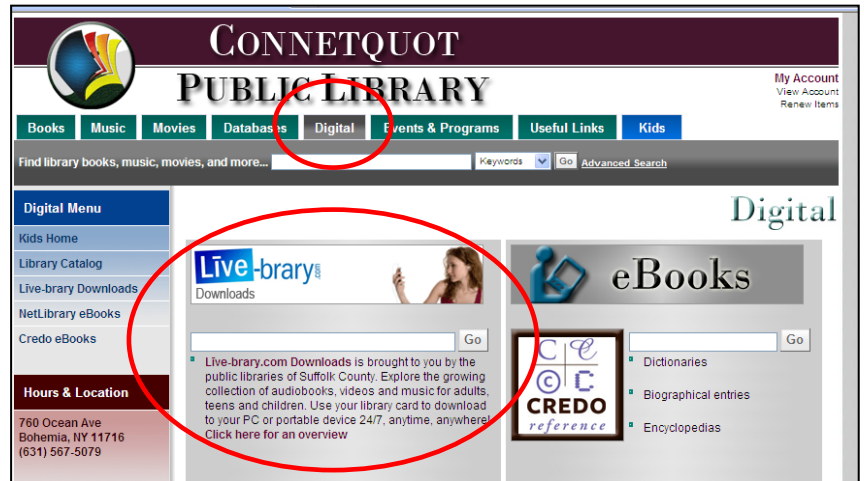


# Live-brary.com Downloads

## Downloading Audiobooks, Music, Videos

(for Windows/Mac users, iPods, and other MP3 players)

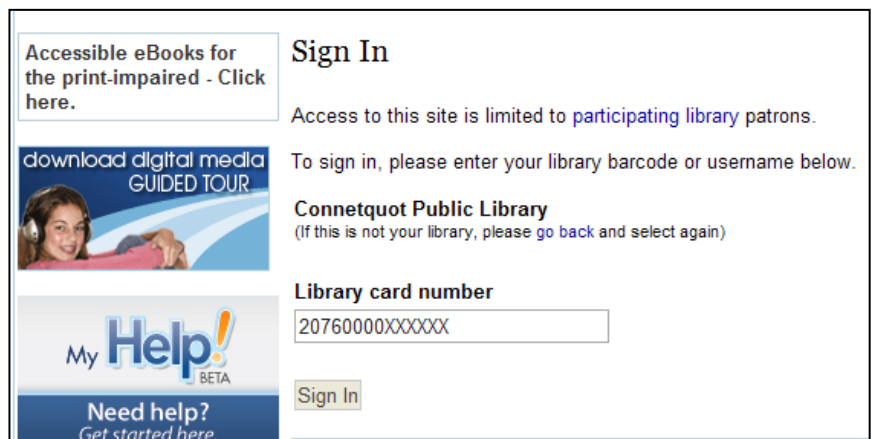
- Visit Connetquot Library's webpage: [www.connetquotlibrary.org/digital](http://www.connetquotlibrary.org/digital)
- Click the link for Live-brary Downloads



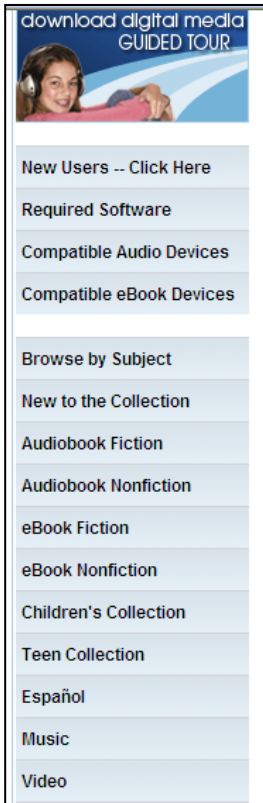
- Click on **My Account** to sign in



- Choose Connetquot Public Library from the drop down list and then enter the number from the back of your library card and click **Sign In**



- You will be logged into the site. Next, you will search for a title using the categories on the left-hand side of the page or use the search box at the top to search a specific title or author



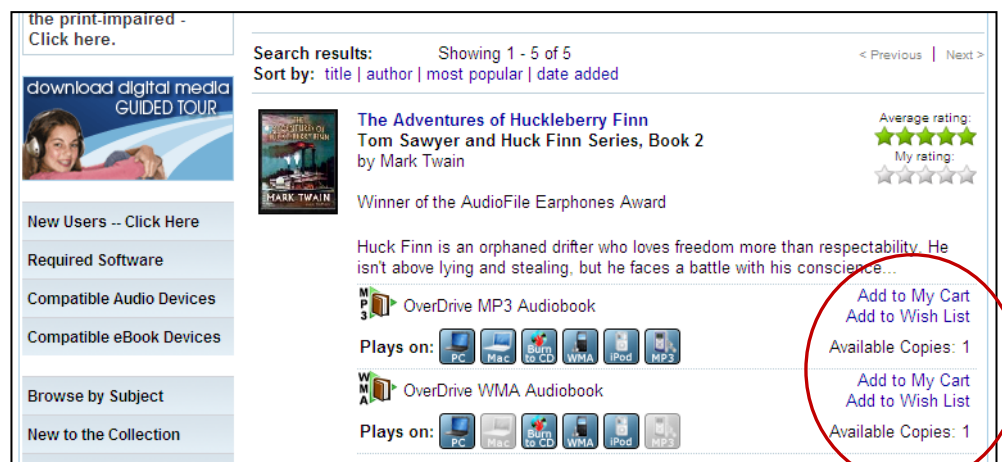
← Categories available



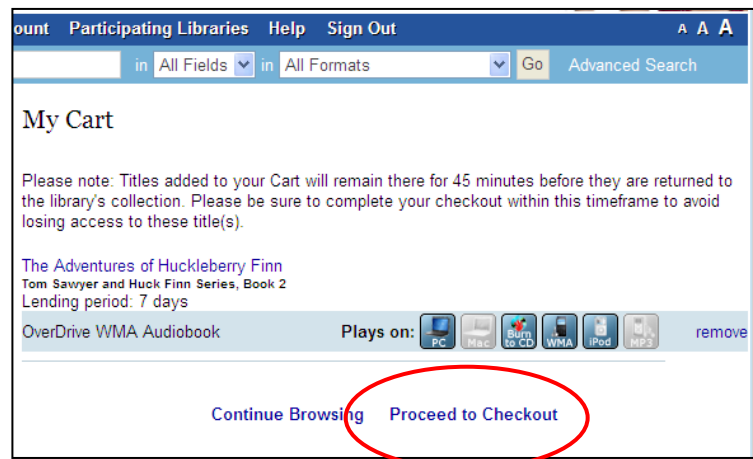
Or, search for a specific title:



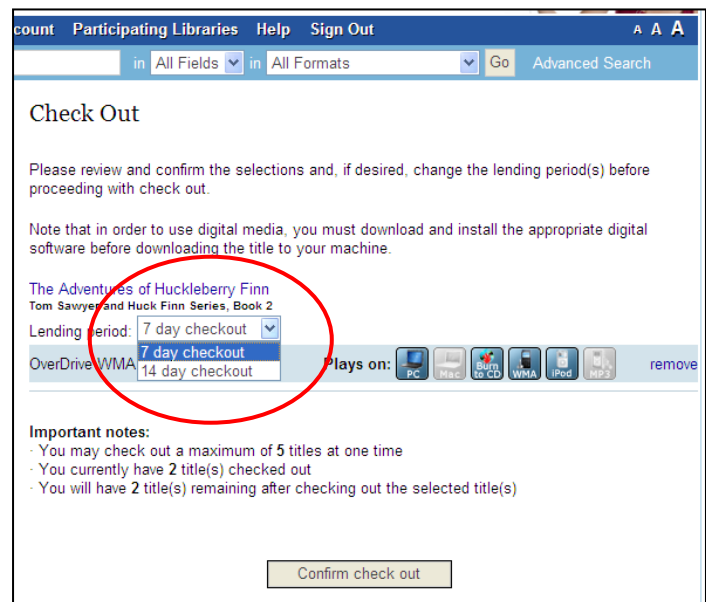
- If a title is available, you can click **Add to Cart** to begin the checkout process



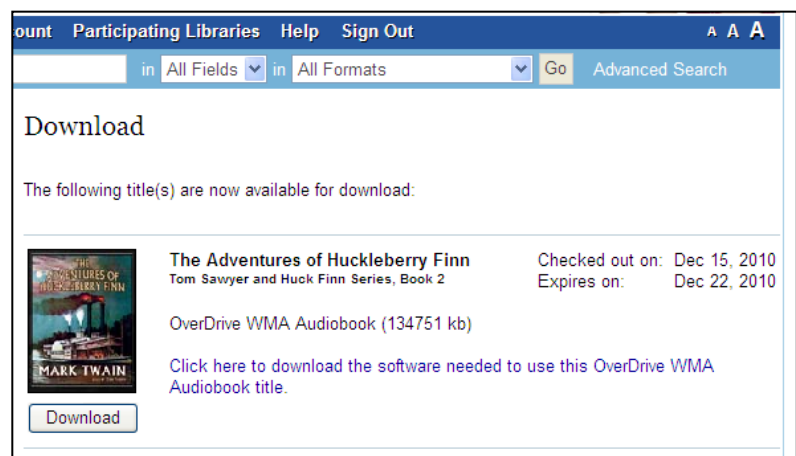
- Click **Proceed to Checkout**



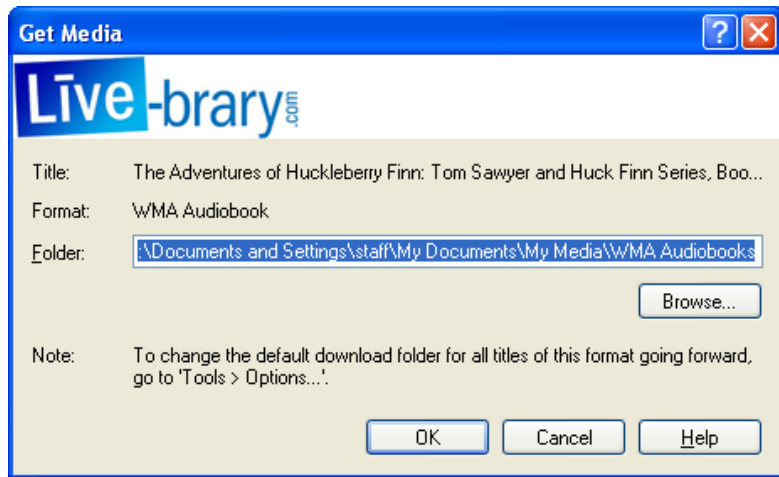
- Choose your checkout period, either 7 or 14 days and then click **Confirm check out**



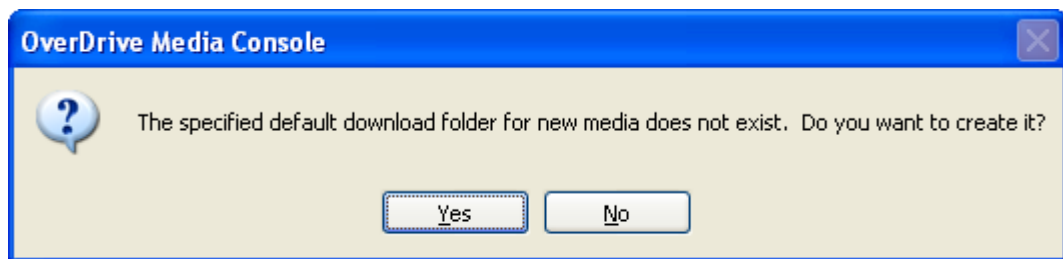
- Click the **Download** button that appears below the book jacket



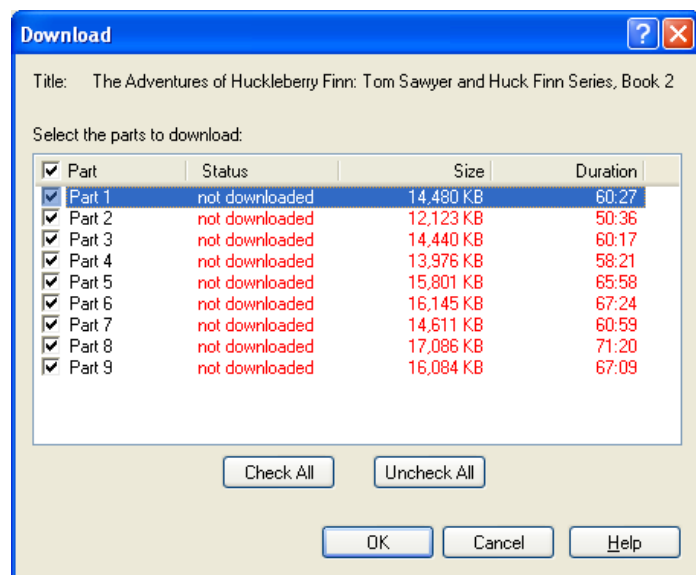
- A small window will pop up which begins the download process and acquires the license to your title. Click **OK** to continue



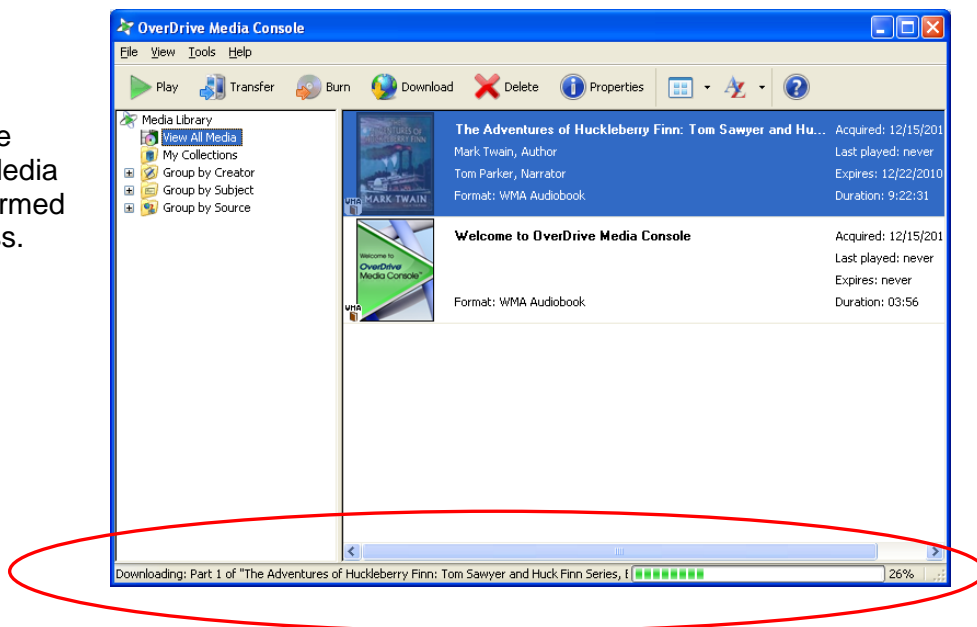
- If you receive this message, click **Yes** to create a folder on your computer that will house this downloaded audiobook.



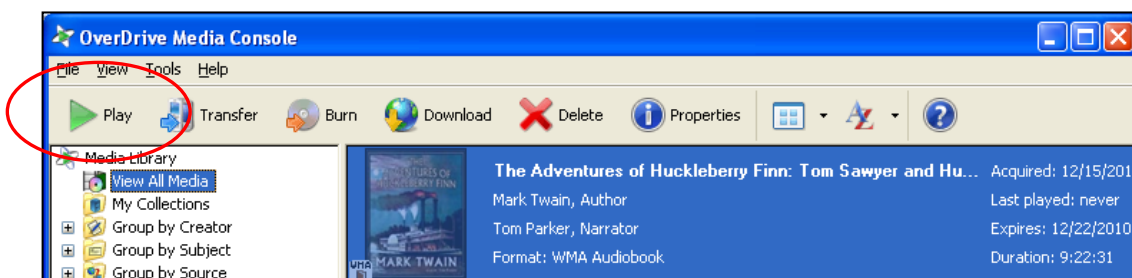
- You can choose to download as many parts of the audiobook as you wish. Leave all parts checked to download the entire book.



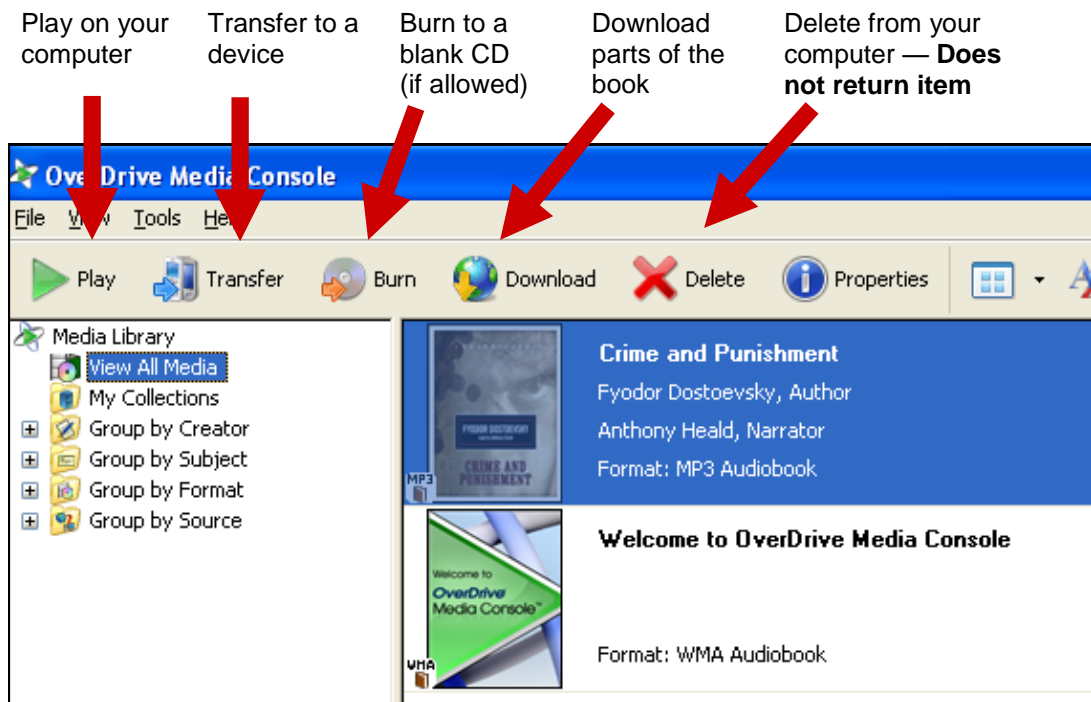
- The green status bar at the bottom of the OverDrive Media Console will keep you informed of the downloading process.



- When your book has finished downloading, you can play it on your computer using the OverDrive Media Console.



- The OverDrive Media Console has several other options you can use with audiobooks.

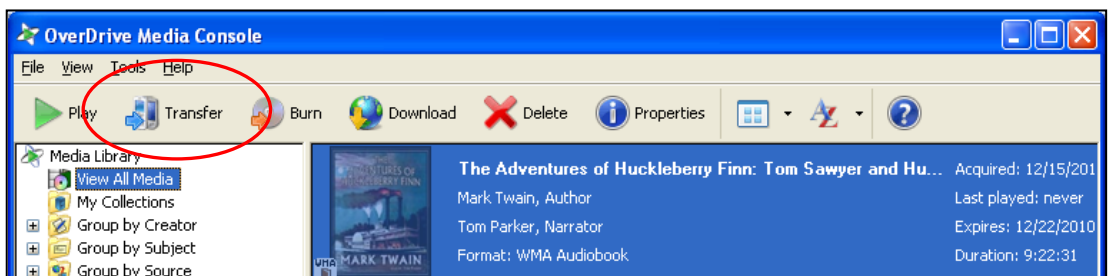


- You can also transfer to a device such as an iPod or MP3 player. To transfer to a device, **plug your iPod or MP3 player into the USB port in the front of your computer.**

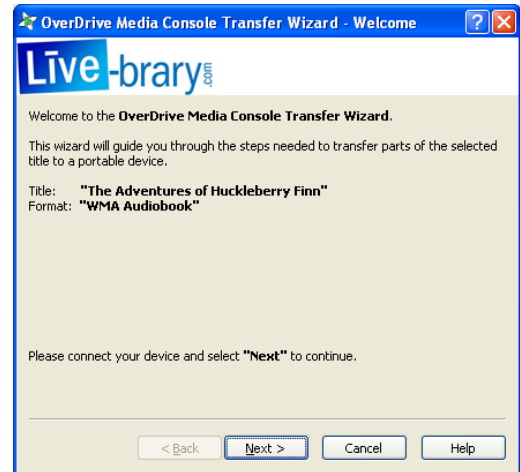
**iPod users will first need to set your devices to Manually Manage Music.**

- Plug your iPod into your computer and open iTunes.
- In iTunes, locate your device in the left hand side panel and click the device.
- The Summary screen is displayed.
- Place a checkmark next to option 'Manually manage music...'
- Click the Apply button.

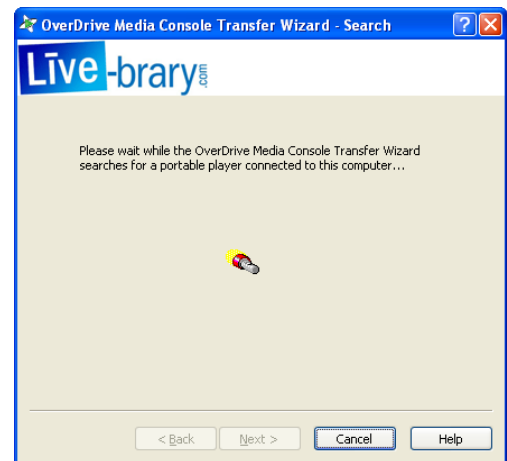
- Click **Transfer** on the OverDrive Media Console



- The transfer wizard will begin. Click **Next**



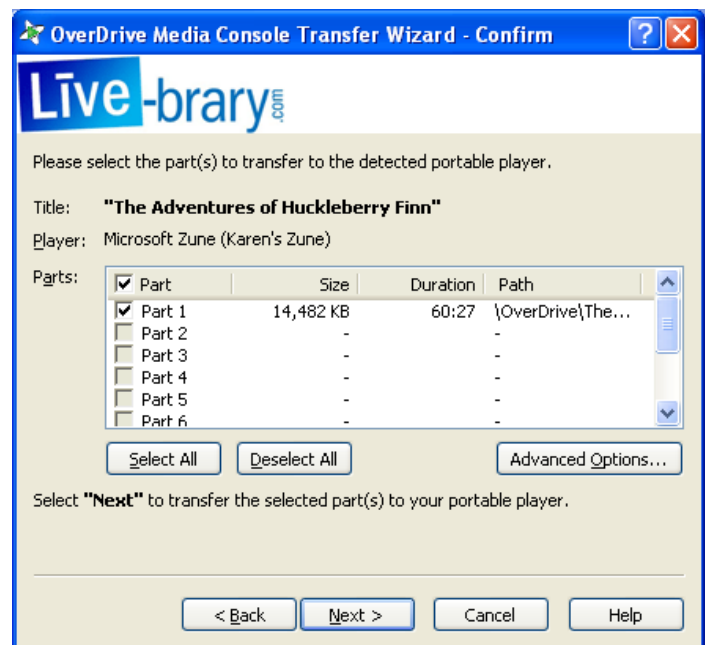
- OverDrive Media Console will begin to search for the device you plugged into the USB port in the front of your computer.



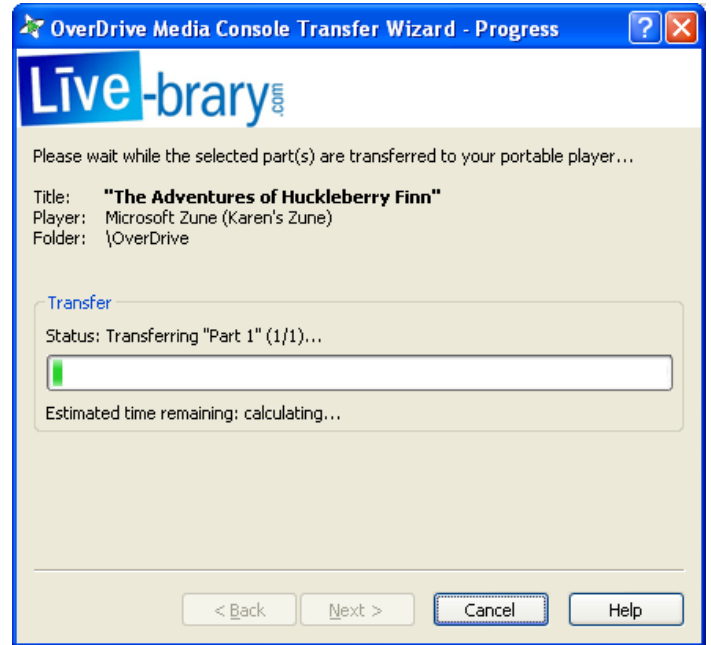
- After your device is detected [in the example to the right you will see Microsoft Zune listed as the player], you can choose how many parts you want to transfer.

If you have only downloaded one part of the audiobook to your computer (as in the example to the right), you can only transfer one part.

Click **Next**

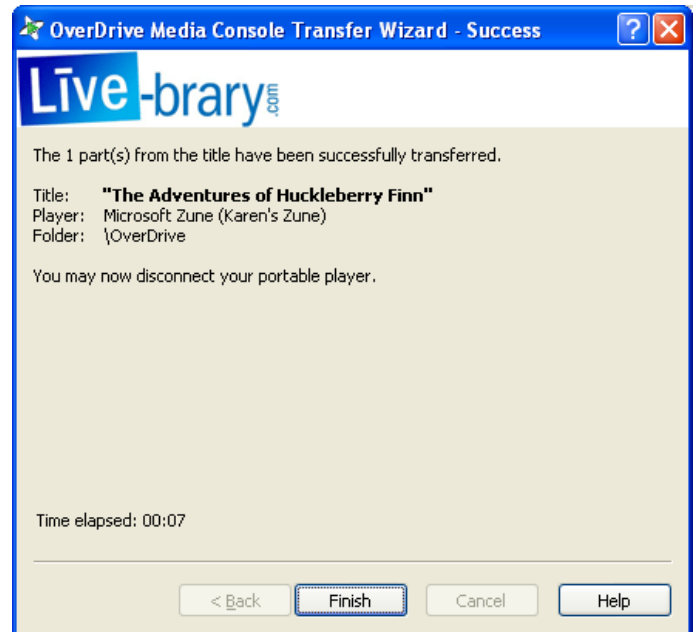


The parts of the audiobook will begin to transfer to your device.



- When the parts have transferred to your device, you will receive this message. Click **Finish**.

You can disconnect your device from your computer to enjoy your titles on the go. The titles you transfer to your device will not expire and can be played until you delete them from your device.



# Tips on Transferring an Audiobook to Your Device

## Transfer an Audiobook to a Device (for most devices)

Many items are available to transfer to a portable device such as an MP3 player or iPod. A title you transfer to a device is yours forever; the license to play it does not expire.

For most devices:

- Plug in your device in the USB port on the front or back of your computer
- Open the Overdrive Media Console and click on the item you want to transfer
- Click the Transfer button at the top of the window
- If applicable, select the parts you wish to transfer and then, click Next
- When prompted, you can unplug your device and enjoy your title while on the go

## Transfer an Audiobook to an iPod:

Option 1: In iTunes, you must choose to Manually manage music and videos. Then, follow the transfer instructions above using the Overdrive Media Console.

Option 2: You can also use iTunes to transfer audiobooks to your iPod. After you have checked out and downloaded an audiobook, it will be saved in a folder found under My Documents→ My Media→ MP3 Audiobooks [or WMA Audiobooks]. You can choose to set iTunes to monitor this folder and import titles automatically.

- Open iTunes
- Click File, then Add Folder to Library
- Browse to the folder My Documents→My Media→MP3 Audiobooks (or WMA Audiobooks)
- Click Open. iTunes will now import audiobook titles which you can drag to your iPod.

Note: Your audiobooks may appear under the Music category in iTunes

## Set your iPod to bookmark your audiobooks and remember where you stopped:

- Open iTunes and click on your player on the left-hand side
- Find the desired Audiobook title and right-click on the file
- Click Get Info
- Click the Options tab
- Check off Remember playback position

For questions with downloading or transferring audiobooks/music/videos, call the library at 567-5079 or email us at [reference@connetquotlibrary.org](mailto:reference@connetquotlibrary.org)

