Adult Events/Class - Adult Events/Class - Adult M&T Bank - Operating	110.00 110.00 220.00 110.00 137.50	687.50
55168 2/10/23 Discount School Supply	900BS 2010	Events/Class - Child Supplies M&T Bank - Operating	190.49	190.49
55169 2/10/23 Aliza Doheny	900B 2010	Events/Class - Childrens M&T Bank - Operating	175.00	175.00
55170 2/10/23	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90

Connetquot Public Library**Operating Payable Warrant**

Presented: February 9, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
Sue Doyle				
55171 2/10/23 Travelingartprograms LLC	900B 2010	Events/Class - Childrens M&T Bank - Operating	295.00	295.00
55172 2/10/23 Jill Evans	900A 2010	Events/Class - Adult M&T Bank - Operating	175.00	175.00
55173 2/10/23 Sandra Fenyak	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55174 2/10/23 James Fenyak	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55175 2/10/23 Brenda Ferrante	900A 2010	Events/Class - Adult M&T Bank - Operating	250.00	250.00
55176 2/10/23 Fire Command Co.	469H 2010	Building Contracts - Other M&T Bank - Operating	295.00	295.00
55177 2/10/23 Vincenta Fonseca	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55178 2/10/23 Lori Forgione	900B 2010	Events/Class - Childrens M&T Bank - Operating	175.00	175.00
55179 2/10/23 Dana Fusco	900B 2010	Events/Class - Childrens M&T Bank - Operating	175.00	175.00
55180 2/10/23 Theresa Galke	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55181 2/10/23 Glass Art Studios	900A 2010	Events/Class - Adult M&T Bank - Operating	1,500.00	1,500.00
55182 2/10/23 Deluca Associates, Inc.	469J 2010	Professional - Security M&T Bank - Operating	5,870.50	5,870.50
55183 2/10/23 Laura Goetz	900A 2010	Events/Class - Adult M&T Bank - Operating	325.00	325.00
55184 2/10/23 Grainger	451 451 451 451 2010	Supplies - Custodial Supplies - Custodial Supplies - Custodial Supplies - Custodial M&T Bank - Operating	164.40 212.28 339.12 409.44	1,125.24
55185 2/10/23 Werner Gramer	900A 2010	Events/Class - Adult M&T Bank - Operating	600.00	600.00
55186	90608A	Benefits - Medicare	164.90	164.90

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
2/10/23 Lucy Greek	2010	M&T Bank - Operating		
55187 2/10/23 Guardian	90557 90558 2010	Benefits - Life Insurance Benefits - LT Disability M&T Bank - Operating	1,006.87 682.07	1,688.94
55188 2/10/23 Denise Marie Guarino	900A 2010	Events/Class - Adult M&T Bank - Operating	400.00	400.00
55189 2/10/23 Gym Door Repairs Inc	452D 2010	Building Repairs - Other M&T Bank - Operating	425.00	425.00
55190 2/10/23 Happy Feet Suffolk, LLC	900B 2010	Events/Class - Childrens M&T Bank - Operating	300.00	300.00
55191 2/10/23 Harmony Music & Entertainment	900A 2010	Events/Class - Adult M&T Bank - Operating	750.00	750.00
55192 2/10/23 Sanford Hinden	900A 2010	Events/Class - Adult M&T Bank - Operating	200.00	200.00
55193 2/10/23 Midwest Tape	410C6 2010	Digital - Collections M&T Bank - Operating	1,520.91	1,520.91
55194 2/10/23 Kathleen Howe	90608A 2010	Benefits - Medicare M&T Bank - Operating	443.00	443.00
55195 2/10/23 Humble Expressions LLC	900A 2010	Events/Class - Adult M&T Bank - Operating	350.00	350.00
55196 2/10/23 Mindy Ingram	90608A 2010	Benefits - Medicare M&T Bank - Operating	659.40	659.40
55197 2/10/23 William Iozzino	900A 2010	Events/Class - Adult M&T Bank - Operating	600.00	600.00
55198 2/10/23 Mary R. Kahrs	900BS 2010	Events/Class - Child Supplies M&T Bank - Operating	125.00	125.00
55199 2/10/23 Kanopy	410C6 2010	Digital - Collections M&T Bank - Operating	112.00	112.00
55200 2/10/23 Diane Kaufmann	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55201 2/10/23 KB Yoga	900B 2010	Events/Class - Childrens M&T Bank - Operating	405.00	405.00
55202 2/10/23	469G 2010	Building Contracts - Elevator M&T Bank - Operating	481.18	481.18

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
KONE Inc				
55203 2/10/23 Janet Kowal	90608A 2010	Benefits - Medicare M&T Bank - Operating	329.80	329.80
55204 2/10/23 Mary Louise Kreuzscher	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55205 2/10/23 Thomas Kunnecke	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55206 2/10/23 Lakeshore Learning Materials	900BS 900BS 900BS 900BS 2010	Events/Class - Child Supplies Events/Class - Child Supplies Events/Class - Child Supplies Events/Class - Child Supplies M&T Bank - Operating	39.99 159.96 159.96 53.98	413.89
55207 2/10/23 Barbara Langabeer	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55208 2/10/23 Sylvia Laudien-Meo	900A 900A 2010	Events/Class - Adult Events/Class - Adult M&T Bank - Operating	200.00 200.00	400.00
55209 2/10/23 Christine Leddy	900A 900A 2010	Events/Class - Adult Events/Class - Adult M&T Bank - Operating	150.00 300.00	450.00
55210 2/10/23 Ann M. Lee	90608A 2010	Benefits - Medicare M&T Bank - Operating	329.80	329.80
55211 2/10/23 Eileen Leippert	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55212 2/10/23 Long Island Traditions	410A 2010	Books - Adult M&T Bank - Operating	225.00	225.00
55213 2/10/23 Theresa Libardi	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55214 2/10/23 Lily Stitches Inc.	900A 2010	Events/Class - Adult M&T Bank - Operating	450.00	450.00
55215 2/10/23 Bob Lipinski	900A 2010	Events/Class - Adult M&T Bank - Operating	200.00	200.00
55216 2/10/23 Long Island Waste Services	469A 2010	Building Contracts - Trash M&T Bank - Operating	675.52	675.52
55217 2/10/23 Linda Maddock	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55218	410C3A	Software Service	3,540.00	3,540.00

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
2/10/23 Managed Technology Inc	2010	M&T Bank - Operating		
55219 2/10/23 Brittany Marsigliano	900A 2010	Events/Class - Adult M&T Bank - Operating	500.00	500.00
55220 2/10/23 Rae McDermott	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55221 2/10/23 MD Design Studio	900B 2010	Events/Class - Childrens M&T Bank - Operating	480.00	480.00
55222 2/10/23 MetLife SBC	90608D 2010	Benefits - Dental Employer M&T Bank - Operating	1,272.18	1,272.18
55223 2/10/23 Metropolitan Data Solutions Management	430B 430B 2010	Supplies - Computer Supplies - Computer M&T Bank - Operating	1,520.70 291.00	1,811.70
55224 2/10/23 Midwest Tape, LLC	693 2010	Midwest Tapes Clearing M&T Bank - Operating	451.08	451.08
55225 2/10/23 J.D.Power	410C 2010	Books - Reference M&T Bank - Operating	252.00	252.00
55226 2/10/23 Naela's Organics, Inc.	900A 2010	Events/Class - Adult M&T Bank - Operating	500.00	500.00
55227 2/10/23 National Grid	450C 2010	Utilities - Natural Gas M&T Bank - Operating	3,570.98	3,570.98
55228 2/10/23 New Era Technology LI	431A 2010	Utilities - Telecommunication M&T Bank - Operating	1,007.76	1,007.76
55229 2/10/23 State of NY Dept of Civil Service	90608 2010	Benefits - Medical Employer M&T Bank - Operating	62,326.41	62,326.41
55230 2/10/23 Ocean Janitorial Supply Inc	451 451 451 451 451 2010	Supplies - Custodial Supplies - Custodial Supplies - Custodial Supplies - Custodial Supplies - Custodial M&T Bank - Operating	43.78 105.60 108.36 62.90 55.86	376.50
55231 2/10/23 Olsen Bros. Tree Surgery Inc	469C 469C 469C 2010	Building Contracts - Grounds Building Contracts - Grounds Building Contracts - Grounds M&T Bank - Operating	780.00 880.00 -83.00	1,577.00
55232 2/10/23 Optimum	410C2 2010	Internet Service Provider M&T Bank - Operating	224.94	224.94
55233 2/10/23	900BS 900BS	Events/Class - Child Supplies Events/Class - Child Supplies	19.98 29.98	230.82

Connetquot Public Library**Operating Payable Warrant**

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
Oriental Trading Company, Inc.	900BS	Events/Class - Child Supplies	19.98	
	900BS	Events/Class - Child Supplies	17.58	
	900BS	Events/Class - Child Supplies	19.98	
	900BS	Events/Class - Child Supplies	17.37	
	900BS	Events/Class - Child Supplies	35.97	
	900BS	Events/Class - Child Supplies	59.98	
	900BS	Events/Class - Child Supplies	10.00	
	2010	M&T Bank - Operating		
55234 2/10/23 Barbara B Orobona	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55235 2/10/23 Charyl Ozkaya	900A 2010	Events/Class - Adult M&T Bank - Operating	50.00	50.00
55236 2/10/23 Reserve Account	433 2010	Service - Postage M&T Bank - Operating	1,200.00	1,200.00
55237 2/10/23 Joann Poserina	900A 2010	Events/Class - Adult M&T Bank - Operating	300.00	300.00
55238 2/10/23 PSEGLI	450B 2010	Utilities - Electric M&T Bank - Operating	7,156.18	7,156.18
55239 2/10/23 PSEGLI	450B1 2010	Utilities - Electric Street M&T Bank - Operating	341.16	341.16
55240 2/10/23 Quadient Finance USA	433 2010	Service - Postage M&T Bank - Operating	900.00	900.00
55241 2/10/23 Quatela Chimeri PLLC	437B 2010	Professional - Attorney M&T Bank - Operating	175.00	175.00
55242 2/10/23 Quest Master Guild, Inc	900B 900B 900B 2010	Events/Class - Childrens Events/Class - Childrens Events/Class - Childrens M&T Bank - Operating	115.00 150.00 490.00	755.00
55243 2/10/23 Cecilia Rudkowski	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55244 2/10/23 Judy G. Russell	900A 2010	Events/Class - Adult M&T Bank - Operating	300.00	300.00
55245 2/10/23 Timothy Scalia	900A 2010	Events/Class - Adult M&T Bank - Operating	200.00	200.00
55246 2/10/23 Kathy Schmidt	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55247 2/10/23 Gerard Schrader	90608A 2010	Benefits - Medicare M&T Bank - Operating	329.80	329.80

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
55248 2/10/23 Bonnie Schwartz	900A 2010	Events/Class - Adult M&T Bank - Operating	350.00	350.00
55249 2/10/23 Suffolk Cooperative Library System	900AD 900AD 2010	Events/Class - Discount Ticket Events/Class - Discount Ticket M&T Bank - Operating	2,795.00 15.00	2,810.00
55250 2/10/23 Sensational Playtime Inc.	900B 2010	Events/Class - Childrens M&T Bank - Operating	500.00	500.00
55251 2/10/23 Sharper Training Solutions Inc	900A 900B 900A 2010	Events/Class - Adult Events/Class - Childrens Events/Class - Adult M&T Bank - Operating	220.00 900.00 250.00	1,370.00
55252 2/10/23 Janet Sheldrick	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55253 2/10/23 Amy Simonson	900A 2010	Events/Class - Adult M&T Bank - Operating	400.00	400.00
55254 2/10/23 SirsiDynix	410C5 2010	Integrated Library System M&T Bank - Operating	90,160.05	90,160.05
55255 2/10/23 Sheila Sloup	90608A 2010	Benefits - Medicare M&T Bank - Operating	230.80	230.80
55256 2/10/23 Joe Socci	900A 2010	Events/Class - Adult M&T Bank - Operating	350.00	350.00
55257 2/10/23 Nicole Summers Sparling	900B 2010	Events/Class - Childrens M&T Bank - Operating	325.00	325.00
55258 2/10/23 Stanley Steemer Carpet Cleaner	469F 2010	Building Contracts - Cleaning M&T Bank - Operating	2,894.00	2,894.00
55259 2/10/23 Michael Stiene	90608A 2010	Benefits - Medicare M&T Bank - Operating	164.90	164.90
55260 2/10/23 Elizabeth Stylianos	900B 2010	Events/Class - Childrens M&T Bank - Operating	200.00	200.00
55261 2/10/23 TechSoup	410C3A 410C3A 2010	Software Service Software Service M&T Bank - Operating	1,800.00 4,838.00	6,638.00
55262 2/10/23 Teresa's Silhouette Spot LLC	900B 2010	Events/Class - Childrens M&T Bank - Operating	480.00	480.00
55263 2/10/23 Thermal Solutions	452C 2010	Building Repairs - HVAC M&T Bank - Operating	655.00	655.00

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
	2010	M&T Bank - Operating		
55276	900A	Events/Class - Adult	335.00	700.00
2/10/23	900B	Events/Class - Childrens	365.00	
Whaling Museum Society	2010	M&T Bank - Operating		
55277	430B	Supplies - Computer	226.40	1,167.42
2/10/23	430B	Supplies - Computer	226.40	
XCL Business Technologies, Inc	74102A	Equipment - Computer	704.63	
	74102A	Equipment - Computer	9.99	
	2010	M&T Bank - Operating		
55278	90608A	Benefits - Medicare	527.50	527.50
2/10/23	2010	M&T Bank - Operating		
Joan Zaleski				
Total			260,282.56	260,282.56

Connetquot Public Library
American Express Payable Warrant
 For the Period From Jan 4, 2023 to Feb 3, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
4001 1/4/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	14.49	178.98
	900AS	Events/Class - Adult Supplies	135.92	
	900AS	Events/Class - Adult Supplies	11.58	
	900AS	Events/Class - Adult Supplies	16.99	
	689	American Express Payable		
4001 1/4/23 PayPal	438	Membership - Other	30.00	30.00
	689	American Express Payable		
4001 1/4/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	12.99	53.77
	900BS	Events/Class - Child Supplies	10.89	
	900BS	Events/Class - Child Supplies	19.99	
	900BS	Events/Class - Child Supplies	9.90	
	689	American Express Payable		
4001 1/4/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	8.87	33.86
	900BS	Events/Class - Child Supplies	24.99	
	689	American Express Payable		
4001 1/4/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	9.99	9.99
	689	American Express Payable		
4001 1/5/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	29.98	29.98
	689	American Express Payable		
4001 1/5/23 Amazon.com, Inc.	410B	Books - Childrens	15.98	15.98
	689	American Express Payable		
4001 1/5/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	98.97	222.92
	900BS	Events/Class - Child Supplies	98.97	
	900BS	Events/Class - Child Supplies	9.99	
	900BS	Events/Class - Child Supplies	14.99	
	689	American Express Payable		
4001 1/5/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	15.39	15.39
	689	American Express Payable		
4001 1/6/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	3.49	3.49
	689	American Express Payable		
4001 1/6/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	79.99	79.99
	689	American Express Payable		
4001 1/6/23 Amazon.com, Inc.	410B	Books - Childrens	28.61	28.61
	689	American Express Payable		
4001 1/7/23 Amazon.com, Inc.	410A	Books - Adult	60.90	153.90
	410A	Books - Adult	93.00	
	689	American Express Payable		
4001 1/7/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	4.99	4.99
	689	American Express Payable		
4001 1/7/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	28.99	48.94
	900AS	Events/Class - Adult Supplies	19.95	
	689	American Express Payable		

Connetquot Public Library
American Express Payable Warrant
 For the Period From Jan 4, 2023 to Feb 3, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
4001 1/7/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	49.99	49.99
4001 1/8/23 Amazon.com, Inc.	410A 410A 410B 689	Books - Adult Books - Adult Books - Childrens American Express Payable	15.99 12.99 4.99	33.97
4001 1/8/23 Amazon.com, Inc.	900AS 900AS 900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	28.99 21.27 39.98 20.99	111.23
4001 1/8/23 Amazon.com, Inc.	900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	8.99 39.99	48.98
4001 1/8/23 Amazon.com, Inc.	900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	13.95 12.97	26.92
4001 1/8/23 Amazon.com, Inc.	900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	17.33 24.95	42.28
4001 1/9/23 Amazon.com, Inc.	430A 689	Supplies - General American Express Payable	15.99	15.99
4001 1/9/23 Amazon.com, Inc.	900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	32.99 11.29	44.28
4001 1/9/23 Amazon.com, Inc.	900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	89.53 17.18	106.71
4001 1/9/23 Amazon.com, Inc.	900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	15.78 7.19	22.97
4001 1/9/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	5.92	5.92
4001 1/9/23 Amazon.com, Inc.	410A 410A 689	Books - Adult Books - Adult American Express Payable	29.00 49.95	78.95
4001 1/9/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	24.99	24.99
4001 1/9/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	419.40	419.40
4001 1/10/23 Amazon.com, Inc.	410A 689	Books - Adult American Express Payable	22.40	22.40
4001	900AS	Events/Class - Adult Supplies	17.96	17.96

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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
1/10/23 Amazon.com, Inc.	689	American Express Payable		
4001 1/10/23 Amazon.com, Inc.	410A 689	Books - Adult American Express Payable	12.99	12.99
4001 1/10/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	246.12	246.12
4001 1/11/23 Amazon.com, Inc.	410B 689	Books - Childrens American Express Payable	17.14	17.14
4001 1/11/23 Amazon.com, Inc.	410B 689	Books - Childrens American Express Payable	27.08	27.08
4001 1/12/23 Amazon.com, Inc.	410B 410B 410A 410A 689	Books - Childrens Books - Childrens Books - Adult Books - Adult American Express Payable	17.99 10.99 19.99 30.00	78.97
4001 1/13/23 Target Brands, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	90.00	90.00
4001 1/13/23 MailChimp	410C3A 689	Software Service American Express Payable	135.00	135.00
4001 1/14/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	249.50	249.50
4001 1/14/23 Netflix	410C3A 689	Software Service American Express Payable	19.99	19.99
4001 1/14/23 Liquid Web	410C3A 689	Software Service American Express Payable	167.00	167.00
4001 1/16/23 Amazon.com, Inc.	410B 689	Books - Childrens American Express Payable	22.55	22.55
4001 1/16/23 Amazon.com, Inc.	430B 430B 689	Supplies - Computer Supplies - Computer American Express Payable	26.99 25.73	52.72
4001 1/16/23 Amazon.com, Inc.	410B 410A 410A 689	Books - Childrens Books - Adult Books - Adult American Express Payable	14.79 12.36 14.99	42.14
4001 1/16/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	14.95	14.95
4001 1/17/23 Amazon.com, Inc.	900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	26.96 95.96	122.92

Connetquot Public Library
American Express Payable Warrant
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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
4001 1/17/23 Amazon.com, Inc.	410B	Books - Childrens	12.59	34.59
	410B	Books - Childrens	11.24	
	410A	Books - Adult	10.76	
	689	American Express Payable		
4001 1/17/23 Amazon.com, Inc.	410A	Books - Adult	22.63	22.63
	689	American Express Payable		
4001 1/18/23 Amazon.com, Inc.	430A	Supplies - General	29.90	29.90
	689	American Express Payable		
4001 1/18/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	25.99	105.95
	900BS	Events/Class - Child Supplies	10.99	
	900BS	Events/Class - Child Supplies	10.99	
	900BS	Events/Class - Child Supplies	27.99	
	900BS	Events/Class - Child Supplies	29.99	
	689	American Express Payable		
4001 1/18/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	12.04	12.04
	689	American Express Payable		
4001 1/18/23 Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	12.04	12.04
	689	American Express Payable		
4001 1/19/23 Amazon.com, Inc.	900BS	Events/Class - Child Supplies	312.48	312.48
	689	American Express Payable		
4001 1/19/23 Jo-Ann Stores, Inc	900AS	Events/Class - Adult Supplies	38.45	89.13
	900AS	Events/Class - Adult Supplies	49.47	
	900AS	Events/Class - Adult Supplies	1.21	
	689	American Express Payable		
4001 1/19/23 Jo-Ann Stores, Inc	900AS	Events/Class - Adult Supplies	44.97	61.69
	900AS	Events/Class - Adult Supplies	15.98	
	900AS	Events/Class - Adult Supplies	0.74	
	689	American Express Payable		
4001 1/20/23 1099 Online	433	Service - Postage	479.68	479.68
	689	American Express Payable		
4001 1/22/23 Amazon.com, Inc.	410A	Books - Adult	37.99	70.97
	410A	Books - Adult	17.99	
	410A	Books - Adult	14.99	
	689	American Express Payable		
4001 1/22/23 Amazon.com, Inc.	410A	Books - Adult	12.99	12.99
	689	American Express Payable		
4001 1/22/23 Amazon.com, Inc.	417A	Videos/Blu-Ray	17.50	17.50
	689	American Express Payable		
4001 1/23/23 Amazon.com, Inc.	430A	Supplies - General	20.99	20.99
	689	American Express Payable		
4001	900BS	Events/Class - Child Supplies	61.50	61.50

Connetquot Public Library
American Express Payable Warrant
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Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
1/23/23 Amazon.com, Inc.	689	American Express Payable		
4001 1/23/23 Amazon.com, Inc.	451 451 689	Supplies - Custodial Supplies - Custodial American Express Payable	20.39 4.08	24.47
4001 1/23/23 Amazon.com, Inc.	430A 689	Supplies - General American Express Payable	125.98	125.98
4001 1/23/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	16.49	16.49
4001 1/23/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	57.90	57.90
4001 1/23/23 Amazon.com, Inc.	900BS 900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	29.68 40.38 13.71	83.77
4001 1/23/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	86.94	86.94
4001 1/24/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	118.50	118.50
4001 1/24/23 Amazon.com, Inc.	410B 410B 689	Books - Childrens Books - Childrens American Express Payable	18.99 19.52	38.51
4001 1/24/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	12.99	12.99
4001 1/24/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	14.57	14.57
4001 1/24/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	11.99	11.99
4001 1/24/23 UPrinting.com	434 434 689	Service - Printing Service - Printing American Express Payable	203.85 38.15	242.00
4001 1/24/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	24.95	24.95
4001 1/24/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	329.40	329.40
4001 1/25/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	5.99	5.99
4001	900AS	Events/Class - Adult Supplies	6.99	6.99

Connetquot Public Library
American Express Payable Warrant
 For the Period From Jan 4, 2023 to Feb 3, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
1/25/23 Amazon.com, Inc.	689	American Express Payable		
4001 1/25/23 Amazon.com, Inc.	900AS 900AS 900AS 900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies Events/Class - Adult Supplies Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	74.97 26.99 26.99 25.99 23.99	178.93
4001 1/25/23 Amazon.com, Inc.	410A 410A 410B 689	Books - Adult Books - Adult Books - Childrens American Express Payable	39.00 9.98 17.99	66.97
4001 1/25/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	8.98	8.98
4001 1/26/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	32.11	32.11
4001 1/26/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	167.99	167.99
4001 1/26/23 Amazon.com, Inc.	410A 410A 689	Books - Adult Books - Adult American Express Payable	17.99 5.38	23.37
4001 1/26/23 Amazon.com, Inc.	410B 410A 689	Books - Childrens Books - Adult American Express Payable	7.99 7.26	15.25
4001 1/28/23 Amazon.com, Inc.	430A 689	Supplies - General American Express Payable	109.95	109.95
4001 1/28/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	17.99	17.99
4001 1/28/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	101.85	101.85
4001 1/28/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	140.65	140.65
4001 1/28/23 Amazon.com, Inc.	410A 689	Books - Adult American Express Payable	14.99	14.99
4001 1/28/23 Amazon.com, Inc.	429A 689	Software - Circulating American Express Payable	39.98	39.98
4001 1/28/23 Amazon.com, Inc.	900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	8.99 13.99	22.98
4001 1/28/23	900AS 689	Events/Class - Adult Supplies American Express Payable	9.99	9.99

Connetquot Public Library
American Express Payable Warrant
 For the Period From Jan 4, 2023 to Feb 3, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
Amazon.com, Inc.				
4001	429A	Software - Circulating	59.45	291.69
1/28/23	429A	Software - Circulating	52.48	
Amazon.com, Inc.	429A	Software - Circulating	50.00	
	429A	Software - Circulating	69.88	
	429A	Software - Circulating	59.88	
	689	American Express Payable		
4001	410A	Books - Adult	16.95	31.94
1/29/23	410A	Books - Adult	14.99	
Amazon.com, Inc.	689	American Express Payable		
4001	900AS	Events/Class - Adult Supplies	35.99	35.99
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	900AS	Events/Class - Adult Supplies	20.36	20.36
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	429A	Software - Circulating	39.98	39.98
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	900AS	Events/Class - Adult Supplies	11.99	11.99
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	900AS	Events/Class - Adult Supplies	7.99	66.95
1/29/23	900AS	Events/Class - Adult Supplies	28.98	
Amazon.com, Inc.	900AS	Events/Class - Adult Supplies	29.98	
	689	American Express Payable		
4001	900AS	Events/Class - Adult Supplies	17.18	17.18
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	900BS	Events/Class - Child Supplies	154.56	154.56
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	900AS	Events/Class - Adult Supplies	44.97	44.97
1/29/23	689	American Express Payable		
Amazon.com, Inc.				
4001	900AS	Events/Class - Adult Supplies	12.04	12.04
1/30/23	689	American Express Payable		
Amazon.com, Inc.				
4001	410A	Books - Adult	16.95	29.90
1/31/23	410A	Books - Adult	12.95	
Amazon.com, Inc.	689	American Express Payable		
4001	410A	Books - Adult	14.99	26.98
1/31/23	410A	Books - Adult	11.99	
Amazon.com, Inc.	689	American Express Payable		
4001	900BS	Events/Class - Child Supplies	519.60	514.60
1/31/23	900BS	Events/Class - Child Supplies	20.00	
Noah's Ark Workshop	900BS	Events/Class - Child Supplies	-25.00	
	689	American Express Payable		
4001	410A	Books - Adult	20.23	46.39
2/1/23	410A	Books - Adult	14.51	

Connetquot Public Library
American Express Payable Warrant
 For the Period From Jan 4, 2023 to Feb 3, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
Amazon.com, Inc.	410B 689	Books - Childrens American Express Payable	11.65	
4001 2/1/23 Amazon.com, Inc.	900AS 900AS 689	Events/Class - Adult Supplies Events/Class - Adult Supplies American Express Payable	15.62 12.99	28.61
4001 2/1/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	19.98	19.98
4001 2/1/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	3.29	3.29
4001 2/1/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	33.95	33.95
4001 2/1/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	46.56	46.56
4001 2/1/23 Amazon.com, Inc.	900BS 900BS 900BS 900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies Events/Class - Child Supplies Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	15.69 59.96 33.98 19.78 43.98	173.39
4001 2/1/23 Amazon.com, Inc.	900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	18.99 12.99	31.98
4001 2/1/23 Amazon.com, Inc.	900BS 900BS 900BS 900BS 900BS 900BS 900BS 689	Events/Class - Child Supplies Events/Class - Child Supplies American Express Payable	29.36 12.99 13.99 19.99 23.90 13.99 21.98	136.20
4001 2/1/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	11.99	11.99
4001 2/1/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	25.10	25.10
4001 2/1/23 Amazon.com, Inc.	410A 689	Books - Adult American Express Payable	15.67	15.67
4001 2/2/23 Amazon.com, Inc.	430A 689	Supplies - General American Express Payable	21.82	21.82
4001 2/2/23 Amazon.com, Inc.	900AS 689	Events/Class - Adult Supplies American Express Payable	54.40	54.40
4001 2/2/23	438 689	Membership - Other American Express Payable	30.00	30.00

Connetquot Public Library
American Express Payable Warrant
For the Period From Jan 4, 2023 to Feb 3, 2023

Check # Date Payee	Account ID	Account Description	Trans Amount	Amount
PayPal				
4001 2/2/23 Amazon.com, Inc.	900BS 689	Events/Class - Child Supplies American Express Payable	292.02	292.02
Total			9,050.78	9,050.78

Connetquot Public Library
Payroll Payable Warrant
 For the Period From Jan 1, 2023 to Jan 31, 2023

Reference Date Trans Description	Account ID	Account Description	Debit Amt	Credit Amt
PR-AET-14 1/5/23 Employer Social Security Tax	2020	M&T Bank - Payroll		5,101.52
PR-AET-14 1/5/23 Employee Federal Income Tax	2020	M&T Bank - Payroll		10,660.86
PR-AET-14 1/5/23 Payroll	2020	M&T Bank - Payroll		56,376.66
PR-AET-14 1/5/23 Employee NYS Income Tax	2020	M&T Bank - Payroll		3,869.41
PR-AET-14 1/5/23 Employee Medicare Tax	2020	M&T Bank - Payroll		1,193.08
PR-AET-14 1/5/23 Employer Medicare Tax	2020	M&T Bank - Payroll		1,193.10
PR-AET-14 1/5/23 Employee Social Security Tax	2020	M&T Bank - Payroll		5,101.52
PR-LER-14 1/5/23 Payroll	2020	M&T Bank - Payroll		19,309.65
PR-LER-14 1/5/23 Employee Federal Income Tax	2020	M&T Bank - Payroll		1,389.04
PR-LER-14 1/5/23 Employee Social Security Tax	2020	M&T Bank - Payroll		1,469.29
PR-LER-14 1/5/23 Employer Medicare Tax	2020	M&T Bank - Payroll		343.63
PR-LER-14 1/5/23 Employee Medicare Tax	2020	M&T Bank - Payroll		343.62
PR-LER-14 1/5/23 Employer Social Security Tax	2020	M&T Bank - Payroll		1,469.29
PR-LER-14 1/5/23 Employee NYS Income Tax	2020	M&T Bank - Payroll		717.32
PR-AET-15 1/19/23 Employee Federal Income Tax	2020	M&T Bank - Payroll		12,127.87
PR-AET-15 1/19/23 Employer Social Security Tax	2020	M&T Bank - Payroll		5,549.32

Connetquot Public Library
Payroll Payable Warrant
For the Period From Jan 1, 2023 to Jan 31, 2023

Reference Date Trans Description	Account ID	Account Description	Debit Amt	Credit Amt
PR-AET-15 1/19/23 Payroll	2020	M&T Bank - Payroll		61,114.38
PR-AET-15 1/19/23 Employee NYS Income Tax	2020	M&T Bank - Payroll		4,307.06
PR-AET-15 1/19/23 Employee Medicare Tax	2020	M&T Bank - Payroll		1,297.84
PR-AET-15 1/19/23 Employer Medicare Tax	2020	M&T Bank - Payroll		1,297.82
PR-AET-15 1/19/23 Employee Social Security Tax	2020	M&T Bank - Payroll		5,549.32
PR-LER-15 1/19/23 Employee Federal Income Tax	2020	M&T Bank - Payroll		1,532.55
PR-LER-15 1/19/23 Employee NYS Income Tax	2020	M&T Bank - Payroll		815.18
PR-LER-15 1/19/23 Employee Medicare Tax	2020	M&T Bank - Payroll		378.56
PR-LER-15 1/19/23 Employer Social Security Tax	2020	M&T Bank - Payroll		1,618.71
PR-LER-15 1/19/23 Employer Medicare Tax	2020	M&T Bank - Payroll		378.57
PR-LER-15 1/19/23 Employee Social Security Tax	2020	M&T Bank - Payroll		1,618.70
PR-LER-15 1/19/23 Payroll	2020	M&T Bank - Payroll		21,251.32
TOTAL	2020	M&T Bank - Payroll		227,375.19

Connetquot Public Library

Annual Report For Public And Association Libraries - 2022

CURRENT YEAR

*PREVIOUS
YEAR*

1. GENERAL LIBRARY INFORMATION

Library/Director Information

[Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2022, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8000580735	<i>8000580735</i>
1.2	Library Name	CONNETQUOT PUBLIC LIBRARY	<i>CONNETQUOT PUBLIC LIBRARY</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Bohemia	<i>Bohemia</i>
1.6	Beginning Fiscal Reporting Year	07/01/2021	<i>07/01/2020</i>
1.7	Ending Fiscal Reporting Year	06/30/2022	<i>06/30/2021</i>
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	<i>No</i>

1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2021	07/01/2020
1.12	Ending <u>Local</u> Fiscal Year	06/30/2022	06/30/2021
1.13	Address Status	00 (for no change from previous year)	00 (for no change from previous year)
1.14	Street Address	760 OCEAN AVENUE	760 OCEAN AVENUE
1.15	City	BOHEMIA	BOHEMIA
1.16	Zip Code	11716	11716
1.17	Mailing Address	760 OCEAN AVENUE	760 OCEAN AVENUE
1.18	City	BOHEMIA	BOHEMIA
1.19	Zip Code	11716	11716
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(631) 567-5079	(631) 567-5079
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(631) 567-5137	(631) 567-5137
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	comments@connetquotlibrary.org	comments@connetquotlibrary.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://connetquotlibrary.org	https://connetquotlibrary.org

1.24	Population Chartered to Serve (per 2020 Census)	38,927	40,162
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	<i>PUBLIC</i>
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	<i>School District</i>
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	<i>N</i>
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	06/09/1980	<i>06/09/1980</i>
1.30	Date the library was last registered	08/13/1975	<i>08/13/1975</i>
1.31	Federal Employer Identification Number	112343223	<i>112343223</i>
1.32	County	SUFFOLK	<i>SUFFOLK</i>
1.33	School District	Connetquot	<i>Connetquot</i>
1.34	Town/City	Islip	<i>Islip</i>
1.35	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name

1.36b President/CEO Phone Number

1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Kimberly	<i>Kimberly</i>
1.38	Last Name of Library Director/Manager	DeCristofaro	<i>DeCristofaro</i>
1.39	NYS Public Librarian Certification Number	17321	<i>17321</i>
1.40	What is the highest education level of the library manager/director?	Master's Degree	<i>Master's Degree</i>
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	<i>Y</i>
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y	<i>Y</i>
1.43	E-mail Address of the Director/Manager	kim@connetquotlibrary.org	<i>kim@connetquotlibrary.org</i>
1.44	Fax Number of the Director/Manager	(631) 567-5137	<i>(631) 567-5137</i>
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N	<i>N</i>
1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	Y	<i>Y</i>

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	Connetquot Central School District	<i>Connetquot Central School District</i>
2.	Indicate the type of municipality or district holding the public vote	School District	<i>School District</i>

3.	Date the vote was held (mm/dd/2022)	04/04/2022	04/06/2021
4.	Was the vote successful? Y/N	Y	Y
5.	What type of public vote was it?	budget vote (school district public library only)	<i>budget vote (school district public library only)</i>
6a.	Most recent prior year approved appropriation from a public vote:	\$6,389,000	\$6,240,872
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$120,300	\$148,128
6c. 6b):	Total proposed appropriation (sum of 6a and 6b):	\$6,509,300	\$6,389,000

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2022) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.	N	N
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Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	N/A	N/A
2.	Indicate the type of municipality or district holding the public vote		
3.	Date the last successful vote was held (mm/dd/yyyy)	N/A	N/A
4.	What type of public vote was it?		
5.	What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?	N/A	N/A

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N N

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N N

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please [read](#) general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	44,183	44,238
2.2	Adult Non-fiction Books	26,899	34,466
2.3	Total Adult Books (Total questions 2.1 & 2.2)	71,082	78,704
2.4	Children's Fiction Books	28,639	28,453
2.5	Children's Non-fiction Books	7,661	8,291
2.6	Total Children's Books (Total questions 2.4 & 2.5)	36,300	36,744
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	107,382	115,448

Other Print Materials

2.8	Total Uncataloged Books	431	495
2.9	Total Print Serials	774	1,024
2.10	All Other Print Materials	46	50
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,251	1,569
2.12	Total Print Materials (Total questions 2.7 and 2.11)	108,633	117,017

ALL OTHER MATERIALS**Electronic Materials**

2.13	Electronic Books	491,515	<i>415,309</i>
2.14	Local Electronic Collections	66	<i>62</i>
2.15	NOVEL _{NY} Electronic Collections	15	<i>15</i>
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	81	<i>77</i>
2.17	Audio - Downloadable Units	419,762	<i>322,225</i>
2.18	Video - Downloadable Units	4,226	<i>3,973</i>
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	25,500	<i>24,992</i>
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	941,084	<i>766,576</i>

Non-Electronic Materials

2.21	Audio - Physical Units	11,162	<i>12,463</i>
2.22	Video - Physical Units	21,441	<i>22,372</i>
2.23	Other Circulating Physical Items	423	<i>409</i>
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	33,026	<i>35,244</i>

Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	1,082,743	<i>918,837</i>
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	6,496	7,383
2.27	All Other Print Materials	816	2,441
2.28	Electronic Materials	198,270	266,816
2.29	All Other Materials	919	1,086
2.30	Total Additions (Total questions 2.26 through 2.29)	206,501	277,726

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	147,152	100,865
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
3.2	Registered resident borrowers	18,911	19,653
3.3	Registered non-resident borrowers	0	0

Please report information on WRITTEN POLICIES as of 12/31/22.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y

3.7	Does the library have a disaster plan?	Y	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y	Y
3.9	Does the library have a board-approved whistle blower policy?	Y	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y	Y

Please report information on ACCESSIBILITY as of 12/31/22.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	Y
3.13	Does the library have large print books?	Y	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y	Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	Yes	Yes
refreshable Braille commonly referred to as a refreshable Braille display	No	No
screen magnification software, such as Zoomtext	Yes	Yes
electronic scanning and reading software, such as OpenBook	Yes	Yes

3.16	Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y	Y
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Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants. Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	2,055	875
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3.18	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	628	202
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3.19a	Number of Synchronous Program Sessions Targeted at Children Ages 0-5	565	N/A
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Note: Last year we did not separate Children's programs by ages so we had answered N/A. This year we were able to separate the programs by Children Ages 0 - 5 and Children Ages 6 - 11. We also were still doing several virtual programs last year due to COVID. This year we were able to offer the programs in-house.

3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	274	N/A
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Note: Last year we did not separate Children's programs by ages so we had answered N/A. This year we were able to separate the programs by Children Ages 0 - 5 and Children Ages 6 - 11. We also were still doing several virtual programs last year due to COVID. This year we were able to offer the programs in-house.

3.20	Number of Synchronous General Interest Program Sessions	124	11
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3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	3,646	1,088
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Note: We also were still doing several virtual programs last year due to COVID. This year we were able to offer many programs in-house.

3.21a	Number of Synchronous In-Person Onsite Program Sessions	3,400	1,053
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3.21b	Number of Synchronous In-Person Offsite Program Sessions	14	0
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3.21c	Number of Synchronous Virtual Program Sessions	232	923
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3.21d	Total number of synchronous programs (3.21a + 3.21b + 3.21c)	3,646	
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3.22	One-on-One Program Sessions	1,366	291
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3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes	Yes
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3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	20,191	8,139
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3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	2,449	1,711
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3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	6,486	N/A
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3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	4,235	N/A
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3.27	Attendance at Synchronous General Interest Programs	2,361	244
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3.28 **Total Attendance at Synchronous Programs** 35,722 10,094
(Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).

Note: We also were still doing several virtual programs last year due to COVID. This year we were able to offer many programs in-house.

3.28a Synchronous In-Person Onsite Program Attendance 28,714 9,207

3.28b Synchronous In-Person Offsite Program Attendance 2,165 0

Note: Due to COVID we were not doing offsite programming. We were able to resume off-site programming this year.

3.28c Synchronous Virtual Program Attendance 4,843 10,052

3.28d Total synchronous program attendance (3.28a + 3.28b + 3.28c) 35,722

3.29 One-on-One Program Attendance 1,366 291

3.29a Total Number of Asynchronous Program Presentations 76 2

3.29b Total Views of Asynchronous Program Presentations within 30 Days 1,572 153

3.30 **Total Number of Children's Programs (sum of Q3.19a and Q3.19b)** 839 899

3.31 **Total Children's Program Attendance (sum of Q3.26a and Q3.26b)** 10,721 9,165

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2022 (check all that apply):

a.	Program(s) for children	No	Yes
b.	Program(s) for young adults	No	Yes
c.	Program(s) for Adults	No	Yes

d.	Summer Reading at New York Libraries name and/or logo used	No	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	No	Yes
f.	N/A	No	No
3.33	Library outlets offering the summer reading program	1	1
3.34	Children registered for the library's summer reading program	518	227
3.35	Young adults registered for the library's summer reading program	125	34
3.36	Adults registered for the library's summer reading program	296	133
3.37	Total number registered for the library's summer reading program (total 3.34 + 3.35 + 3.36)	939	394
3.38	Children's program sessions - Summer 2022	4	0
3.39	Young adult program sessions - Summer 2022	8	0
3.40	Adult program sessions - Summer 2022	2	0
3.41	Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40)	14	0
3.42	Children's program attendance - Summer 2022	886	0
3.43	Young adult program attendance - Summer 2023	165	0
3.44	Adult program attendance - Summer 2022	101	0

3.45	Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44)	1,152	0
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COLLABORATORS

3.46	Public school district(s) and/or BOCES	1	1
3.47	Non-public school(s)	0	0
3.48	Childcare center(s)	0	0
3.49	Summer camp(s)	0	0
3.50	Municipality/Municipalities	0	0
3.51	Literacy provider(s)	0	0
3.52	Other (describe using the State note)	0	0
3.53	Total Collaborators (total 3.46 through 3.52)	1	1

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

3.54	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
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3.55 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes	Yes
b.	Focus on parents & caregivers	No	No
c.	Combined audience	No	No
d.	N/A	No	No

3.56 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	86	1
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b.	Focus on parents & caregivers	0	0
c.	Combined audience	0	0
d.	N/A	0	0
3.57	Total Sessions	86	1

3.58 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	845	98
b.	Focus on parents & caregivers	0	0
c.	Combined audience	0	0
d.	N/A	0	0
3.59	Total Attendance	845	98

3.60 - Collaborators (check all that apply):

a.	Childcare center(s)	No	No
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	No	No
d.	Health care providers/agencies	No	No
e.	Other (describe using the State note)	No	No

Please report information on ADULT LITERACY for the 2022 calendar year.

ADULT LITERACY

3.61	Did the library offer adult literacy programs?	No	No
3.62	Total group program sessions	0	0
3.63	Total one-on-one program sessions	0	0

3.64	Total group program attendance	0	0
3.65	Total one-on-one program attendance	0	0
3.66 - Collaborators (check all that apply)			
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using Note)	No	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y	Y
3.68	Children's program sessions	0	0
3.69	Young adult program sessions	0	0
3.70	Adult program sessions	7	3
3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	7	3
3.72	One-on-one program sessions	0	0
3.73	Children's program attendance	0	0
3.74	Young adult program attendance	0	0
3.75	Adult program attendance	19	5
3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	19	5

3.77	One-on-one program attendance	0	0
3.78 - Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	No	No
d.	Other (describe using the Note)	No	No

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79	Did the library offer digital literacy programs?	Y	Y
3.80	Total group program sessions	276	185
3.81	Total one-on-one program sessions	128	65
3.82	Total group program attendance	1,141	518
3.83	Total one-on-one program attendance	128	65
3.84	Did your library offer teen-led activities during the 2022 calendar year?	Y	Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	36,871	35,115
4.2	Adult Non-fiction Books	15,036	15,648

4.3	Total Adult Books (Total questions 4.1 & 4.2)	51,907	50,763
4.4	Children's Fiction Books	35,307	35,848
4.5	Children's Non-fiction Books	10,005	9,822
4.6	Total Children's Books (Total questions 4.4 & 4.5)	45,312	45,670
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	97,219	96,433

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	35,183	41,946
4.9	Circulation of Children's Other Materials	5,543	5,063
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	40,726	47,009
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	137,945	143,442

ELECTRONIC USE

4.12	Use of Electronic Material	103,875	115,427
4.13	Successful Retrieval of Electronic Information	49,786	74,477
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	153,661	189,904
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	241,820	258,869
4.16	Total Collection Use (Total questions 4.13 & 4.15)	291,606	333,346
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	50,855	50,733

4.18 As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? No

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	32,084	31,356
4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	ES - Annual Estimate Based on Typical Week(s)	<i>ES - Annual Estimate Based on Typical Week(s)</i>
4.20	Does the library offer virtual reference?	Y	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21	TOTAL MATERIALS RECEIVED	1,714	1,156
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22	TOTAL MATERIALS PROVIDED	2,824	2,218
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5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	342,730	222,650
5.5	Does the library use Internet filtering software on any computer?	Y	Y

5.6	Does your library use social media?	Y	Y
5.7	Does the library file for E-rate benefits?	N	N
5.8	Is the library part of a consortium for E-rate benefits?	N	N
5.9	If yes, in which consortium are you participating?	N/A	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Jesse Reinard	<i>Jesse Reinard</i>
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 567-5079	<i>(631) 567-5079</i>
5.12	IT contact's email address	jreinard@connetquotlibrary.org	<i>jreinard@connetquotlibrary.or,</i>

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	23.5	24.5
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0

6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	0	.5
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	25	24
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	49.50	50.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	1
6.15	Salary - Entry Level Librarian (certified)	\$54,043	\$54,035
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$148,611	\$141,480
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y	Y
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2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y	Y
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y	Y
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y	Y
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y
6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y	Y
7.	Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:		
8a.	space	Y	Y
8b.	lighting	Y	Y
8c.	shelving	Y	Y
8d.	seating	Y	Y
8e.	power infrastructure	Y	Y
8f.	data infrastructure	Y	Y
8g.	public restroom	Y	Y

9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	Y
10.	Provides		
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	Y
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	Y
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y
13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	Y
14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0

8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1
PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.			
8.6	Minimum Weekly Total Hours - Main Library	68.00	68.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	68.00	68.00
8.10	Annual Total Hours - Main Library	3,676.00	3,536.00
8.11	Annual Total Hours - Branch Libraries	0.00	0.00
8.12	Annual Total Hours - Bookmobiles	0.00	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,676.00	3,536.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? No *No*

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? No *No*

CV3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes	<i>Yes</i>
CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	No	<i>No</i>
CV5	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes	<i>Yes</i>
CV6	Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?	Yes	<i>Yes</i>
CV7	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	No	<i>No</i>
CV8	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?	No	<i>No</i>
CV9	Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19	0	<i>0</i>

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link to an Excel sheet listing prior year outlets is located in section 9](#). Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	Connetquot Public Library	<i>Connetquot Public Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	760 OCEAN AVENUE	<i>760 OCEAN AVENUE</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Bohemia	<i>BOHEMIA</i>
6.	Zip Code	11716	<i>11716</i>
7.	Phone (enter 10 digits only)	(631) 567-5079	<i>(631) 567-5079</i>
8.	Fax Number (enter 10 digits only)	(631) 567-5122	<i>(631) 567-5137</i>
9.	E-mail Address	comments@connetquotlibrary.org	<i>comments@connetquotlibrary.org</i>
10.	Outlet URL	https://www.connetquotlibrary.org	<i>https://www.connetquotlibrary.org</i>
11.	County	Suffolk	<i>Suffolk</i>

12.	School District	Connetquot Central School District	<i>Connetquot Central School District</i>
13.	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
14.	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	3,676	<i>3,536</i>
16.	Number of Weeks This Outlet is Open	52	<i>52</i>
16a	Number of weeks an outlet closed due to COVID-19	0	<i>0</i>
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0	<i>0</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>
18.	Is the meeting space available for public use even when the outlet is closed?	N	<i>N</i>
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	110	<i>8</i>
20.	Enter the appropriate outlet code (select one):	LRF	<i>LRF</i>
21.	Who owns this outlet building?	School District	<i>School District</i>
22.	Who owns the land on which this outlet is built?	School District	<i>School District</i>
23.	Indicate the year this outlet was initially constructed	1977	<i>1977</i>
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2022	<i>2019</i>

25.	Square footage of the outlet	46,400	46,400
26.	Number of Internet Computers Used by General Public	36	36
27.	Number of uses (sessions) of public Internet computers per year	24,311	22,360
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	<i>CT - Annual Count</i>
28.	Type of connection on the outlet's public Internet computers	Cable	<i>Cable</i>
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps	<i>11 Greater than or equal to 100 mbps and less than 1 gbps</i>
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps	<i>10 Greater than or equal to 50 mbps and less than 100 mbps</i>
31.	Internet Provider	Cablevision/Optimum	<i>Cablevision/Optimum</i>
32.	WiFi Access	No restrictions to access	<i>No restrictions to access</i>
33.	Wireless Sessions	32,414	30,371
33a	Reporting Method for Wireless Sessions	CT - Annual Count	<i>CT - Annual Count</i>
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
36.	Does your outlet have a Makerspace?	Y	<i>Y</i>
37.	<i>LIBID</i>	8000580735	<i>8000580735</i>

38.	<i>FSCSID</i>	NY0647	<i>NY0647</i>
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022)	13	<i>13</i>
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NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No	<i>No</i>
10.5	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?	5	<i>5</i>
10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes	<i>Yes</i>
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	5	<i>5</i>

BOARD MEMBER SELECTION

10.8	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election	<i>EP - board members are elected in a public election</i>
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List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Dorothy	<i>Dorothy</i>
10.10	Last Name	Roman	<i>Roman</i>
10.11	Mailing Address	216 Collington Drive	<i>216 Collington Drive</i>
10.12	City	Ronkonkoma	<i>Ronkonkoma</i>
10.13	Zip Code (5 digits only)	11779	<i>11779</i>
10.14	Phone (enter 10 digits only)	(631) 588-6482	<i>(631) 588-6482</i>
10.15	E-mail Address	trustee@connetquotlibrary.org	<i>trustee@connetquotlibrary.org</i>
10.16	Term Begins - Month	July	<i>July</i>
10.17	Term Begins - Year (yyyy)	2018	<i>2018</i>
10.18	Term Expires - Month	June	<i>June</i>
10.19	Term Expires - Year (yyyy)	2023	<i>2023</i>
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
10.21	The date the Oath of Office was taken (mm/dd/yyyy)	06/21/2018	<i>06/21/2018</i>
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/25/2018	<i>06/25/2018</i>
10.23	Is this a brand new trustee?	N	<i>N</i>

Please Note: last year's answers for repeating groups cannot be displayed.

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (**but do not include the Board President—this information should still be entered directly into the survey**). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Kathleen	<i>Kathleen</i>
3.	Last Name of Board Member	Schmidt	<i>Schmidt</i>
4.	Mailing Address	37 Granby Place	<i>37 Granby Place</i>
5.	City	Ronkonkoma	<i>Ronkonkoma</i>
6.	Zip Code (5 digits only)	11779	<i>11779</i>
7.	E-mail address	trustee@connetquotlibrary.org	<i>trustee@connetquotlibrary.org</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2021	<i>2021</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2026	<i>2026</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	06/10/2021	<i>06/10/2021</i>

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/17/2021	06/17/2021
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	Filled
2.	First Name of Board Member	George	George
3.	Last Name of Board Member	Kreuscher	Kreuscher
4.	Mailing Address	14 Katherine Place	14 Katherine Place
5.	City	Oakdale	Oakdale
6.	Zip Code (5 digits only)	11769	11769
7.	E-mail address	trustee@connetquotlibrary.org	trustee@connetquotlibrary.org
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2022	2018
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2027	2022
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/07/2022	05/17/2018
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/15/2022	05/21/2018

16.	Is this a brand new trustee?	N	<i>N</i>
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Elizabeth	<i>Elizabeth</i>
3.	Last Name of Board Member	Savit	<i>Savit</i>
4.	Mailing Address	11 Natalie Court	<i>11 Natalie Court</i>
5.	City	Ronkonkoma	<i>Ronkonkoma</i>
6.	Zip Code (5 digits only)	11779	<i>11779</i>
7.	E-mail address	trustee@connetquotlibrary.org	<i>trustee@connetquotlibrary.org</i>
8.	Office Held or Trustee	Vice President	<i>Secretary</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2020	<i>2020</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2025	<i>2025</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/09/2020	<i>07/09/2020</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/14/2020	<i>07/14/2020</i>
16.	Is this a brand new trustee?	N	<i>N</i>

1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Susan	<i>Susan</i>
3.	Last Name of Board Member	Furfaro	<i>Furfaro</i>
4.	Mailing Address	5 Ivy Lane	<i>5 Ivy Hill</i>
5.	City	Oakdale	<i>Oakdale</i>
6.	Zip Code (5 digits only)	11769	<i>11769</i>
7.	E-mail address	trustee@connetquotlibrary.org	<i>trustee@connetquotlibrary.org</i>
8.	Office Held or Trustee	Secretary	<i>Vice President</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2019	<i>2019</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2024	<i>2024</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	06/19/2019	<i>06/19/2019</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/24/2019	<i>06/24/2019</i>
16.	Is this a brand new trustee?	N	<i>N</i>

Trustee Education

Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1. Trustee Name Kathleen Schmidt *Kathleen Schmidt*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Dorothy Roman *Dorothy Roman*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name George Kreuzscher *George Kreuzscher*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Susan Furfaro *Susan Furfaro*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Elizabeth Savit *Elizabeth Savit*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y Y

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or School District	Connetquot Central School District	<i>Connetquot Central School District</i>
3.	Amount	\$6,389,000	<i>\$6,240,872</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	<i>Y</i>
5.	Written Contractual Agreement	Y	<i>Y</i>
11.2	TOTAL LOCAL PUBLIC FUNDS	\$6,389,000	<i>\$6,240,872</i>

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$11,480	<i>\$11,482</i>
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$0	<i>\$0</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>
11.7	Other Cash Grants	\$0	<i>\$0</i>
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$11,480	<i>\$11,482</i>

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$19,400	<i>\$174,600</i>
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Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0
OTHER RECEIPTS			
11.14	Gifts and Endowments	\$604	\$151
11.15	Fund Raising	\$0	\$0
11.16	Income from Investments	\$3,268	\$2,697
11.17	Library Charges	\$73,619	\$39,512
11.18	Other	\$158,886	\$170,483
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$236,377	\$212,843
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$6,656,257	\$6,639,797
11.21	BUDGET LOANS	\$0	\$0
Transfers/Grant Total			
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0

11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$2,809,008	\$1,940,565
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$9,465,265	\$8,580,362

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$1,895,783	\$1,795,404
12.2	Other Staff	\$1,074,422	\$1,104,377
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$2,970,205	\$2,899,781
12.4	Employee Benefits Expenditures	\$1,496,727	\$1,411,883
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$4,466,932	\$4,311,664

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$122,826	\$149,908
12.7	Electronic Materials Expenditures	\$212,885	\$215,984

12.8	Other Materials Expenditures	\$21,290	\$33,135
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$357,001	\$399,027

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$261,218	\$12,504
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$261,218	\$12,504

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$29,847	\$26,701
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$29,847	\$26,701
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$431,151	\$437,376
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$460,998	\$464,077

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$44,578	\$31,610
12.19	Telecommunications	\$14,022	\$16,035
12.20	Postage and Freight	\$14,968	\$13,629
12.21	Professional & Consultant Fees	\$27,943	\$25,420
12.22	Equipment	\$89,721	\$72,631

12.23	Other Miscellaneous	\$519,139	\$359,986
12.24	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	\$710,371	\$519,311

Contracts/Debt Service/Transfers/Grand Total

12.25	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$63,660	\$64,771
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DEBT SERVICE**Capital Purposes Loans (Principal and Interest)**

12.26	From Local Public Funds (73PF)	\$0	\$0
12.27	From Other Funds (73OF)	\$0	\$0
12.28	Total (Add Questions 12.26 and 12.27)	\$0	\$0

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0	\$0
12.30	Short-Term Loans	\$0	\$0
12.31	Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0	\$0

12.32	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$6,320,180	\$5,771,354
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TRANSFERS**Transfers to Capital Fund**

12.33	From Local Public Funds (76PF)	\$0	\$0
12.34	From Other Funds (76OF)	\$0	\$0

12.35	Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0	\$0
12.36	Transfer to Other Funds	\$0	\$0
12.37	TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$0	\$0
12.38	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$6,320,180	\$5,771,354
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022	\$3,145,085	\$2,809,008
12.40	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$9,465,265	\$8,580,362

ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/09/2023	03/10/2022
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FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	09/29/2022	10/02/2021
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	7/1/2021-6/30/2022	7/1/2020-6/30/2021
12.44	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND

12.45	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N	N
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*
Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$00	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$0

13.13 **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) \$0 \$0

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction \$0 \$0

14.2 Incidental Construction \$0 \$0

Other Disbursements

14.3 Purchase of Buildings \$0 \$0

14.4 Interest \$0 \$0

14.5 Collection Expenditures \$0 \$0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) \$0 \$0

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$0 \$0

14.8 **TRANSFER TO OPERATING FUND** (Same as Question 11.22) \$0 \$0

14.9 **NON-PROJECT EXPENDITURES** \$0 \$0

14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) \$0 \$0

14.11 **BALANCE IN CAPITAL FUND - Ending** Balance for the Fiscal Year Ending 2022 \$0 \$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$0 \$0

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	21.44	22.31
16.2	Total Librarians	21.44	22.75
16.3	All Other Paid Staff	21.88	21.00
16.4	Total Paid Employees	43.32	43.75
16.5	State Government Revenue	\$30,880	\$186,082
<p>Note: Note: Last year the library received partial payment for a New York State Construction Grant of \$174,600. This year we received the remaining \$19,400 of that grant award that totaled \$194,000.00. This was a one-time construction grant.</p>			
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$236,377	\$212,843
16.8	Total Operating Revenue	\$6,656,257	\$6,639,797
16.9	Other Operating Expenditures	\$1,235,029	\$1,048,159
16.10	Total Operating Expenditures	\$6,058,962	\$5,758,850
16.11	Total Capital Expenditures	\$261,218	\$12,504
16.12	Print Materials	108,587	116,967
16.12a	Total Physical Items in Collection	141,613	
16.13	Total Registered Borrowers	18,911	19,653
16.14	Other Capital Revenue and Receipts	\$0	\$0

16.15	Number of Internet Computers Used by General Public	36	36
16.16	Total Uses (sessions) of Public Internet Computers Per Year	24,311	22,360
16.17	Wireless Sessions	32,414	30,371
16.18	Total Capital Revenue	\$0	\$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	8000580735	8000580735
17.2	Interlibrary Relationship Code	ME	ME
17.3	Legal Basis Code	LD	LD
17.4	Administrative Structure Code	SO	SO
17.5	FSCS Public Library Definition	Y	Y
17.6	Geographic Code	SU1	SDI
17.7	FSCS ID	NY0647	NY0647
17.8	SED CODE	800000056242	800000056242
17.9	INSTITUTION ID	800000056242	800000056242

SUGGESTED IMPROVEMENTS

Library Name:	CONNETQUOT PUBLIC LIBRARY	CONNETQUOT PUBLIC LIBRARY
Library System:	Suffolk Cooperative Library System	Suffolk Cooperative Library System

Name of Person Completing Form: Kimberly DeCristofaro *Kimberly DeCristofaro*

Phone Number: (631) 567-5079 *(631) 567-5079*

I am satisfied that this resource (Collect) is meeting library needs: Agree *Agree*

Applying this resource (Collect) will help improve library services to the public: Agree *Neither Agree nor Disagree*

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

OPEN MEETING POLICY

In accordance with New York State's Open Meetings Law, members of the public are welcome to attend Connetquot Public Library's Board of Trustees meetings. The only exception shall be those meetings or portions of meetings that are devoted to Executive Session. Library Board meetings are for the conduct of library business. The responsible expression of a resident's viewpoint is considered essential to the Board's deliberations and the efficient operation of the Library. Recognizing the responsibility for proper governance, and the need to conduct the Board's business in an orderly, efficient manner, the following procedure is established to receive input from district residents.

Regulations for Public Input at Board of Trustees Meetings:

- Audience participation is limited to the portion of the meeting designated for Public Expression.
- When speaking before the Board, individuals are asked to state their name for the record.
- Each person may speak for a maximum of three minutes.
- Public input is limited to comments on matters involving Library business or operations.
- Personal complaints against Library staff or Board members shall not be received by the Board in an open meeting. Any such complaint shall be presented to the Executive Director in writing for appropriate action.
- Individuals attending board meetings must conduct themselves with respect and civility towards others in accordance with the Library's Public Behavior Policy. Language which the Board perceives to be reasonably offensive or threatens the orderly and fair progress of the discussion is prohibited.
- Board members are not obligated to respond to comments from the public, but the presiding officer may recognize a board member seeking clarification.
- Issues requiring possible action by the board may be added to a future meeting's agenda.
- The Board may direct the Library Administration to investigate and report back at a future designated meeting.
- When the Board conducts Special Board Meetings there will be no Public Expression section.
- If the Board of Trustees is unable to meet in person due to an emergency; infectious disease outbreak and/or under direct edict of a state or county executive order, the Board will comply with such directives and meet virtually. This may preclude public comment from occurring during the virtual meeting.

Policy 100-30
Adopted 2/9/2023 PENDING

LACTATION AND BREASTFEEDING POLICY

As part of our family-friendly policies and benefits, Connetquot Public Library supports breastfeeding employees by accommodating an employee who needs to express breast milk during the workday.

For up to three years after the child's birth, any employee who is breastfeeding will be provided reasonable break times to express breast milk. Connetquot Public Library will provide a designated room for this purpose. Employees must reserve the room by contacting the Personnel Office.

A separate refrigerator reserved for the specific storage of breast milk is available. Any breast milk stored in the refrigerator must be labeled with the name of the employee and the date of expressing the breast milk. Any nonconforming products stored in the refrigerator may be disposed of. Employees storing milk in the refrigerator assume all responsibility for the safety of the milk and the risk of harm for any reason, including improper storage, refrigeration, and tampering.

Breaks of more than 30 minutes in length will be unpaid, and recorded on timesheets where appropriate.

Policy 500-110

Adopted 2/9/2023 PENDING

DRAFT