AGENDA

CONNETQUOT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES

October 9, 2025 6:00 pm

760 Ocean Avenue Bohemia, NY 11716

- I. Call to Order
- II. Roll Call
- III. Disposition of Minutes
- IV. Financial Reports
- V. Year End Financial Reports
- VI. Schedule of Claims
- VII. Report of the Executive Director and Committee Reports
 - The 2025-25 external audit was completed by Bayside CPA, PLLC and will be reviewed.
 - b. Motion is needed to approve the *IRS Form 990, Return of Organization Exempt from Income Tax* for 2024.
 - c. Motion to approve the transfer of funds from beginning equity to designated assigned funds:
 - i. Transfer \$15,083 to 909E Vacation & Sick Leave. Balance: \$335,000.31
 - ii. Transfer \$44,500 to 909D HVAC Repair & Replacement. Balance: \$192,000.00.
 - iii. Transfer \$138,567 to 909B Building Expansion/Renovation. Balance: \$1,501,688.00.
 - iv. 9090 *Beginning Equity* will now equal: \$2,252,187.33.
 - d. Review the *Suffolk Cooperative Library System* draft budget for 2026. Approval for this proposed budget will be put forth to the Board of Trustees at a future meeting.
 - e. Motion is needed to approve the payment of \$18,390.80 to *Suffolk Cooperative Library System* for the renewal of *Suffolk E-Resources* research databases (October 2025 September 2026).
 - f. Motion is needed to approve the updated fee of \$22,885 for Bayside CPA services for the audit and non-attest services for the year ended June 30, 2025.
 - g. Motion is needed to approve the following employment appointments, promotions, and/or separations:
 - i. Nancy Seims Reclassified as Librarian II effective 9/13/25.
 - ii. Deborah locca Appointed as Library Clerk (P/T) effective 9/12/25.
 - iii. Clara Iacopelli Appointed as Library Clerk (P/T) effective 9/15/25.

VIII. Communications

- a. Letter from Joanne Pisani, Director of Student Services of the Connetquot Central School District thanking the library for hosting the Connetquot Community Wellness Day.
- IX. Old Business
- X. New Business
- XI. Public Comment
- XII. Announcements
 - a. The next scheduled Regular Meeting of the Board of Trustees will be Thursday, November 13, 2025 at 6 pm.
- XIII. Adjournment