

MINUTES

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

November 13, 2025
6:00 pm

760 Ocean Avenue
Bohemia, NY 11716

I. Call to Order

There being a quorum, the meeting was called to order at: 6:06 pm by Mrs. Schmidt.

II. Roll Call

Board of Trustees members present were: President, Mrs. Kathleen Schmidt; Vice President, Mrs. Susan Furfaro; Trustee, Mrs. Elizabeth Savit; Trustee, Mrs. Catherine Poissant, Trustee, Mr. George Kreuscher. Board of Trustees members absent were: Trustee, Mr. George Kreuscher

Also present were: Mrs. Kimberly DeCristofaro, Executive Director; Dr. Jason Ladick, Director of Operations.

III. Disposition of Minutes

Motion: Mrs. Savit moved, seconded by Mrs. Poissant, to accept the minutes of the October 9, 2025 Regular Meeting of the Board of Trustees as presented. Carried 4-0.

IV. Financial Reports

Motion: Mrs. Poissant moved, seconded by Mrs. Savit, to approve the Financial Reports for October 31, 2025. Carried 4-0.

V. Schedule of Claims

Motion: Mrs. Savit moved, seconded by Mrs. Furfaro, to approve the Schedule of Claims dated November 13, 2025 equaling the total of \$1,064,951.80. Carried 4-0.

VI. Report of the Executive Director and Committee Reports

- A. **Motion:** Mrs. Poissant moved, and Mrs. Savit seconded, to approve the *New York State & Local Retirement* 2026 annual invoice for \$538,019, accepting the option to prepay a discounted amount by December 15, 2025. Carried 4-0.

- B. **Motion:** Mrs. Savit moved, and Mrs. Poissant seconded, to approve the *Suffolk Cooperative Library System* proposed 2026 budget, in which membership dues will increase from \$62,790 to \$63,434, which is a 1.03% increase.
- C. Each trustee provided a ballot to elect a trustee to represent the Towns of Babylon and Islip on the Suffolk Cooperative Library System Board of Trustees.
- D. **Motion:** Mrs. Poissant moved, and Mrs. Savit seconded, to approve the payment of \$167,767 to *Suffolk Cooperative Library System* for the 2026 renewal of *Live-brary Downloadable Media* (Overdrive), which represents a 4.9% increase over the previous year. Carried 4-0.
- E. Baker & Taylor, a vendor that has provided print materials to the library since its inception, will be going out of business at the start of the new year. We have made adjustments to our ordering procedures in response to this information.
- F. **Motion:** Mrs. Poissant moved, and Mrs. Furfaro seconded, to accept the quote from *Krueger International, Inc. (KI)*, 1330 Bellevue Street, Green Bay, WI 54302, to furnish and install 59 linear feet of glass and aluminum wall for the new meeting room located in the southeast corner of the building, at a total cost of \$80,393.83. Procurement to be made under OGS Contract PC70228. Carried 4-0.
- G. **Motion:** Mrs. Savit moved, and Mrs. Poissant seconded, to accept the quote from *Millburn Flooring*, 20 35th Street, Copiague, NY 11726, to furnish and install 984 square feet of LVT flooring for the new meeting room located in the southeast corner of the building, at a total cost of \$14,220.00. Procurement to be made under OGS Contract PC70142. Carried 4-0.
- H. **Motion:** Mrs. Furfaro moved, and Mrs. Savit seconded, to approve the allocation of \$1,282,000 for the estimated cost of interior renovations to the 2001 portion of the building ("South Wing"). Funding shall be drawn as follows:
1. \$227,000 from the annual budget line 452E – Facility Renovations; and
 2. \$1,055,000 from designated fund 909B – Building/Grounds Expansion and Repairs, which currently has a balance of \$1,501,688.

VII. Communications

VIII. Old Business

IX. New Business

- A. Mrs. Furfaro referenced a recent Newsday article highlighting the Sustainable Libraries Initiative, which prompted a discussion about the sustainability efforts the library currently undertakes as well as tentative plans for future initiatives.

X. Public Comment

- A. Mr. Edwin Taylor asked about the projected timeline for completing the new meeting room in the south wing. He also inquired about the date of the next recycling and shredding event, which is tentatively planned for the spring. In addition, he commented on the high-quality lecturers the library hosts and asked whether voice amplification could be provided for speakers who may have difficulty projecting their voices.

XI. Announcements

- A. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, December 11, 2025 at 6:00 pm.

XII. Adjournment

- A. **Motion:** Mrs. Furfaro moved, and Mrs. Savit seconded, to adjourn at 6:46 pm. Carried 4-0.

Approved by the Board of Trustees:

Trustee

Date

Trustee

Date

Trustee

Date